



**MEETING OF THE ADMINISTRATIVE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
4040 PARAMOUNT BOULEVARD, LAKEWOOD, CALIFORNIA 90712
10:30 A.M., WEDNESDAY, MAY 23, 2018**

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For information" or "For discussion" may also be the subject of an "action" taken by the Board or a Committee at the same meeting.

- 1. DETERMINATION OF QUORUM**
- 2. PUBLIC COMMENT**
Pursuant to Government Code Section 54953.3
- 3. APPROVE MINUTES OF THE MEETING OF APRIL 25, 2018**
Staff Recommendation: Approve the minutes as submitted.
- 4. AUTHORIZATION TO EXECUTE AMENDMENT NO.1 TO AGREEMENT NO. 929 WITH ADVANCED DOCUMENT SOLUTIONS, INC. FOR A NO COST TIME EXTENSION FOR THE ACCOUNTS PAYABLE WORKFLOW AUTOMATION**
Staff Recommendation: The Administrative Committee recommends the Board of Directors execute Amendment No.1 to Agreement No. 929 with Advanced Document Solutions, Inc., subject to approval as to form by District Counsel, for a no cost time extension through December 31, 2018.
- 5. APPROVE PREPARATION OF RFP FOR ELECTRONIC PROCUREMENT SOFTWARE SYSTEM**
Staff Recommendation: The Administrative Committee approves Staff to prepare a Request for Proposal (RFP) for an Electronic Procurement (EProcurement) Software System.
- 6. APPROVE PREPARATION OF RFP FOR FIRE, SECURITY, AND ACCESS SYSTEM FOR THE LAKEWOOD FACILITY**
Staff Recommendation: The Administrative Committee approves Staff to prepare a Request for Proposal (RFP) to update and replace the Fire, Security, and Access System for the Lakewood Facility.



7. ADOPT RESOLUTION TO AUTHORIZE THE SPECIFICATION OF JOHNSON CONTROLS SYSTEMS IN BIDS FOR DISTRICT OWNED FACILITIES

Staff Recommendation: The Administrative Committee recommends the Board of Directors adopt the Resolution authorizing the inclusion of specified Johnson Controls materials in bids for district owned facilities, subject to approval as to form by District Counsel.

8. APPROVE THE REVISED WRD ADMINISTRATIVE CODE

Staff Recommendation: The Administrative Committee recommends the Board of Directors adopt the Resolution approving revisions to the WRD Administrative Code.

9. ADOPT RESOLUTION TO CONTINUE THE BUDGET ADVISORY COMMITTEE AND ADOPT PROVISIONS FOR THE SAME IN THE ADMINISTRATIVE CODE FOR THE DISTRICT

Staff Recommendation: The Administrative Committee recommends the Board of Directors adopt the Resolution continuing the Budget Advisory Committee and adopt provisions for the same in the Administrative Code for the District.

10. DEPARTMENT REPORT

11. ADJOURNMENT

The Administrative Committee will adjourn to the regular meeting currently scheduled for June 27, 2018 at 10:30 a.m.

Agenda posted by Brandon Mims, Deputy Secretary on May 18, 2018. In compliance with ADA requirements, this document can be made available in alternative formats upon request.

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact the Board Deputy Secretary at (562) 921-5521. All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 4040 Paramount Boulevard, Lakewood, California 90712.

Agendas and minutes are available at the District's website. If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Chief Financial Officer at, or prior to, the public hearing.

Any written correspondence delivered to the District Office before the District's final action on a matter will become a part of the administrative record.