MEETING OF THE CAPITAL IMPROVEMENT PROJECTS COMMITTEE OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
4040 PARAMOUNT BLVD., LAKEWOOD, CALIFORNIA 90712
11:00 A.M., WEDNESDAY, APRIL 11, 2018

AGENDA

EACH ITEM ON THE AGENDA, NO MATTER HOW DESCRIBED, SHALL BE DEEMED TO INCLUDE ANY APPROPRIATE MOTION, WHETHER TO ADOPT A MINUTE MOTION, RESOLUTION, PAYMENT OF ANY BILL, APPROVAL OF ANY MATTER OR ACTION, OR ANY OTHER ACTION. ITEMS LISTED AS “FOR INFORMATION” MAY ALSO BE THE SUBJECT OF AN “ACTION” TAKEN BY THE BOARD OR A COMMITTEE AT THE SAME MEETING.

1. DETERMINATION OF A QUORUM

2. PUBLIC COMMENT
   Pursuant to Government Code Section 54954.3

3. APPROVE MINUTES OF MARCH 28, 2018
   Staff Recommendation: The Capital Improvement Projects Committee approve the minutes as submitted.

4. GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM ADVANCED WATER TREATMENT FACILITY (GRIP AWTF) DESIGN-BUILD PROJECT PROGRESS REPORT
   Staff Recommendation: The Capital Improvement Project (CIP) Committee recommends the Board of Directors receive and file the report.

5. GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM (GRIP) OUTREACH PROGRAMS UPDATE
   Staff Recommendation: For discussion and possible action.

6. DEPARTMENT REPORT
   Staff Recommendation: The Capital Improvement Project (CIP) Committee recommends the Board of Directors receive and file the report.

7. DIRECTORS REPORTS, INQUIRIES AND FOLLOW-UP OF DIRECTIONS TO STAFF
8. **ADJOURNMENT**

The Committee will adjourn to its next regularly meeting scheduled for April 25, 2018 at 11:00 a.m.

Agenda posted by Senior Administrative Specialist Sherri Brown on April 5, 2018. In compliance with ADA requirements, this document can be made available in alternative formats upon request.

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the meeting, please contact the Manager of Internal Services at (562) 921-5521 for assistance to enable the District to make reasonable accommodations.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 4040 Paramount Boulevard, Lakewood, California 90712. Agendas and minutes are available at the District’s website, [www.wrd.org](http://www.wrd.org).

**EXHAUSTION OF ADMINISTRATIVE REMEDIES** – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Manager of Internal Services at, or prior to, the public hearing. Any written correspondence delivered to the District office before the District’s final action on a matter will become a part of the administrative record.
MEMORANDUM  
ITEM NO. 3

DATE: APRIL 11, 2018  
TO: CAPITAL IMPROVEMENT PROJECT (CIP) COMMITTEE  
FROM: ROBB WHITAKER, GENERAL MANAGER  
SUBJECT: APPROVE MINUTES OF THE MEETING OF MARCH 28, 2018

MINUTES OF MARCH 28, 2018  
MEETING OF THE CAPITAL IMPROVEMENT PROJECTS COMMITTEE OF THE  
BOARD OF DIRECTORS  
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA

A meeting of the Capital Improvement Projects Committee of the Board of Directors of the Water Replenishment District of Southern California was held on Wednesday, March 28, 2018 at 11:12 a.m., at the District Office, 4040 Paramount Boulevard, Lakewood, California 90712. Committee Chair Albert Robles called the meeting to order and presided thereafter. Senior Administrative Specialist Sherri Brown recorded the minutes.

1. DETERMINATION OF A QUORUM
   A quorum was present, which included:
   Committee: Committee Chair Albert Robles; President John D. S. Allen; Directors Sergio Calderon and Willard H. Murray, Jr. Director Robert Katherman arrived late.
   Staff: Ken Ortega; Jim McDavid; Ted Johnson; Tom Knoell; Charlene King; David Alvarez; H. Francisco Leal

2. PUBLIC COMMENT
   Pursuant to Government Code Section 54954.3
   None.

3. NOTICE OF COMPLETION FOR THE OFFICE RENOVATIONS AT THE WRD ADMINISTRATION BUILDING – PHASE II PROJECT
   Associate Engineer Charlene King provided the report. Discussion followed.
Upon a motion duly made by Director Murray, seconded by President Allen, and unanimously approved, with Director Katherman absent, it was

RESOLVED: That the Capital Improvement Projects (CIP) Committee recommended the Board of Directors accept the Office Renovation Phase II Project as complete, authorize the General Manager to file a Notice of Completion with the Los Angeles County Clerk’s office in accordance with the California Public Contract Code, and authorize release of construction contract retention in an amount not to exceed $13,056.47.

4. **NO COST TIME EXTENSION TO ASSETIC STRATEGIC ASSET MANAGEMENT**

   Water Operations Superintendent Tom Knoell provided the report. Discussion followed.

   Upon a motion duly made by President Allen seconded by Director Murray, and unanimously approved, with Director Katherman absent, it was

   RESOLVED: That the Capital Improvement Projects (CIP) Committee will review this item and recommend proceeding with Amendment No. 1 to include an extended contract term through May 25, 2020 with Assetic Strategic Asset Management.

5. **2018 COST OF SERVICE REPORT**

   Chief Hydrogeologist Ted Johnson reported on this item. Discussion followed.

   Director Katherman arrived. Discussion followed and it was decided by the Committee to add Subsequent Need Item 7A – Closed Session – to discuss a pending litigation matter; and to table Item 5 until after the Closed Session.

   Upon a motion duly made by President Allen seconded by Director Calderon, and unanimously approved,

   RESOLVED: That the Capital Improvement Projects (CIP) Committee approved of adding Subsequent Need Item 7A – Closed Session.

6. **GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM ADVANCED WATER TREATMENT FACILITY (GRIP AWTF) DESIGN-BUILD PROJECT PROGRESS REPORT**

   Manager of Engineering Jim McDavid provided the construction progress and cost update report for GRIP AWTF, officially known as the Albert Robles Center (ARC). Discussion followed.
Construction Consultant Ash Dhingra of AKD Consulting provided the monthly GRIP AWTF/ARC construction report. He reviewed the overview of the project schedule and budget. Discussion followed.

Jim Pieri of J. F. Shea provided the monthly diversity report. Discussion followed.

The Capital Improvement Project (CIP) Committee received and filed the report.

7. **GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM (GRIP) OUTREACH PROGRAMS UPDATE**
   No report.

8. **DEPARTMENT REPORT**
   None.

9. **DIRECTORS REPORTS, INQUIRIES, AND FOLLOW-UP OF DIRECTIONS TO STAFF**
   Director Katherman asked about the status of installation of solar energy sources at the WRD sites. Manager of Engineering Jim McDavid responded that he will provide an update at a future meeting.

7A. **SUBSEQUENT NEED ITEM – CLOSED SESSION**
   The Committee went into Closed Session at 11:58 A.M.
   The Committee reconvened at 12:13 P.M. District Attorney David Alvarez gave the Closed Session report and stated that there was discussion on the litigation matter; no action was taken.

5. **2018 COST OF SERVICE REPORT**
   This item was taken out of order.
   Chief Hydrogeologist Ted Johnson reported on this item. Discussion followed.
   Director Katherman arrived. Discussion followed and it was decided by the Committee to add Subsequent Need Item 7A – Closed Session – to discuss a pending litigation matter; and to table Item 5 until after the Closed Session.
   Upon a motion duly made by President Allen seconded by Director Katherman, and unanimously approved with Director Calderon absent, it was
   RESOLVED: That the Capital Improvement Projects Committee recommends the Board received and filed the 2018 Cost of Service Report.

10. **ADJOURNMENT**
    President Allen will be excused from the meeting of April 11th.
    There being no further business to come before the Committee, the meeting was adjourned at 12:15 P.M.
MEMORANDUM
ITEM NO. 4

DATE: APRIL 11, 2018
TO: CAPITAL IMPROVEMENT PROJECTS (CIP) COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM’S ADVANCED WATER TREATMENT FACILITY (GRIP AWTF) DESIGN-BUILD PROJECT PROGRESS REPORT

SUMMARY
The GRIP AWTF project schedule includes numerous critical path milestones that must be managed and attained to meet the overall CY2018 project completion objective. Design and construction related activities commenced starting in July 2016. District staff will provide a regular verbal progress report to the CIP Committee.

FISCAL IMPACT
None.

STAFF RECOMMENDATION
The Capital Improvement Project (CIP) Committee recommends the Board of Directors receive and file the report.
DATE: APRIL 11, 2018
TO: CAPITAL IMPROVEMENT PROJECTS (CIP) COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM (GRIP) OUTREACH PROGRAMS UPDATE

SUMMARY
A GRIP Outreach Programs update will be provided at the meeting.

FISCAL IMPACT
None.

STAFF RECOMMENDATION
For discussion and possible action.
DATE: APRIL 11, 2018
TO: CAPITAL IMPROVEMENT PROJECTS (CIP) COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: DEPARTMENT REPORT

SUMMARY
Staff will report any significant department activities that are not agendized and require no action on the part of the Committee.

FISCAL IMPACT
None.

STAFF RECOMMENDATION
The Capital Improvement Projects (CIP) Committee receive and file the report.