

**SPECIAL MEETING OF THE  
CAPITAL IMPROVEMENT PROJECTS COMMITTEE  
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA  
4040 PARAMOUNT BLVD., LAKEWOOD, CA 90712  
11:30 AM, THURSDAY, JANUARY 23, 2020**

**AGENDA**

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For information" or "For discussion" may also be the subject of an "action" taken by the Board or a Committee at the same meeting.

- 1. DETERMINATION OF A QUORUM**
- 2. PUBLIC COMMENT**  
Pursuant to Government Code Section 54954.3
- 3. APPROVE THE MINUTES OF JANUARY 9, 2020**  
*Staff Recommendation:* The Capital Improvement Projects Committee approve the minutes as submitted.
- 4. BUDGET ADVISORY COMMITTEE MEETING BUDGET PREVIEW**  
*Staff Recommendation:* For discussion only.
- 5. DEPARTMENT REPORT**  
*Staff Recommendation:* For discussion and possible action.
- 6. DIRECTORS' REPORTS, INQUIRIES AND FOLLOW-UP OF DIRECTIONS TO STAFF**
- 7. ADJOURNMENT**  
*The Committee will adjourn to its next meeting currently scheduled for February 13, 2020 at 9:30 AM.*

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the meeting, please contact Deputy Secretary at (562) 921-5521 for assistance to enable the District to make reasonable accommodations.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 4040 Paramount Boulevard, Lakewood, California 90712.

Agendas are available at the District's website, [www.wrd.org](http://www.wrd.org).

**EXHAUSTION OF ADMINISTRATIVE REMEDIES** – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Deputy Secretary at, or prior to, the public hearing. Any written correspondence delivered to the District office before the District's final action on a matter will become a part of the administrative record.



**MEMORANDUM**  
**ITEM NO. 3**

**DATE: JANUARY 23, 2020**  
**TO: CAPITAL IMPROVEMENT PROJECTS COMMITTEE**  
**FROM: ROBB WHITAKER, GENERAL MANAGER**  
**SUBJECT: APPROVE THE MINUTES OF JANUARY 9, 2019**

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**SUMMARY**

A meeting of the Capital Improvement Projects Committee of the Board of Directors of the Water Replenishment District of Southern California was held on January 9, 2020 at 9:40 AM, at the District Office, 4040 Paramount Boulevard, Lakewood, California 90712. Committee Chair Robert Katherman called the meeting to order and presided thereafter.

**FISCAL IMPACT**

None

**STAFF RECOMMENDATION**

The Capital Improvement Projects Committee approve the minutes as submitted.

**MINUTES OF JANUARY 9, 2020  
MEETING OF THE  
CAPITAL IMPROVEMENT PROJECTS COMMITTEE OF  
THE BOARD OF DIRECTORS  
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**

A meeting of the Capital Improvement Projects Committee of the Board of Directors of the Water Replenishment District of Southern California was held on January 9, 2020 at 9:40 AM, at the District Office, 4040 Paramount Boulevard, Lakewood, California 90712. Committee Chair Robert Katherman called the meeting to order and presided thereafter.

**1. DETERMINATION OF A QUORUM**

Committee: Committee Chair Robert Katherman; President John D.S. Allen; Director Sergio Calderon; Director Vera Robles-DeWitt; Director Willard H. Murray Jr. was excused.

Staff: Robb Whitaker; Rob Beste; Eric Owens; Charlene King; H. Francisco Leal; David Alvarez; Tom Knoell; Diane Gatzka; Angie Mancillas; Ted Johnson; Lawrence Chiu; Charlene King; Jenn Swart; Lyndsey Bloxom; Phuong Watson; Tenisha Simeon

Public: Rick Taylor - Dakota Communications; Leticia Vasquez - Central Basin MWD Board of Directors arrived at 9:50 AM

**2. PUBLIC COMMENT**

Pursuant to Government Code Section 54954.3  
None

**3. APPROVE THE MINUTES OF NOVEMBER 14, 2019**

Staff Recommendation: The Capital Improvement Projects Committee approve the minutes as submitted.

First:	Allen
Second:	Calderon
Discussion:	None
Vote:	Calderon, Yes; Katherman, Yes; DeWitt, Yes; Allen, Yes Murray, Excused
Result:	ITEM 3 PASSED

**4. APPROVE THE MINUTES OF DECEMBER 12, 2019**

Staff Recommendation: The Capital Improvement Projects Committee approve the minutes as submitted.

First:	Allen
Second:	Calderon
Discussion:	None
Vote:	Calderon, Yes; Katherman, Yes; DeWitt, Yes; Allen, Yes Murray, Excused
Result:	ITEM 4 PASSED

**5. AWARD OF GENERAL SERVICES AGREEMENT WITH OPEN WORKS FOR JANITORIAL SERVICES**

Staff Recommendation: The Capital Improvement Projects Committee recommends that the Board of Directors enter into a General Services Agreement, subject to approval as to form by District Counsel, with Open Works for Janitorial Services at the five District locations for an amount not to exceed \$260,350 with a contingency of \$39,100 for a total of \$299,450 for a three-year contract.

Associate Engineer of Construction and Operations Charlene King provided an overview on the item. Ms. King recommended a contingency of \$39,650 for a total of \$300,000 for a three-year contract. Discussion followed. This item was tabled to the end of the meeting.

**6. APPROVAL OF BUDGET APPROPRIATION AND CHANGE ORDER NO. 6 WITH JF SHEA CONSTRUCTION, INC. FOR THE ALBERT ROBLES CENTER CONSTRUCTION PROJECT**

Staff Recommendation: The Capital Improvement Projects Committee recommends the Board of Directors approve the execution of Change Order No. 6 with JF Shea Construction, Inc. for the Albert Robles Center Project, subject to approval as to form by District Counsel in the amount of \$1,251,176.85, and increase the project contingency by an additional amount of \$316,560 (rounded), for a total project budget amount of \$113,835,015.

Senior Engineer Phuong Watson briefed the Committee on Change Order No. 6. Discussion followed.

First:	Allen
Second:	Calderon
Discussion:	None
Vote:	Calderon, Yes; Katherman, Yes; DeWitt, Yes; Allen, Yes Murray, Excused
Result:	ITEM 6 PASSED

This will be a regular item for review and approval on the Board of Directors meeting agenda.

**7. REGIONAL BRACKISH WATER RECLAMATION PROGRAM UPDATE**

Staff Recommendation: For discussion and possible action.

Manager of Water Resources Diane Gatza updated the Committee on the Brackish Water Reclamation Program. No action was taken.

**8. ALBERT ROBLES CENTER ADVANCED WATER TREATMENT FACILITY (ARC AWTF) DESIGN-BUILD PROJECTS PROGRESS REPORTS**

Staff Recommendation: For discussion and possible action.

Ms. Watson reported on design-build projects at the Albert Robles Center Advanced Water Treatment Facility. No action was taken.

**9. ALBERT ROBLES CENTER (ARC) OUTREACH PROGRAMS UPDATE**

Staff Recommendation: For discussion and possible action.

Manager of External Affairs Angie Mancillas briefly provided information on various outreach programs.

**10. DEPARTMENT REPORT**

Staff Recommendation: For discussion and possible action.

None

**11. DIRECTORS' REPORTS, INQUIRIES AND FOLLOW-UP OF DIRECTIONS TO STAFF**

President Allen requested a detailed analysis by the end of April 2020 regarding the transfer of water from Los Coyotes to the Leo J. Vander Lans facility so that the facility is independent of water from other agencies. Discussion followed.

Unapproved Minutes

**5. AWARD OF GENERAL SERVICES AGREEMENT WITH OPEN WORKS FOR JANITORIAL SERVICES**

Staff Recommendation: The Capital Improvement Projects Committee recommends that the Board of Directors enter into a General Services Agreement, subject to approval as to form by District Counsel, with Open Works for Janitorial Services at the five District locations for an amount not to exceed \$260,350 with a contingency of \$39,100 for a total of \$299,450 for a three-year contract.

The new recommendation by the Committee is to move forward with Open Works for Janitorial Services at the five District locations for an amount not to exceed \$76,660 with a contingency of \$23,340 for a total of \$100,000 for a one-year contract.

Elaboration of previous discussion followed.

First:	Allen
Second:	Calderon
Discussion:	None
Vote:	Calderon, Yes; Katherman, Yes; DeWitt, Yes; Allen, Yes Murray, Excused
Result:	ITEM 5 PASSED

This will be a regular item for review and approval on the Board of Directors meeting agenda.

**12. ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 10:28 AM.

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Chair

ATTEST:

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Member

Approved in minutes of:  
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