

**MEETING OF THE CAPITAL IMPROVEMENT PROJECTS
COMMITTEE OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
4040 PARAMOUNT BLVD., LAKEWOOD, CALIFORNIA 90712
10:00 A.M., THURSDAY, DECEMBER 14, 2017**

AGENDA

EACH ITEM ON THE AGENDA, NO MATTER HOW DESCRIBED, SHALL BE DEEMED TO INCLUDE ANY APPROPRIATE MOTION, WHETHER TO ADOPT A MINUTE MOTION, RESOLUTION, PAYMENT OF ANY BILL, APPROVAL OF ANY MATTER OR ACTION, OR ANY OTHER ACTION. ITEMS LISTED AS "FOR INFORMATION" MAY ALSO BE THE SUBJECT OF AN "ACTION" TAKEN BY THE BOARD OR A COMMITTEE AT THE SAME MEETING.

- 1. DETERMINATION OF A QUORUM**
- 2. PUBLIC COMMENT**
Pursuant to Government Code Section 54954.3
- 3. APPROVE MINUTES OF THE MEETING OF NOVEMBER 9, 2017**
Staff Recommendation: Approve the minutes as submitted.
- 4. NOTICE OF COMPLETION FOR THE OFFICE RENOVATIONS AT THE WRD ADMINISTRATION BUILDING - PHASE II PROJECT**
Staff Recommendation: For discussion and possible action.
- 5. GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM ADVANCED WATER TREATMENT FACILITY (GRIP AWTF) DESIGN-BUILD PROJECT PROGRESS REPORT**
Staff Recommendation: For discussion and possible action.
- 6. GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM (GRIP) OUTREACH PROGRAMS UPDATE**
Staff Recommendation: For discussion and possible action.
- 7. DEPARTMENT REPORT**
Staff Recommendation: The Capital Improvement Project (CIP) Committee recommends the Board receive and file the report.
- 8. DIRECTORS REPORTS, INQUIRIES AND FOLLOW-UP OF DIRECTIONS TO STAFF**
- 9. ADJOURNMENT**
The Committee will adjourn to its next meeting currently scheduled for January 11, 2018 at 10:00 a.m.

Agenda posted by Brandon Mims, Deputy Secretary on December 11, 2017. In compliance with ADA requirements, this document can be made available in alternative formats upon request. In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the meeting, please contact Brandon Mims, Deputy Secretary at (562) 921-5521 for assistance to enable the District to make reasonable accommodations.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 4040 Paramount Boulevard, Lakewood, California 90712.

Agendas and minutes are available at the District's website, www.wrd.org.

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Manager of Internal Services at, or prior to, the public hearing. Any written correspondence delivered to the District office before the District's final action on a matter will become a part of the administrative record.



**MEMORANDUM
ITEM NO. 3**

DATE: DECEMBER 14, 2017

TO: CAPITAL IMPROVEMENT PROJECT (CIP) COMMITTEE

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: APPROVE MINUTES OF THE MEETING OF NOVEMBER 9, 2017

**MINUTES OF NOVEMBER 9, 2017
MEETING OF THE CAPITAL IMPROVEMENT PROJECTS (CIP) COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**

A meeting of the Capital Improvement Projects Committee of the Board of Directors of the Water Replenishment District of Southern California was held on Thursday, November 9, 2017 at 11:21 p.m., at the District Office, 4040 Paramount Boulevard, Lakewood, California 90712. President Rob Katherman called the meeting to order and presided thereafter. Senior Administrative Specialist Sherri Brown recorded the minutes.

1. DETERMINATION OF A QUORUM

A quorum was present, which included:

Committee: President Robert Katherman; Directors Sergio Calderon, John D. S. Allen and Willard H. Murray, Jr. Director Albert Robles was excused.

Staff: Ken Ortega; Pete Brown; Esther Rojas; Josi Jenneskens; Jim McDavid; David Alvarez

Public: Benjamin Ocasio – Pacific Resources Services; Jim Pieri – J. F. Shea; Rick Taylor – Dakota Communications

2. PUBLIC COMMENT

Pursuant to Government Code Section 54954.3

None.

3. APPROVE MINUTES OF THE MEETING OF SEPTEMBER 28, 2017

Upon a motion duly made by Director Allen, seconded by Director Calderon, and unanimously approved, with Director Robles absent, it was

RESOLVED: The minutes of September 28, 2017 were approved as submitted.

4. REPORT OF VALUE ENGINEERING ASSESSMENT OF THE GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM'S ADVANCED WATER TREATMENT FACILITY (GRIP AWTF) OWNER'S ENGINEER/OWNER'S AGENT (OE/OA) CONTRACT

Manager of Engineering Jim McDavid introduced AKD Consulting Principal Ash Dhingra to present the assessment to the Committee. Discussion followed.

Upon a motion duly made by President Katherman, seconded by Director Allen, and unanimously approved, with Director Robles absent, it was

RESOLVED: The Capital Improvement Projects (CIP) Committee recommended that the Board of Directors receive and file the report of value engineering assessment of the GRIP AWTF OE/OA contract.

This item will be placed on the Consent Calendar on the agenda of the next Board of Directors meeting.

5. UPDATED FIVE YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEARS 2017-18 THROUGH 2021-22

Assistant General Manager Ken Ortega provided an overview of the updated 5-Year CIP, which was previously approved by the Technical Advisory Committee. Discussion followed.

Upon a motion duly made by Director Allen, seconded by Director Murray, and unanimously approved, with Director Robles absent, it was

RESOLVED: The Capital Improvement Projects (CIP) Committee recommended that the Board of Directors adopt the Updated Five-Year Capital Improvement Program for Fiscal Years 2017-18 through 2021-22 with an amendment to exclude line items referencing the West Coast Basin Injection Well Replacement Project and authorize staff to file a Notice of Exemption from CEQA, subject to approval as to form by District Counsel.

This item will be placed as a regular agenda item at the next Board of Directors meeting.

6. AUTHORIZE ARCGIS SERVER CONSULTING TRAINING

Upon a motion duly made by Director Allen, seconded by Director Calderon, and unanimously approved, with Director Robles absent, it was

RESOLVED: The Capital Improvement Projects (CIP) Committee recommended the Board of Directors authorize the General Manager to approve funds for ArcGIS Server Consulting Services Training, subject to approval as to form by District Counsel, for a cost not to exceed \$9,518.

This item will be placed on the Consent Calendar on the agenda of the next Board of Directors meeting.

7. GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM'S ADVANCED WATER TREATMENT FACILITY (GRIP AWTF) DESIGN-BUILD PROJECT PROGRESS REPORT

Rick Taylor (Dakota Communications), Jim Pieri (J. F. Shea) and Ben Ocasio (Pacific Resources Services) provided the diversity report. Discussion followed.

Mr. Ortega and Mr. McDavid reported on the GRIP AWTF project progress and presented the live EarthCam views of the construction project to the Committee.

8. GRIP OUTREACH PROGRAMS UPDATE

Manager of Communications and Education Services Pete Brown and Mr. Taylor reported that planning for the turkey handout in Pico Rivera is underway, and requested participation by J. F. Shea Construction to help supply turkeys. Mr. Brown and Mr. Taylor informed the Committee of other upcoming events for participation and WRD hosting.

Mr. Taylor stated that he will bring back purchased radio ad time results for WRD's first two weeks of broadcast to the Committee. Discussion followed.

9. DEPARTMENT REPORT

None.

10. DIRECTORS REPORTS, INQUIRIES, AND FOLLOW-UP OF DIRECTIONS TO STAFF

Director Allen reported that he attended the Long Beach Water Department's 20th anniversary celebration of their treatment plant.

President Katherman reported that he joined others at a mediation session regarding Tesoro. He provided an update. Discussion followed.

11. ADJOURNMENT

There being no further business to come before the Committee, a motion was made by Director Murray and seconded by Director Allen, the meeting was adjourned at 12:39 p.m.

Chair

ATTEST:

Member

Approved in minutes of:



MEMORANDUM

ITEM NO. 4

DATE: DECEMBER 14, 2017

TO: CAPITAL IMPROVEMENT PROJECTS (CIP) COMMITTEE

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: NOTICE OF COMPLETION FOR THE OFFICE RENOVATIONS AT THE WRD ADMINISTRATION BUILDING - PHASE II PROJECT

SUMMARY

Since 2007, the District's Administration Building has served in many capacities. As projects continue to develop and staff needs change the need for occasional office interior renovations become necessary. To achieve this, the District approved the Office Renovation Phase II Project.

Both the Water Resources/Water Master Department and newly formed Internal Services Department needed a more contiguous work space arrangement in order to more efficiently collaborate with one another and better accommodate their respective specialized office equipment and filing needs. The second phase of office renovation work included renovating the existing space on the first floor to accommodate both departments along with improvements to the lobby and a new reception area.

On March 2, 2017, the District awarded the project to R Dependable Construction, Inc. for \$177,000. A Notice-To-Proceed was issued to R Dependable Construction on March 27, 2017 for a 45 day duration. The project was amended June 15, 2017 for an additional \$80,000 to include the new designs for the lobby interpretive/exhibit concepts. Construction was substantially completed on August 30, 2017 with final punch list items completed on December 1, 2017. Change orders total \$4,129.40 which included a \$21,068 credit and contract time extension of 31 days. The final construction contract cost is \$261,129.40.

The construction contract is now considered complete, and there are no outstanding change orders or stop notices. Upon Board approval, the District will file a required Notice of Completion for the Office Renovation Phase 2 project with the Los Angeles County Clerk's office and will also release to R Dependable Construction Inc. the funds held in retention.

FISCAL IMPACT

Sufficient funds exist for the Office Renovation project for release of the retention payment which is budgeted through the District's current Capital Improvement Program (CIP).

STAFF RECOMMENDATION

The Capital Improvement Projects Committee recommends the Board of Directors accept the Office Renovation Phase II project as complete, authorize the General Manager to file a Notice of Completion with the Los Angeles County Clerk's office in accordance with the California Public Contract Code, and authorize release of construction contract retention in an amount not to exceed \$8,370.00.



MEMORANDUM

ITEM NO. 5

DATE: DECEMBER 14, 2017

TO: CAPITAL IMPROVEMENT PROJECTS (CIP) COMMITTEE

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM'S ADVANCED WATER TREATMENT FACILITY (GRIP AWTF) DESIGN-BUILD PROJECT PROGRESS REPORT

SUMMARY

The GRIP AWTF project schedule includes numerous critical path milestones that must be managed and attained to meet the overall CY2018 project completion objective. Design and construction related activities commenced starting in July 2016. District staff will provide a regular verbal progress report to the CIP Committee.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

For discussion and possible action.



MEMORANDUM

ITEM NO. 6

DATE: DECEMBER 14, 2017
TO: CAPITAL IMPROVEMENT PROJECTS (CIP) COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: GROUNDWATER RELIABILITY IMPROVEMENT PROGRAM (GRIP)
OUTREACH PROGRAMS UPDATE

SUMMARY

A GRIP Outreach Programs update will be provided at the meeting.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

For discussion and possible action.