

**SPECIAL MEETING OF THE  
BUDGET ADVISORY COMMITTEE  
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA  
4040 PARAMOUNT BLVD, LAKEWOOD, CA 90712  
2:00 PM, WEDNESDAY, JANUARY 29, 2020**

**AGENDA**

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For information" or "For discussion" may also be the subject of an "action" taken by the Board or a Committee at the same meeting.

- 1. DETERMINATION OF A QUORUM**
- 2. PUBLIC COMMENT**  
Pursuant to Government Code Section 54954.3
- 3. APPROVE THE MINUTES OF THE SPECIAL MEETING OF JULY 9, 2019**  
*Staff Recommendation:* The Budget Advisory Committee approve the minutes as submitted.
- 4. FISCAL YEAR 2020-21 CIP BUDGET PREVIEW**  
*Staff Recommendation:* For discussion and possible action.
- 5. ADJOURNMENT**  
*The Committee will adjourn to its next regular meeting.*

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the meeting, please contact Deputy Secretary at (562) 921-5521 for assistance to enable the District to make reasonable accommodations.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 4040 Paramount Boulevard, Lakewood, California 90712.

Agendas are available at the District's website, [www.wrd.org](http://www.wrd.org).

**EXHAUSTION OF ADMINISTRATIVE REMEDIES** – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Deputy Secretary at, or prior to, the public hearing. Any written correspondence delivered to the District office before the District's final action on a matter will become a part of the administrative record.



**MEMORANDUM**  
**ITEM NO. 3**

**DATE: JANUARY 29, 2020**  
**TO: BUDGET ADVISORY COMMITTEE**  
**FROM: ROBB WHITAKER, GENERAL MANAGER**  
**SUBJECT: APPROVE THE MINUTES OF THE SPECIAL MEETING OF JULY 9, 2019**

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**SUMMARY**

A special meeting of the Budget Advisory Committee of the Water Replenishment District of Southern California was held on Tuesday, July 9, 2019 at 11:35 AM in the District Office located at 4040 Paramount Boulevard, Lakewood, California, 90712. Chairman Jason Wen called the meeting to order.

**FISCAL IMPACT**

None

**STAFF RECOMMENDATION**

The Budget Advisory Committee approve the minutes as submitted.

**MINUTES OF JULY 9, 2019**  
**SPECIAL BUDGET ADVISORY COMMITTEE MEETING**  
**WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**

A special meeting of the Budget Advisory Committee of the Water Replenishment District of Southern California was held on Tuesday, July 9, 2019 at 11:35 AM in the District Office located at 4040 Paramount Boulevard, Lakewood, California, 90712. Chairman Jason Wen called the meeting to order.

**1. DETERMINATION OF A QUORUM**

Jason Wen of the City of Lakewood announced the presence of a quorum, which in addition to himself included; Anatole Falagan – Long Beach Water Department; Mark Andersen, City of Lomita; Gabriel Gomez – Liberty Utilities; Daniel Armendariz - California Water Services Company; Andy Darlak – City of Torrance; Kyle Miller – Office of Senator Bob Archuleta.

WRD: Robb Whitaker, Rob Beste, Brian Thomas, Eric Owens, and Tenisha Simeon

WRD Directors: John Allen, Vera Robles-Dewitt, and Robert Katherman

**2. PUBLIC COMMENT**

Pursuant to Government Code Section 54954.3

None

**3. APPROVE THE MINUTES OF THE SPECIAL MEETING OF MARCH 22, 2019**

Upon a motion made by Daniel Armendariz and seconded by Andy Darlak, the Budget Advisory Committee approved the minutes with revisions.

**4. APPROVE THE MINUTES OF THE SPECIAL MEETING OF JUNE 25, 2019**

Upon a motion made by Anatole Falagan and seconded by Daniel Armendariz, the Budget Advisory Committee approved the minutes with revisions.

The Committee recessed at 11:43 AM

**5. ELECTION OF OFFICERS**

The Committee reconvened at 12:02 PM

WRD Assistant General Manager and Chief Operating Officer Rob Beste provided an overview and history on how the Committee was formed.

Upon a motion made by Jason Wen and seconded by Mark Andersen, the Budget Advisory Committee nominated Anatole Falagan of the Long Beach Water Department as Committee Chair.

Upon a motion made by Daniel Armendariz and seconded by Mark Andersen, the Budget Advisory Committee nominated Jason Wen of the City of Lakewood as the Committee Vice Chair.

**6. RESERVE FUND POLICY**

WRD General Manager Robb Whitaker opened the floor for this item before Interim Chief Financial Officer Brian Thomas presented reserve fund descriptions and targets.

The Committee agreed that the policy be reviewed and monitored annually.

The Committee unanimously agreed that the policy go to the Finance/Audit Committee before going to the Board for discussion.

Finally, Chairman Falagan and Vice Chair Wen agreed to work with WRD Assistant General Manager Rob Beste on the new Budget Advisory Committee quarterly meeting schedule. The Committee agreed to hold the quarterly meeting in January of 2020 to discuss the RA Budget.

**7. ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 12:48 PM

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Chair

ATTEST:

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Member

Approved in minutes of:

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Unapproved Minutes