

**REGULAR MEETING OF THE FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
12621 E. 166th STREET, CERRITOS, CALIFORNIA 90703
2:00 P.M., TUESDAY, NOVEMBER 9, 2004**

AGENDA

EACH ITEM ON THE AGENDA, NO MATTER HOW DESCRIBED, SHALL BE DEEMED TO INCLUDE ANY APPROPRIATE MOTION, WHETHER TO ADOPT A MINUTE MOTION, RESOLUTION, PAYMENT OF ANY BILL, APPROVAL OF ANY MATTER OR ACTION, OR ANY OTHER ACTION. ITEMS LISTED AS "FOR INFORMATION" MAY ALSO BE THE SUBJECT OF AN "ACTION" TAKEN BY THE BOARD OR A COMMITTEE AT THE SAME MEETING.

I. DETERMINATION OF A QUORUM

II. PUBLIC COMMENT

**III. MINUTES OF THE REGULAR FINANCE COMMITTEE MEETING OF
OCTOBER 12, 2004**

Recommendation: Approve the minutes as submitted.

IV. DEMANDS AND CONTRACTS

Recommendation: Approve the Demands and Contracts for submittal to the Board of Directors.

V. FINANCIAL STATEMENTS FOR THE PERIOD ENDED SEPTEMBER 30, 2004

Recommendation: Approve the Financial Statements for submittal to the Board of Directors.

VI. RESERVE ALLOCATION

Recommendation: For information.

VII. DEPARTMENT REPORT

Recommendation: For information.

VIII. DIRECTORS EXPENSES

Recommendation: Approve Directors' Expenses for submittal to the Board of Directors.

IX. ADJOURNMENT

Posted by Abigail C. Andom, Deputy Secretary, November 4, 2004.

**MINUTES OF OCTOBER 12, 2004
A REGULAR MEETING OF THE FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
12621 E. 166th STREET, CERRITOS, CALIFORNIA 90703**

A meeting of the Finance Committee of the Board of Directors of the Water Replenishment District of Southern California was held on October 12, 2004 at the District office, 12621 E. 166th Street, Cerritos, California. Director Norm Ryan called the meeting to order at 2:17 p.m. and presided thereover. Deputy Secretary Abigail C. Andom recorded the minutes.

I. DETERMINATION OF A QUORUM

Attendees at the meeting were as follows:

Committee: Directors Norm Ryan and Pat Acosta
Staff: Robb Whitaker, Scott Ota, Laura Doud

II. PUBLIC COMMENT

None.

III. MINUTES OF THE REGULAR FINANCE COMMITTEE MEETING OF SEPTEMBER 9, 2004

Director Ryan made a motion to approve the minutes of the meeting of September 9, 2004. Director Acosta stated she would like to abstain since she was not present at the meeting.

IV. DEMANDS AND CONTRACTS

The Committee sought clarification on check numbers 16634, 16635, and 16677.

Director Acosta stated the External Affairs Committee has been receiving reports and updates from the District's legislative advocates and would like to have Cerrell and Associates make a presentation at the next External Affairs Committee meeting.

The Committee approved the demands and recommended they be submitted to the Board for approval.

V. FINANCIAL STATEMENTS FOR THE PERIOD ENDED AUGUST 31, 2004

Chief Financial Officer Scott Ota gave an overview of the balance sheet and income statements. Mr. Ota noted although there was not much activity, some highlights included a decrease in cash account by approximately \$3.2 million and construction in progress (CIP) account increased by the same amount due to a \$3.2 million payment for the District's new building. He explained the building will be accounted for in

the CIP until it is substantially complete and ready for use. On the revenue side, there was a net decrease in the cost of water by \$1 million due to a decrease of payments of spreading water.

Discussion was held regarding the District's existing lease agreement with Union Development and the Committee recommended that staff review the terms of the lease.

The Committee approved the financial statements and recommended they be submitted to the Board for approval.

VI. INVESTMENT REPORT FOR THE PERIOD ENDED AUGUST 31, 2004

The Committee reviewed the investment report. Director Ryan stated he would like to regularly meet with staff the Monday before the Finance packets are mailed out to go over the Investment Report.

Discussion followed on investment options. The Committee recommended that a cash flow analysis be agendized for the next meeting.

The Committee also recommended the Investment Report be placed on the Board agenda for approval.

VII. EMPLOYEE EXPENSES OVER 90 DAYS

The Committee reviewed the expenses submitted by staff for reimbursement and recommended Board approval.

VIII. STATE AUDIT RECOMMENDATIONS

Mr. Ota stated a couple of months ago the previous Finance Committee, in response to the state audit recommendations, discussed language to revise the Administrative Code. The Finance Committee recommended the Administrative Committee review the proposed changes. The Administrative Committee at its September 8, 2004 meeting referred the item back to the present Finance Committee.

Mr. Ota noted the District had implemented nine (9) of the fourteen (14) state audit recommendations and is making progress on the remaining five. The State Auditor made three recommendations relating to proposed revisions to the District's Administrative Code.

Recommendation #10 required board members and staff to consistently use the business expense form to document the public purpose of any out-of-pocket expenses. The previous Finance Committee recommended the use of the Business Expense Form and that the following language be added to the Administrative Code:

“Claims shall be submitted on forms supplied by the District. Such forms must include a description of the expense, names (if appropriate), date incurred, and a description of the business purpose of the expense.” Discussion followed and the Committee recommended approval and referred this item back to the Administrative Committee.

Recommendation #12 asked the District to reassess its use of public funds for such purposes as award dinners, catered meals, airfares and lodging for local conferences, and revise the Administrative Code to limit or prohibit such costs. The previous Finance Committee reassessed the use of public funds for these purposes and found that expenditures are appropriate and serve a public purpose, and that the revisions to the Administrative Code are not necessary. The current Finance Committee concurred with the previous Finance Committee’s finding and directed staff to present the item to the Administrative Committee.

Recommendation #13 asked the Administrative Code to be amended to provide better guidance for reimbursable travel expenses, including a limit on the number of conferences directors and staff may attend, and a process for justifying exceptions to that limit. The previous Finance Committee recommended travel for directors and staff to conferences be limited to 12 a year. In the case of conferences held at multiple sites, attendance at local sites will be recommended, and sound judgment shall be exercised to ensure the lowest overall reasonable cost to the District.

Discussion followed and the Committee had a split vote. Director Acosta was in favor of the recommendation. Director Ryan felt it was overly restrictive. The Committee recommended the Administrative Committee review this item with the two recommendations presented.

IX. DEBT FINANCING UPDATE

Mr. Ota stated the Preliminary Official Statement (POS) will be out this week and staff is working on taking the bonds to market.

Director Ryan recommended the date of the funds be announced. He also asked that staff get three comparable prices for the total dollar amount of the FSA, AMBAC, and MBIA.

Assistant Controller Laura Doud complimented General Manager Robb Whitaker for his contributions to the bond issuance process. She also thanked him for the opportunity to participate in the process.

X. DEPARTMENT REPORT

Mr. Ota provided a brief report on the department’s activities. He stated the District’s new Senior Accountant Rollie Pronuevo recently received training on the MIP software.

Mr. Ota also commended his staff for their extra efforts assuring the operations of the department were running smoothly when he and Ms. Doud were busy with the bond financing process.

Ms. Doud stated the six month response to the state auditors was being prepared and three state audit recommendations were reviewed by the Finance Committee, and were referred to the Administrative Committee. Ms. Doud also explained that the state audit recommended the District may desire to seek legislation to increase the statutory reserve fund level and increase the \$10 million reserves.

General Manager Robb Whitaker stated the District's reserve fund policy was formulated from assumptions and estimates developed by Peer Swan which he felt were overly conservative and cautious. Mr. Whitaker noted that it may be time to revisit the reserve policy.

Director Ryan stated he remembered the Board had voted on a range for the reserve fund and the amount was \$15 million to \$18 million.

XI. DIRECTORS EXPENSES

Directors' expenses were reviewed and the Committee recommended the item be submitted to the Board for approval.

XII. ADJOURNMENT

With no further business for the Committee, the meeting was adjourned at 3:36 p.m.

Chairperson

ATTEST:

Director



MEMORANDUM

ITEM NO. IV

Prepared by: Binyen Bui
Reviewed by: Scott M. Ota

DATE: NOVEMBER 9, 2004
TO: FINANCE COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: DEMANDS AND CONTRACTS

SUMMARY

At the request of the Finance Committee, the following items are attached:

- 1. The demands list for the period October 1, 2004 – October 31, 2004
- 2. The demands sorted by vendor with an additional column showing fiscal year-to-date payments
- 3. A list of contracts under \$25,000
- 4. A list of contracts over \$25,000

Demands Summary

Replenishment Fund	\$ 1,554,254.43
Clean Water Fund	<u>158,108.50</u>
	<u>\$ 1,712,362.93</u>

RECOMMENDATION

Approve the Demands and Contracts for submittal to the Board of Directors.

November 17th, 2004

Board of Directors
Water Replenishment District of Southern California

Submitted herewith for action by the Board of Directors are the following demands for the period ending October 31st, 2004.

Check #	Payee	Description	Total	Replenishment	Clean Water
				Fund	Fund
DD	ALBERT ROBLES	DIRECTOR COMPENSATION	2,720.24	2,557.03	163.21
DD	NORM RYAN	DIRECTOR COMPENSATION	3,190.79	2,999.35	191.44
DD	PATRICIA ACOSTA	DIRECTOR COMPENSATION	1,697.66	1,595.81	101.85
DD	ROBERT W. GOLDSWORTHY	DIRECTOR COMPENSATION	1,329.48	1,249.71	79.77
DD	WILLARD H. MURRAY, JR.	DIRECTOR COMPENSATION	1,586.02	1,490.86	95.16
DD	AFSCME LOCAL 1902 UNION	PAYROLL DEDUCTION PAYMENT	721.98	560.20	161.78
DD	AFSCME LOCAL 1902 UNION	PAYROLL DEDUCTION PAYMENT	721.98	563.87	158.11
16735	CALPERS LT CARE	PAYROLL DEDUCTION PAYMENT	303.03	284.85	18.18
16796	CALPERS LT CARE	PAYROLL DEDUCTION PAYMENT	303.03	284.85	18.18
DD	EDD	STATE TAX PAYMENT	3,341.18	2,689.84	651.34
DD	EDD	STATE TAX PAYMENT	3,416.49	2,734.89	681.60
DD	PRUDENTIAL INS. CO.	DIR DEFERRED COMP	995.24	935.52	59.72
DD	PRUDENTIAL INS. CO.	DEFERRED COMP	12,840.15	9,999.84	2,840.31
DD	PRUDENTIAL INS. CO.	DEFERRED COMP	11,740.65	9,767.85	1,972.80
DD	EMPLOYEE PAYROLL	SALARY EXPENSE	61,729.43	49,745.99	11,983.44
DD	EMPLOYEE PAYROLL	SALARY EXPENSE	65,343.23	52,717.79	12,625.44
DD	IRS	FEDERAL TAX PAYMENT	20,224.00	15,772.46	4,451.54
DD	IRS	FEDERAL TAX PAYMENT	20,271.99	15,997.29	4,274.70
DD	PERS	PERS PAYMENT	19,448.96	15,434.52	4,014.44
DD	PERS	DIRECTORS' PERS PAYMENT	562.98	529.20	33.78
DD	PERS	PERS PAYMENT	19,448.96	15,616.08	3,832.88
DD	PARS	DIRECTORS' PARS PYMT	1,672.90	1,572.54	100.36
ACH040809	CBMWD	06/04 WATER PURCHASE	250,269.00	250,269.00	-
ACH040810	WBMWD	06/04 WATER PURCHASE	708,079.20	708,079.20	-
16729	NON PROFIT MGMT CONSULTANTS	MIP TRAINING	1,850.00	1,739.00	111.00
16730	VOID	VOID	-	-	-
16731	SEE PAYROLL	PAYROLL	-	-	-
16732	THE REEF ON THE WATER	WRD 45TH ANNIVERSARY	500.00	470.00	30.00
16733	AL HINES JANITORIAL SERVICE	09/04 CLEANING FOR WRD BLDG	1,143.00	1,074.42	68.58
16734	APEX BUILDING MAINT.	09/04 JANITORIAL SRVC	695.00	653.30	41.70
16736	CHARLES Z. FEDAK	FINANCIAL AUDIT	3,285.00	3,087.90	197.10
16737	CHEVRON	FUEL CHARGE	124.46	93.43	31.03
16738	F&M BANK: CC PAYMENT	DIR CC CHARGES	956.34	898.96	57.38
16739	BEST SOFTWARE, INC.	MIP MAINTENANCE FEE	892.39	847.77	44.62
16740	PLATINUM ADVISORS	09/04 CONSULTING SRVC	7,500.00	7,050.00	450.00
16741	PURCHASE POWER	POSTAGE USAGE	1,015.00	954.10	60.90
16742	RAPIDFORMS, INC.	AP CHECKS & WINDOW ENVELOPES	242.32	230.20	12.12
16743	SOUTHERN CALIFORNIA EDISON	NEW BLDG ENERGY USAGE	3,733.53	3,509.52	224.01
16744	STAPLES CREDIT PLAN	OFFICE SUPPLIES	374.57	353.06	21.51
16745	TINA GRAHAM	PETTY CASH REIMB.	308.06	289.57	18.49
16746	VAN'S CUSTOM WOODWORKING	MAINTENANCE SRVC	125.00	117.50	7.50
16747	WILL & CARLSON, INC.	09/04 LEGISLATIVE SRVC	-	-	-
16748	XEROX CORPORATION	10/04 COPIER-2ND FLR	260.97	245.32	15.65
16749	ADVANCED DOCUMENT	MAINT. SERVICE THRU 10/31/04	3,322.40	3,123.06	199.34
16750	ASCE	MEMBERSHIP DUES-RW	195.00	183.30	11.70
16751	AUTOMATED GATE SERVICES, INC.	01A: O & M SERVICES	447.00	447.00	-
16752	CITY OF CERRITOS	SEWC MEMBERSHIP-FY04/05	5,500.00	5,170.00	330.00
16753	CITY OF LONG BEACH	01A:09/04 WATER USAGE	126.18	126.18	-
16754	COUNTY SANITATION DISTRICT 2	1ST QTR WWTS PAYMENTS	-	-	-
16755	US POSTAL SERVICE	POSTAGE USAGE	35.70	33.56	2.14
16756	IN-SITU INC.	11A:MAINT. SERVICE	884.28	442.14	442.14
16757	INLAND EMPIRE TRANSPORTATION	BUS FOR GRNWTR TOUR	462.00	434.28	27.72
16758	LA BUSINESS JOURNAL	SUBSCRIPTION FEE	79.95	75.15	4.80
16759	LA COUNTY DPW	04B:10/04-09/058 LEASES-98-31	600.00	600.00	-
16760	MWH LAB	09/04 LAB CHRGS	36,958.00	25,072.00	11,886.00
16761	NATIONAL SEMINARS GROUP	WORKSHOP REG. FEE-PW	139.00	130.66	8.34
16762	OFFICE DEPOT	OFFICE SUPPLIES	49.32	46.36	2.96

Check #	Payee	Description	Total	Replenishment Clean Water	
				Fund	Fund
16763	ROSE & KINDEL	09/04 LEGISLATIVE SRVC	10,000.00	9,400.00	600.00
16764	SBC LOCAL SERVICES	02A: PHONE CHR	107.03	-	107.03
16765	SUMMIT BUSINESS PRODUCTS	OFFICE SUPPLIES	117.41	110.37	7.04
16766	THE GAS COMPANY	09/04 UTILITY USAGE	432.11	406.18	25.93
16767	TORRANCE AREA CC	MEETING EXPENSE	350.00	329.00	21.00
16768	U.S. GEOLOGICAL SURVEY	04B:USGS STUDY-FINAL PYMT	30,750.00	30,750.00	-
16769	VERIZON WIRELESS	CELL PHONE CHARGES	507.22	476.79	30.43
16770	WASTE MANAGEMENT	01A:10/04 WASTE MGMT	125.10	125.10	-
16771	WEST GROUP	06A: ANNUAL SUBSCRIPTION	306.00	-	306.00
16772	WILL & CARLSON, INC.	09/04 LEGISLATIVE SRVC	7,523.28	7,071.89	451.39
16773	YSI INCORPORATED	11A:PART SUPPLIES	3,124.52	1,562.26	1,562.26
16774	COUNTY SANITATION DISTRICT 2	1ST WWTS PAYMENTS	26,891.00	4,379.00	22,512.00
16775	ALPHAGRAPHS	PRINTING	519.60	488.42	31.18
16776	CITY OF CARSON	MEETING EXPENSE	250.00	235.00	15.00
16777	CYPRESS ENGRAVING	OFFICE SUPPLIES	129.30	121.54	7.76
16778	VOID	VOID	-	-	-
16779	PACIFIC FORD	GM VEHICLE	41,309.79	38,831.20	2,478.59
16780	PACIFIC FORD	GM VEHICLE - PARTIAL	3,689.08	3,467.74	221.34
16781	CALI BOARD OF ACCOUNTANCY	MEMBERSHIP DUES	200.00	188.00	12.00
16782	INTER-TEL TECHNOLOGIES, INC.	TECHNICAL SUPPORT	340.00	319.60	20.40
16783	SOUTHERN CALIFORNIA EDISON	09/04 ENERGY USAGE	30,364.65	5,364.79	24,999.86
16784	VERIZON CALIFORNIA	01A:PHONE CHARGES	205.72	205.72	-
16785	XO CORPORATION	PHONE CHARGES THRU 10/14/04	334.49	314.42	20.07
16786	SEE PAYROLL	PAYROLL	-	-	-
16787	SEE PAYROLL	PAYROLL	-	-	-
16788	ACWA	CONFERENCE REG - AF, AF & AY	1,470.00	1,381.80	88.20
16789	ACWA JPIA	3RD QTR WORKERS' COMP	10,593.00	9,606.53	986.47
16790	AIRA	04/05 MEMBER DUES-SO	175.00	164.50	10.50
16791	AIRGAS WEST, INC.	02A:HAZ MTRL FEE	18.60	-	18.60
16792	ALLEN'S PRESS CLIPPING	09/04 CLIPPING EXPENSES	131.36	123.48	7.88
16793	APEX BUILDING MAINT	10/04 JANITORIAL SRVC	1,590.00	1,494.60	95.40
16794	BELTRAN & MEDINA	09/04 LEGAL SERVICES	20,008.27	18,807.77	1,200.50
16795	CALIFORNIA WATER SERVICE	WATER USAGE-4555	36.32	34.14	2.18
16797	CDW GOVERNMENT, INC.	COMPUTER SUPPLIES	158.82	149.29	9.53
16798	Cerrell Associates, Inc	09/04 PUBLIC RELATIONS	12,056.41	11,333.03	723.38
16799	CERRITOS MINI STORAGE	11/04 STORAGE RENT	259.00	243.46	15.54
16800	COUNTY OF LOS ANGELES	QUTRLY FILING FEE	15.00	14.10	0.90
16801	COUNTY SANITATION DISTRICT 2	02A:11/04 BRINE PIPELINE LEASE	3,664.00	-	3,664.00
16802	COOPERATIVE PERSONNEL SERVICES	CONSULTING SRVC	810.00	761.40	48.60
16803	CSMFO	04/05 BUDGET DOCUMENTS	100.00	95.00	5.00
16804	DIVERSIFIED MECHANICAL SPECIALTIES	MAINTENANCE SRVC	572.20	537.87	34.33
16805	ECO RESOURCES, Inc.	02A:CHEMICAL SUPPLIES	25,252.69	-	25,252.69
16806	FEDEX	TRANSPORTATION CHR	358.39	179.20	179.19
16807	GEI CONSULTANTS, INC.	23A: PROF. SRVC THRU 9/26/04	352.00	352.00	-
16808	GENERAL ALARM SERVICES	MAINTENANCE SRVC	116.00	109.04	6.96
16809	GENERAL PUMP COMPANY	11A:WELL DESTRUCTION SRVC	13,438.90	6,719.45	6,719.45
16810	GEOTECH ENVIRONMENTAL EQUIP.	11A:SAMPLING EQUIP.	1,527.38	763.69	763.69
16811	INTERIOR PLANT DESIGN	01A: PLANT REPLACEMENT	705.81	698.31	7.50
16812	INTER-TEL NETSOLUTIONS	PHONE CHR THRU 10/14/04	17.24	16.21	1.03
16813	LONG BEACH, CITY OF	09/04 WATER PURCHASE	154,098.90	154,098.90	-
16814	MARCIA FORKOS	MEDICAL REIMB.	727.80	684.13	43.67
16815	MARTIN E WHELAN. JR.	11/04 MEDICAL PREMIUM	745.68	700.94	44.74
16816	PERFORMANCE PUBLISHING	2005 DIRECTORY	1,495.00	1,405.30	89.70
16817	PHASE II SYSTEMS	07/04 REP FEES	1,030.00	968.20	61.80
16818	PSOMAS & ASSOCIATES	PROFESSIONAL SERVICES	1,635.00	1,072.50	562.50
16819	SEPARATION PROCESSES, INC.	01A:09/04 CONSULTING SRVC	480.00	480.00	-
16820	SOUTHERN CALIFORNIA EDISON	ENERGY USAGE-4022	1,738.01	1,651.11	86.90
16821	STANDARD INSURANCE CO.	11/04 STD/LTD PREMIUM	1,530.21	1,438.40	91.81
16822	STAPLES CREDIT PLAN	OFFICE SUPPLIES	2,395.03	2,252.01	143.02
16823	SUMMIT BUSINESS PRODUCTS	OFFICE SUPPLIES	520.31	489.09	31.22
16824	UNION 76	11A:FUEL CHARGE	439.81	219.91	219.90
16825	UNION DEVELOPMENT CO INC	11/04 BUILDING RENT	9,249.45	8,694.49	554.96
16826	VERIO	10/04 INTERNET SERVICE	1,087.00	1,021.78	65.22
16827	WESCO LANDSCAPE, INC.	09/04 MAINT. SRVC - NEW BLDG	425.00	399.50	25.50
Total Demands for October 1st, 2004 to October 31st, 2004.			1,712,362.93	1,554,254.43	158,108.50

Robb Whitaker, P.E., General Manager

Water Replenishment District of Southern California
Demands List - Current and YTD By Vendor

<u>Payee</u>	<u>Description</u>	<u>Current Demands</u>	<u>YTD Demands</u>
PAYROLL	BENEFIT/DEDUCTION/REIMBURSEMEN	68,759.86	317,628.81
PAYROLL	PAYROLL	127,072.66	648,823.82
PAYROLL	TAXES	47,253.66	280,537.74
ALBERT ROBLES	DIRECTORS COMPENSATION	2,720.24	16,958.96
NORM RYAN	DIRECTORS COMPENSATION	3,190.79	12,443.43
PATRICIA ACOSTA	DIRECTORS COMPENSATION	1,697.66	8,688.54
ROBERT W. GOLDSWORTHY	DIRECTORS COMPENSATION	1,329.48	7,555.05
WILLARD H. MURRAY, JR.	DIRECTORS COMPENSATION	1,586.02	5,392.18
ACWA	CONFERENCE REG - AF, AF & AY	1,470.00	1,470.00
ACWA JPIA	3RD QTR WORKERS' COMP	10,593.00	146,106.30
ADVANCED DOCUMENT	MAINT. SERVICE THRU 10/31/04	3,322.40	3,646.63
AIRA	04/05 MEMBER DUES-SO	175.00	175.00
AIRGAS WEST, INC.	02A:HAZ MTRL FEE	18.60	258.77
AL HINES JANITORIAL SER	09/04 CLEANING FOR WRD BLDG	1,143.00	1,143.00
ALLEN'S PRESS CLIPPING	09/04 CLIPPING EXPENSES	131.36	533.00
ALPHAGRAPHICS	PRINTING	519.60	519.60
APEX BUILDING MAINT.	09/04 JANITORIAL SRVC	695.00	2,475.00
APEX BUILDING MAINT.	10/04 JANITORIAL SRVC	1,590.00	4,065.00
ASCE	MEMBERSHIP DUES-RW	195.00	195.00
AUTOMATED GATE SER.	01A: O & M SERVICES	447.00	447.00
BELTRAN & MEDINA	09/04 LEGAL SERVICES	20,008.27	61,513.34
BEST SOFTWARE, INC.	MIP MAINTENANCE FEE	892.39	892.39
CA BOARD OF ACCOUNTANCY	MEMBERSHIP DUES	200.00	200.00
CALIFORNIA WATER SERVICE	WATER USAGE-4555	36.32	144.58
CBMWD	06/04 WATER PURCHASE	250,269.00	3,590,465.82
CDW GOVERNMENT, INC.	COMPUTER SUPPLIES	158.82	10,732.93
Cerrell Associates, Inc	09/04 PUBLIC RELATIONS	12,056.41	48,923.06
CERRITOS MINI STORAGE	11/04 STORAGE RENT	259.00	1,005.23
CHARLES Z. FEDAK	FINANCIAL AUDIT	3,285.00	18,324.00
CHEVRON	FUEL CHARGE	124.46	273.91
CITY OF CARSON	MEETING EXPENSE	250.00	250.00
CITY OF CERRITOS	SEWC MEMBERSHIP-FY04/05	5,500.00	5,500.00
CITY OF LONG BEACH	01A:09/04 WATER USAGE	126.18	529.83
COOPERATIVE PERSONNEL	CONSULTING SRVC	810.00	4,767.66
COUNTY OF LOS ANGELES	QUTRLY FILING FEE	15.00	30.00
COUNTY SAN. DISTRICT 2	02A:11/04 BRINE PIPELINE LEASE	3,664.00	37,755.21
COUNTY SAN. DISTRICT 2	1ST WWTS PAYMENTS	26,891.00	64,646.21
CSMFO	04/05 BUDGET DOCUMENTS	100.00	100.00
CYPRESS ENGRAVING	OFFICE SUPPLIES	129.30	366.98
DIVERSIFIED MECHANICAL	MAINTENANCE SRVC	572.20	572.20
ECO RESOURCES, Inc.	02A:CHEMICAL SUPPLIES	25,252.69	82,239.46
F&M BANK: CC PAYMENT	DIR CC CHARGES	956.34	2,018.20
FEDEX	TRANSPORTATION CHRG	358.39	1,264.77
GEI CONSULTANTS, INC.	23A: PROF. SRVC THRU 9/26/04	352.00	1,642.10
GENERAL ALARM SERVICES	MAINTENANCE SRVC	116.00	352.00
GENERAL PUMP COMPANY	11A:WELL DESTRUCTION SRVC	13,438.90	16,330.90
GEOTECH ENVIRONMENTAL	11A:SAMPLING EQUIP.	1,527.38	2,223.99
INLAND EMPIRE TRAN.	BUS FOR GRNWTR TOUR	462.00	462.00
IN-SITU INC.	11A:MAINT. SERVICE	884.28	1,399.80
INTERIOR PLANT DESIGN	01A: PLANT REPLACEMENT	705.81	6,811.91
INTER-TEL NETSOLUTIONS	PHONE CHRG THRU 10/14/04	17.24	68.96

Water Replenishment District of Southern California
 Demands List - Current and YTD By Vendor

<u>Payee</u>	<u>Description</u>	<u>Current Demands</u>	<u>YTD Demands</u>
INTER-TEL TECHNOLOGIES	TECHNICAL SUPPORT	340.00	1,124.42
LA BUSINESS JOURNAL	SUBSCRIPTION FEE	79.95	79.95
LA COUNTY DPW	04B:10/04-09/058 LEASES-98-31	600.00	283,566.00
LONG BEACH, CITY OF	09/04 WATER PURCHASE	154,098.90	680,226.30
MARCIA FORKOS	MEDICAL REIMB.	727.80	1,262.80
MARTIN E WHELAN. JR.	11/04 MEDICAL PREMIUM	745.68	2,982.72
MWH LAB	09/04 LAB CHRGS	36,958.00	149,088.00
NATIONAL SEMINARS GROUP	WORKSHOP REG. FEE-PW	139.00	552.86
NP MGMT CONSULTANTS	MIP TRAINING	1,850.00	2,850.00
OFFICE DEPOT	OFFICE SUPPLIES	49.32	49.32
PACIFIC FORD	GM VEHICLE - PARTIAL	3,689.08	3,689.08
PACIFIC FORD	GM VEHICLE	41,309.79	44,998.87
PERFORMANCE PUBLISHING	2005 DIRECTORY	1,495.00	1,495.00
PHASE II SYSTEMS	07/04 REP FEES	1,030.00	2,530.00
PLATINUM ADVISORS	09/04 CONSULTING SRVC	7,500.00	30,000.00
PSOMAS & ASSOCIATES	PROFESSIONAL SERVICES	1,635.00	2,315.00
PURCHASE POWER	POSTAGE USAGE	1,015.00	3,045.00
RAPIDFORMS, INC.	AP CHECKS & ENVELOPES	242.32	242.32
ROSE & KINDEL	09/04 LEGISLATIVE SRVC	10,000.00	40,000.00
SBC LOCAL SERVICES	02A: PHONE CHRG	107.03	427.04
SEPARATION PROCESSES	01A:09/04 CONSULTING SRVC	480.00	3,897.68
SOUTHERN CA EDISON	NEW BLDG ENERGY USAGE	3,733.53	95,648.56
SOUTHERN CA EDISON	ENERGY USAGE-4022	1,738.01	97,386.57
SOUTHERN CA EDISON	09/04 ENERGY USAGE	30,364.65	127,751.22
STANDARD INSURANCE CO.	11/04 STD/LTD PREMIUM	1,530.21	5,959.61
STAPLES CREDIT PLAN	OFFICE SUPPLIES	374.57	2,383.79
STAPLES CREDIT PLAN	OFFICE SUPPLIES	2,395.03	4,778.82
SUMMIT BUS. PRODUCTS	OFFICE SUPPLIES	117.41	4,634.51
SUMMIT BUS. PRODUCTS	OFFICE SUPPLIES	520.31	5,154.82
THE GAS COMPANY	09/04 UTILITY USAGE	432.11	2,088.82
THE REEF ON THE WATER	WRD 45TH ANNIVERSARY	500.00	500.00
TINA GRAHAM	PETTY CASH REIMB.	308.06	1,002.17
TORRANCE AREA CC	MEETING EXPENSE	350.00	350.00
U.S. GEOLOGICAL SURVEY	04B:USGS STUDY-FINAL PYMT	30,750.00	30,750.00
UNION 76	11A:FUEL CHARGE	439.81	844.42
UNION DEVELOPMENT	11/04 BUILDING RENT	9,249.45	46,418.00
US POSTAL SERVICE	POSTAGE USAGE	35.70	71.40
VAN'S CUSTOM WOODWORKING	MAINTENANCE SRVC	125.00	125.00
VERIO	10/04 INTERNET SERVICE	1,087.00	4,348.00
VERIZON CALIFORNIA	01A:PHONE CHARGES	205.72	1,252.37
VERIZON WIRELESS	CELL PHONE CHARGES	507.22	3,526.91
WASTE MANAGEMENT	01A:10/04 WASTE MGMT	125.10	498.70
WBMWD	06/04 WATER PURCHASE	708,079.20	2,830,831.55
WESCO LANDSCAPE, INC.	09/04 MAINT. SRVC - NEW BLDG	425.00	425.00
WEST GROUP	06A: ANNUAL SUBSCRIPTION	306.00	306.00
WILL & CARLSON, INC.	09/04 LEGISLATIVE SRVC	7,523.28	30,164.78
XEROX CORPORATION	10/04 COPIER-2ND FLR	260.97	3,638.05
XO CORPORATION	PHONE CHARGES	334.49	1,081.69
YSI INCORPORATED	11A:PART SUPPLIES	3,124.52	3,124.52
TOTAL BY VENDOR		1,712,362.93	9,980,337.91

WRD Active Contracts Under \$25K

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
ACWA/JPIA	Contract Service	Workers Compensation Program	\$0.00	
Apex Building Maintenance, Inc.	Contract Service	Provide janitorial service for the district office building. Monthly charge of \$695/mo plus reimbursement for expendable supplies.	\$9,500.00	\$0.00
California Water Service	Promissory of Service	WRD has agreed to fund the Wellhead Treatment of CWS Well 43-01 relating to design, construction, installation, operation and decommissioning of the wellhead to treat volatile organic compounds from water extracted. This contract was awarded to US Filter for construction. To be paid to US Filter.	\$0.00	\$0.00
Central Basin M.W.D.	Bldg/Land/Equip. Lease	Lease real property owned by CBMWD for the purpose of installation, operation and maintenance of portable carbon treatment units. Terms are for 10 years at \$1/yr.	\$10.00	\$10.00
Central Basin Municipal Water District	Other	Memo stating the intent of CBMWD and Long Beach Water District to transfer responsibility for CenB-44 Connection from CBMWD to LBWD effective Jan 1, 2003.	\$0.00	\$0.00
Cerritos Mini Storage	Bldg/Land/Equip. Lease	Rental of two(2) storage units. Month to month lease. 2002 monthly rental is 221/mo per unit. Effective 8/1/03 rate per month has been increased to \$242.00	\$5,799.00	\$0.00
County of Los Angeles Department of Public Works	Bldg/Land/Equip. Lease	Monthly lease of the San Gabriel River, located south of Willow Street, in the City of Long Beach. The first year rent prepaid for the amount of \$4,250.11. Commencing with the second year rent is \$600/yr (March 1st, 2002.) A month-to-month contract with 30 day notice of cancellation by each party.	\$4,850.11	\$0.00
County of Los Angeles Department of Public Works	Bldg/Land/Equip. Lease	Monthly lease of the San Gabriel Coastal Basin Spreading Ground, Pico Rivera at \$50/mo or \$600/yr commencing on August 1, 1997. A month-to-month contract with 30 day notice of cancellation by each party.	\$6,000.00	\$600.00
County of Los Angeles Department of Public Works	Bldg/Land/Equip. Lease	Monthly lease of the Rio Hondo Spreading Grounds northerly of Washington Boulevard in the City of Montebello Rent is \$50/mo or \$600/yr commencing on October 1, 1998. A month-to-month contract with 30 day notice of cancellation by each party.	\$2,400.00	\$0.00
County Sanitation District of LA County	Other	Boundary Changes of Districts Annexation 53 to County Sanitation District 5.	\$0.00	\$0.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
County Sanitation District of LA County	Other	Non-exclusive easement and Right of Way - Lots 43 & 44 Tract 10548. Long Beach Reclamation Plant.	\$0.00	\$0.00
Dryden, Franklin	Contract Service	Professional services to obtain permit to start operations of the LFWWTF.	\$12,500.00	\$3,750.00
Employees Association of the WRD American Federation of Farmers & Merchants Bank	MOU	Union Representation of WRD employees	\$0.00	
Farmers & Merchants Bank	Other	On-line internet banking agreement.	\$0.00	\$0.00
Farmers & Merchants Bank	Other	Electronic payroll services (direct deposit agreement).	\$0.00	\$0.00
Freeman Investigative Group, Inc.	Contract Service	Provides the executive and entry-level background investigations, threat assessment and mitigation, confidential investigations, and security and law enforcement consulting on an as- needed basis.	\$24,999.00	\$21,399.00
GEI Consultants, Inc./ Navigant Consulting Inc.	Contract Service	Consulting services relating to Central & West Coast Basin management given on an as needed basis for issues stated: 1. Whittier Narrows contamination cleanup by EPA 2. Potential increase of water conservation pool behind Whittier Narrows dam to reduce loss of storm water to ocean, 3. Conjunctive use planning & projects WRD is considering, 4. Investigate incorporation of portion of Central Basin currently not in WRD's boundary	\$24,000.00	\$4,684.92
General Alarm Services, Inc.	Contract Service	Alarm services for building. \$4,328.29 for alarm and installation. Monthly maintenance and service fee of \$65. Balance on PO is the balance of fiscal year budgeted maintenance and service fees.	\$4,328.29	\$0.00
Gregg Drilling & Testing, Inc.	Contract Service	Contractor to furnish all labor, material, equipment, supplies, incidentals, temporary facilities & utilities required to perform miscellaneous wellhead repairs.	\$24,999.00	\$22,484.00
Innovative Engineering, Inc.	Contract Service	Consultant will provide: replacement of level transmitter in Clearwell, flowmeter and ph meter installation on sump pump discharge pipe, replacement of level switch in Clearwell, instrumentation calibration and repair. Term effective Aug 21, 2003 to March 30, 2004.	\$24,977.00	\$17,756.56
Interior Plant Design	Contract Service	Plant care and maintenance. Annual Contract for \$125/mo. Amendment No. 1 - added to scope of services the performance of certain professional landscaping services at the Leo J. Vander Lans Water Treatment Facility. Agreement extended to additional one year, expiring December 31, 2005. Proposal included an additional one-time charge for clean-up at the site, materials and labor for the landscaping, replacement of dead and missing landscape plants. Monthly maintenance fee of \$500.00.	\$14,197.61	\$4,044.95

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Kris Helm Consulting	New Contract Service	Provide analysis and consultation regarding MWD replenishment service proposals. Support negotiations with MWD member agencies regarding rates and potential service contracts to benefit from replenishment program. Also provide preliminary feasibility and cost analysis of advanced treatment of tertiary treated effluent from the Sanitation District plants in the Montebello Forebay. Perform consulting services on conjunctive use projects and programs and support outreach and negotiations with stakeholders.	\$25,000.00	\$25,000.00
Long Beach, City of	Grant/Revenue	Second Amendment to Agreement #120 (1st Amend #125) for Groundwater Banking. Long Beach may store up to 13K AF of "Net Stored Water", or "in-lieu storage or combination thereof. Storage by injection is the direct delivery of Stored Water through the new ASR wells.	\$0.00	\$0.00
Long Beach, City of	Other	Copies of Easement for Leo J. Vander Lans Treatment Facility.	\$0.00	\$0.00
Long Beach, City of	Other	City of Long Beach to construct a pipeline underneath property owned by WRD. The pipeline will be used for the sole purpose of transporting reclaimed water on an easement granted in this agreement for the LJVWTF.	\$0.00	\$0.00
Long Beach, City of	Other	City of Long Beach grant of Right of Entry to WRD for the purpose of taking core samples and developing the bore holes into two groundwater monitoring wells. The wells under a separate contract were constructed by U.S. Geological Survey(USGS). The rights are granted at no cost, however WRD shall provide at no cost to the city copies of all sampling data, analyses and reports relating to the wells and the sampling program.	\$0.00	\$0.00
Long Beach, City of	Other	Amendment to the groundwater banking contract, Agreement #125. Long Beach will modify and utilize LB existing well system to place water purchased by WRD into the Central Basin. WRD will pay Long Beach for costs associated with the placement of WRD water into the Central Basin and extraction & delivery of water into the Alamitos Barrier. Cost not to exceed 10% of prevailing per AF rate of MWD water.	\$0.00	\$0.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Los Angeles County Flood Control District & USEPA	Contract Service	As an interim measure, LACFC District, WRD and USEPA have agreed to conserve treated water from USEPA's Whittier Narrows Operable Unit in the Central Groundwater Basin by discharging the water through LACFCD's Rio Hondo spreading grounds. This interim agreement is for 12 months. USEPA intends to eventually treat the Reclaimed Water to a potable drinking water and be able to supply a third party utility(Purveeyor) under a permit by the State of California's Departement of Health Services. USEPA anticipate that the Purveyor will be able to accept the treated water within approximately twelve months. Several provisions are outlined in the contract to be adhered to in order to execute the contract.	\$0.00	\$0.00
Los Angeles County Flood Control District, Orange County	Contract Service	WRD agrees to deliver reclaimed water to the Barrier pursuant to the terms of the Agreement. The LACFCD agrees to take and inject reclaimed water into the Barrier pursuant to the terms and conditions of the Agreement. OCWD agrees to permit the use of recycled water as an alternative source of supply to the Barrier and also pay for its share of the costs of the recycled water. Commence date is August 5th and contract terminates 10 years after the start of water delivery.	\$0.00	
Los Angeles Departement of Water & Power	Other	Quitclaim Deed, Quitclaim Bill of Sale and Quitclaim Assignment of two new production wells constructed by Global Pump and financed by WRD for LADWP.	\$0.00	\$0.00
Norwalk, City of	Contract Service	Wellhead Treatment Agreement between the City of Norwalk and WRD for the design, installation, operation and maintenance of a wellhead treatment facility for the removal of volatiles from the groundwater produced from the Project Well No. 8.	\$0.00	\$0.00
Norwalk, City of	Promissory of Service	WRD will or cause the project to prepare the design, construction and installation of a granulated active carbon treatment system on Norwalk Well #8 in the City of Norwalk. The apparatus will remove Volatiles from water extracted from Central Groundwater. The City of Norwalk will operated and maintain the apparatus after construction.	\$0.00	\$0.00
Phase II Systems/PARS	Contract Service	Public Agency Retirement System (PARS) retirement Plan	\$0.00	
Prudential Financial	Contract Service	401(a) Money Purchase Plan. Amended with employer match contributions Of \$.50 to \$1.00 for participant's contribution. Amendment signed April 4, 2004.	\$0.00	

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Shields Consulting Group	Contract Service	Prepare & file cost claims for State mandated cost reimbursement. Also train district staff on mandated cost reimbursement program. Cost is 10% of claims prepared & submitted (this amount will be reimbursed by the State). Invoiced & payable only when reimbursement funds have been received from the State Controller's Office.	\$15,479.00	\$15,479.00
Southern California Water Company	Promissory of Service	WRD will design, construct, install and own a granular active carbon treatment system on the project well for the removal of VOC's from groundwater obtained at the well. SCWC will operate the system. Gage Well #1 & 2	\$0.00	\$0.00
Southern California Water Company	Promissory of Service	WRD will design, construct, install and own a granular active carbon treatment system on the project well for the removal of VOC's from groundwater obtained at the well. SCWC will operate the system. The project cost for WRD \$259,000. Hoffman Well #2.	\$0.00	\$0.00
SummitWest Consulting, Inc.	Contract Service	Consultant shall provide hands-on training for the District's accounting software system (MIP). Training shall be provided in-house, using the District's accounting database, which will allow the consultant to customize and tailor instruction to the specific needs of staff, including but not limited to: general ledger, accounts payable, accounts receivable, payroll, purchase orders, encumbrances, financial reporting, administration, and utility upgrades. Consultant shall also prepare a Procedures Manual regarding the District's accounting software system (MIP).	\$6,685.00	\$3,872.50
Test/Rite	Contract Service	Labor, services, tools, equipment, supplies and transportation required to conduct tests on 85 groundwater production well meters	\$15,000.00	\$11,850.00
Van's Custom Wookworking	Contract Service	Provide professional service to refinish woodwork.	\$7,500.00	\$4,875.00
Verio		FY 04/05 budget allocation: T-1 internet service.	\$13,044.00	\$9,783.00
Verizon Wireless	Contract Service	Wireless service provider for the District. Plans vary by individuals according to historical usage. Two year plan.	\$0.00	\$0.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
West Basin Municipal Water District (WBMWD)	MOU	MOU - parties shall cooperate with each other and use their best efforts to secure MWD's agreement to sell imported water to WBMWD for injection into the Barrier at a rate that is significantly less than MWD's rate for non-interruptible water sold at Tier One rates. If MWD agrees to such a Barrier Rate, then WBMWD shall sell such imported water to WRD at the Barrier Rate, plus all applicable surcharges which includes MWD's readiness to serve charge and WBMWD's administrative surcharge. WBMWD shall use its best efforts to expeditiously secure all permits for, and thereafter construct, the Phase IV Expansion treatment processes for all recycled water provided by WBMWD to WRD for groundwater recharge.	\$0.00	\$0.00
Whelan, Martin E. Jr.	Contract Service	WRD provides Mr. Whelan and his wife medical insurance coverage or payment for medical insurance coverage up to \$800/mo plus reimbursement for qualified medical expenses up to \$2000 annually.	\$14,000.00	\$0.00

WRD Active Contracts Over \$25K

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
AMS RESPONSE		AMS Response provides the professional services for design, printing, and reproduction for WRD four newsletters. (see contract # 357). This is the postage costs budgeted in FY 04/05. this PO is used for budget monitoring only.	\$72,000.00	\$55,460.72
AMS Response	Contract Service	For professional graphic design, printing, reproduction, and direct mailing services.	\$46,901.52	\$35,147.91
Beltran & Medina: Attorney at Law	Contract Service	Attorney to provide legal counsel and representation for district. The attorneys will take reasonable steps to inform the district of the progress in matters and respond to district inquiries. Sixty days prior to end of a fiscal year, the district will evaluate the quality, cost and benefit of services. Administration committee of the board will review the evaluation and report to the Board. The Board can terminate, change, amend the contract. The contract is billed based on hourly rates as predetermined in the contract. The Dollar value stated is the budgeted amount for the Fiscal Year 04-05 based on historical data.	\$457,489.00	\$406,607.09

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
California Department of	Other	<p>A portion of the California State I-105 Freeway in Norwalk-Paramount-Downey area is constructed approx. 30 feet below ground surface and is periodically threatened by groundwater levels in the Central Basin. To protect the substructure of the I-105 from damage, Caltrans owns and operates a series of wells that extract groundwater from beneath the freeway and release that water into the Los Angeles River for drainage to the Pacific Ocean. Furthermore the extracted groundwater contains elevated level of VOCs that exceed drinking water standards. Caltran operates a treatment facility to treat the water before releasing to the river. WRD levies a replenishment assessment on the extracted water which Caltran pays under protest. The preferred engineering solution for ensuring that the groundwater extracted is restored to the underground would likely involve pipeline delivery of the treated water for re-injection at the Dominquez Gap Seawater Intrusion Barrier Wells. WRD is responsible for obtaining further technical and environmental studies, any regulatory permits, easements, right of way, approvals necessary to develop and construct the Pipeline Project. Caltrans is responsible for completing an economic analysis regarding the costs to develop, permit and construct the project. WRD Board shall consider the request by Caltrans for an exemption from the Replenishment assessment on or before the date the Board reviews the CEQA Review. Within 30 days from April 2nd, 2003 (the effective date of this contract) Caltrans will pay to WRD eight million dollars in one lump sum. The funds shall be used solely by WRD to pay the cost necessary to develop, permit, and construct the Proposed Project and any well deepening conducted by WRD and to pay the Replenishment Assessment levied against Caltran until such time that the Caltran exemption is granted by WRD board and the said extractions are returned to the underground. WRD shall provide Caltran every 180 days with a written accounting of the type and amount of cost incurred in the Project.</p>	\$8,000,000.00	\$8,000,000.00
Camp, Dresser & McKee	Contract Service	<p>Design and engineering services for Leo J. Vander Lans Water Treatment Facility. This project will substitute approximately 50% of the imported water. In conjunction with P.O.No.100196. The original contract is \$789,780.00 with 6 additional amendments total of \$198,733.00. CDM will serve as project manager, perform survey & geotechnical services, prepare preliminary design, document the contract, perform other services during bidding and construction.</p>	\$789,780.00	\$13,095.77

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Central Basin M.W.D. and L.A.	Contract Service	Agreement between WRD, CBMWD, LAC Flood Control, and MWD. Central Basin shall purchase from Metropolitan for re-sale to WRD water which may be available from time to time for ground water replenishment purposes within the area of the District at the price per acre foot in effect under Metropolitan's established rates and regulations for sale of water for replenishment purpose. All waters will be delivered by Metropolitan into the facilities of Flood Control. All water purchased by WRD from Central Basin shall be ordered and delivered upon the request of the Chief Engineer of Flood Control up to but not exceed the amount of deposit WRD pays for the water. Flood Control will at its own expense transport and place the water for ground spreading. Central Basin does not contemplate charging connection service fees at the time but reserves the right to apply such fees should it become necessary and with a forty-five day written notice given.	\$8,143,650.00	\$6,578,226.00
Central Basin M.W.D. Subsidy	Other	CBMWD a member agency of the Metropolitan Water District of So. Ca. agrees to pass through subsidy paid by MWDSC to WRD for water produced by the Leo J. Vander Lans Water Treatment Facility. WRD will design, construct, own, operate & maintain the facility. This pass through will offset the cost of treatment. WRD will pay to CBMWD \$14.00 per acre foot for the duration of this agreement to mitigate revenue impacts to the Central Basin caused by the Project. The maximum allowed subsidy will not exceed 3025 acre feet per year. (Note: current rate as of 2002 is max 250/af.) Maximum Subsidy of \$756,250, less deduction of 14.00/af for loss of revenue to CB.	\$713,900.00	\$713,900.00
Cerrell Associates, Inc.	Contract Service	Public Affairs, Ascertainment, Strategic Plan Development, Strategic Plan Implementation	\$110,000.00	\$24,773.62
Charles Z. Fedak	Contract Service	Perform a financial and compliance audit of the District's basic financial statements and supplemental schedule, as of and for the fiscal years ending June 30, 2004 through 2006.	\$68,250.00	\$49,926.00
City of Commerce	MOU	WRD shall finance design and install a granular activated carbon water treatment system, including all necessary piping, pumps and related improvements at the Project Well No. 4 to remove all VOCs from groundwater extracted and the City of Commerce shall thereafter operate the Project so as to produce treated groundwater in accordance with the terms of this Agreement. WRD budget for performing the permitting, design and construction obligation is \$300,000.	\$300,000.00	\$300,000.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
City of Los Angeles Department of Water	Contract Service	Reclaimed water will be purchased by WRD from the City of Los Angeles Department of Water & Power. The City of Los Angeles will take the water and inject into the Dominguez Gap Barrier Project for WRD. Ten year contract, rate reviewed at fifth year interval. WRD may purchase maximum 5000AF annually @ \$431/AF. The County will annually request reimbursement for maintenance associated with the use of reclaimed water facilities up to a maximum of \$500,000.	\$2,655,000.00	\$2,655,000.00
County Sanitation District of LA	Contract Service	Interim Agreement was entered upon on 04/01/1975 in anticipation of the original agreement expiration. Sanitation District, WRD and Flood Control agree to the sale, spreading and purchase of reclaimed water from Sanitation Districts Whittier Plant. Sanitation delivers to Flood Control for spreading approx. 10Million gallons of reclaimed water per day or such additional quantities as may be available. Flood Control agrees to spread the reclaimed water for recharge to the underground water basin for WRD. WRD agrees to pay \$7/af for all reclaimed water. Sanitation District measures and record amount of water, Flood Control Certifies and WRD is invoiced	\$70,000.00	\$70,000.00
County Sanitation District of LA	Contract Service	Joint Agreement for purchase of water from Whittier Narrows Plant and San Jose Reclamation Plant. Interim Agreement was entered upon on 04/01/1975 in anticipation of the original agreement expiration for the Whittier Plant. The Dollar value stated is the budgeted amount for the Fiscal Year 03-04.	\$551,760.00	\$551,760.00
County Sanitation District of LA County	Bldg/Land/Equip. Lease	Discharge Pipeline connection lease 3664/mo for Goldsworthy Desalter. Loan amount is \$190,442.37 @ 11.4% interest, 72 payments.	\$263,811.29	\$66,282.48
County Sanitation Districts of LA		Connection fee for Wastewater Discharge Permit, #15842 Surcharge account #2055475	\$212,442.37	\$81,912.96
Don Howard Engineers	Contract Service	Provide professional services for design, inspection, and construction management for Wellhead Treatment Facilities: Norwalk #8, Commerce #4L, and SCWC Converse. Not to exceed 153,865 for direct labor and direct expense reimbursement.	\$153,865.00	\$28,835.00
ECO Resources	Contract Service	Operation & maintenance of Goldsworthy Desalter. This is a 5 year contract. Purchase order is issued annually. The monthly service fee is \$ 13,734.25, plus the Maintenance Limit of \$7,800.00 per year, and the Replacement Part Limit of \$10,000.00 per year. The fee will be adjusted with the percentage change in the Consumer Price Index for the Los Angeles region at the end of each year.	\$185,000.00	\$185,000.00
Fieldman, Rolapp & Associates	Contract Service	Financial advisory services to be performed in connection with the CIP for the purpose of debt structuring and management. Consultant shall assist the District as needed in identifying and procuring special financial related services that may be needed for any debt issue relating to the project. Negotiated Sale of Debt Fee \$45,000; other services billed at hourly rates.	\$45,000.00	\$26,731.98

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
General Pump Company	Contract Service	Provide professional services for well testing. In addition, the scope of work will also include the services of Richard Slade and Associates as described in the Proposal. In addition, the scope of work will also include at the South Montebello Irrigation District Well No. 5 the optional dynamic spinner survey and dynamic video survey as described in the Proposal.	\$96,500.00	\$93,608.00
Komex-H2O Science, Inc.	Contract Service	Phase II: hydrogeologic investigation of chromium, northern area of Central Basin, Los Angeles County, CA. Amendment #2 to Phase I-Contract #104	\$117,481.00	\$72,930.05
Long Beach, City of	Contract Service	Amending Lease & Water Purchase Agreement relating to the LJVWTF dated June 30, 1999. Upon completion of the Leo J. Vander Lans Water Treatment Facility, the City of Long Beach agree to operate & maintain the facility at an annual rent of \$1,382,600/yr(115216.67/mo). The contract will commence on the later of the following dates: (I) the date upon which WRD delivers possession of the Facility to Long Beach, (ii) the date which all permits and approvals to operate have been received. A six year agreement with option to extend for four consecutive periods of five years. The operating cost includes monitoring, engineering, administration and legal costs. Replacement of capital items <25,000 shall be covered by WRD. WRD will purchase from City of Long Beach water produce at the Facility for injection at the Barrier	\$8,295,600.00	\$8,295,600.00
Long Beach, City of	Other	City of Long Beach with water supplied by MWD will place up to 13,000AF of "net stored water" into available subsurface storage space in the Central Basin. At any given year Long Beach may extract up to 4,333AF of Stored Water. City of Long Beach in cooperation with WRD will contract ASR wells in connection with this project. The term of the agreement is 25 years, effective January 10th, 2002.	\$992,940.00	\$559,195.80
Main San Gabriel Basin Watermaster,	Contract Service	Amendment to the Water Production Agreement of June 2002 which will expire on May 31,2003. The Amendment will extend the terms of the above mentioned contract subject to the following conditions: (A) USEPA may discharge water extracted from the intermediate zone wells and Well EW 4-3 and treat as part of the WNOU Project into the Zone-1-Ditch for conservation in the Central Basin as needed and only until DHS issues a water supply permit for delivery of treated water to local purveyor. Discharge shall not take place after Sept. 2003. (B) USEPA may discharge the extracted water into Legg Lake and Whittier Narrows Nature Center Lakes as needed and only until DHS issues a water supply permit for delivery of treated water to local purveyors. Discharged water shall not exceed 300 acre feet. Current rate per af is \$246.65.	\$1,250,269.00	\$1,250,269.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Millennium Advocates/Earnest	Contract Service	Agreement for District legislative advocacy and governmental relations services. Coordinate team strategy for addressing WRD interests, monitor state legislative process for proposed legislation that could impact WRD, develop relationship with appropriate commissions to ensure WRD projects are included in federal funding, monitor potential state funding sources, provide access to legislators and committees, and work with ACWA and other special districts to ensure compatibility with WRD interests. One year contract effective 12/17/03, 20K/yr. In January 5, 2004, Earnest Governmental Relations changed its legal status from that of a sole proprietorship to a California Business corporation under the name of Millenium Advocates, Inc. This First Amendment was effective January 5, 2004.	\$120,000.00	\$31,290.00
MWH Laboratories	Contract Service	Provide analytical laboratory services and groundwater monitoring related to testing for all relevant projects. Three year contract with annual amount of \$678,324 based on fees presented in proposal.	\$1,356,468.00	\$237,033.50
Pacific Hydrotech Corporation	Contract Service	Complete furnishing and installation and construction of a Granular Activated Carbon Treatment System at the Norwalk Well No. 8	\$441,790.00	\$92,491.70
PK Contractors	Contract Service	Provide construction for the Leo Vander Lans Water Treatment Facility. Contract amount \$11,732K with 5% contingency. Change Order #1 \$344,903; Change Order #2 \$31,836.	\$11,732,000.00	\$122,405.96
Platinum Advisors	Contract Service	District's federal legislative advocate in Washington D.C. Service Provider will provide assistance on the area of governmental relations and legislative advocacy.	\$90,000.00	\$29,079.44
Psomas & Associates	Contract Service	Amendment to 3/15/02 Agreement #166 for Alamos Physical Barrier Project Study. Phase I and II of the project. Analyze geotechnical & hydrogeology data to select a preferred alignment for the DSM barrier and location of rubber dam, refine preliminary cost estimates, preliminary design, prepare enviromental documentation & permitting.	\$379,517.00	\$997.32
Rose and Kindel	Contract Service	Agreement for District legislative and governmental relations services. Registered lobbyist representing the District on state legislative and administrative matters. Provide assistance to District with respect to public affairs, implementation of State audit reports, district plans, programs and policy initiatives and advice on local and regional governmental relations. One year term effective 12/17/2003 @\$120k/yr plus out-of-pocket expenses.	\$120,000.00	\$32,415.05
Separation Processes, Inc.	Contract Service	Design, develop and provide start-up supervision and assistance for the reverse osmosis system for the Goldsworthy Desalter. The purpose of the project is to reduce the salinity of the groundwater and restore the aquifer as a source of drinking water through the combination of chemical and reverse osmosis treatment processes.	\$360,000.00	\$80,407.14

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Separation Processes, Inc.	Contract Service	Design, develop and provide start-up supervision and assistance for an advanced water treatment plant that employs both microfiltration and reverse osmosis. LJVWTF will substitute 50% of the imported water currently used as a source of barrier injection water with recycled water. In conjunction with PO no. 100200 with CDM. Original Contract Amount \$454,718; Change order amendment #1 on 02/15/01 for \$2,590; Change order amendment #2 on 10/20/03 for \$35,000.	\$492,308.00	\$7,069.66
Signal Hill, City of	Contract Service	Loan for building wellhead treatment facilities for Signal Hill Wells 7 & 8. The water pumped from the site is currently affected by manganese & iron at levels exceeding the allowable levels. Ten year terms at zero interest rate. The City will own and operate the treatment facility.	\$870,000.00	\$114,049.99
Torrance, City of	Bldg/Land/Equip. Lease	City of Torrance leases a portion of their maintenance yard to WRD for the Goldsworthy Desalter. The lease is at \$2,500/mo for 20 years with an extension option for an additional 15 years, for a maximum of 35 years.	\$600,000.00	\$416,597.80
Tres Es, LLC	Contract Service	Assist in strategic planning in the areas of conjunctive use, use of recycled water, local government working relationships. Work will also include relationships with appropriate agencies regarding action levels; matters relating to the Bureau of State Audits, educate the Legislature and its staff on WRD's role in Southern California water management. No services shall be provided that require the Provider to register as a lobbyist for the District.	\$126,000.00	\$86,000.00
U.S. Department of the Interior (USGS)	Contract Service	Joint funding of water resources investigation to study the fate & transport of MS2 & PRD-1 during artificial recharge with recycled water. USGS portion is \$101,000, WRD \$147,000.	\$147,000.00	\$0.00
U.S. Filter Westates (Westates Carbon-	Contract Service	Agreement for the design and construction of a Granular Activated Carbon Groundwater Treatment System for well owned by California Water Services. Project 12B.	\$150,909.00	\$9,957.01
Union Development	Bldg/Land/Equip. Lease	Office building lease extension for five years. Property at 12621 E. 166th Street, Cerritos. Lease is for \$9,249.45/mo, predicated upon the agreed per square foot rent of \$1.05/sq.ft./mo. A second option to renew the lease is applicable granted that WRD negotiate the rental terms at least 8 months prior to the expiration of this current extension which will be approx. 6/30/2005. The District is to provide written notice to Union Development Company of the District's intent to exercise the second option at least 210 days prior to expiration of the lease, approx. 08/03/2005.	\$554,967.00	\$147,679.58
United States Department of	Contract Service	Joint Funding Agreement (JFA) covering the study of Joint Funding Agreement covering seawater intrusion in the Dominguez Gap area of the West Coast Basin, covering the period 11/1/03 to 10/31/04. USGS contributes \$62,500 and WRD contributes \$125,000.	\$125,000.00	\$125,000.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
University of California Regents	Contract Service	San Gabriel Spreading Area Tracer Research Study conducted by the University to determine groundwater transit times from the spreading area to selected monitoring and production wells. Contract stipulates advance quarterly payment unless WRD requests an invoice in a letter. WRD has requested invoices. The grant is given as a cost reimbursement up to \$73,255.	\$73,280.00	\$8,219.95
West Basin Municipal Water	Contract Service	The Agreement for supply of recycled water is effective January 27, 2003 between WRD and WBMWD. This Agreement terminates the 1998 Agreement by mutual consent of the parties; any money owed by WRD for water delivered under the 1998 Agreement shall be paid to WBMWD within 60 calendar days of the effective date of this Agreement; until WBMWD completes the construction of the Recycling Facility Expansion and obtains all necessary governmental approvals and permit, WBMWD shall deliver to WRD and WRD shall purchase from WBMWD 7500 AF of recycled water on an annual basis or a lesser amount that this authorized by their Regional Board Permit; within 60 days from completion of construction and permitting and upon WBMWD's receipt of all necessary permit and approvals for injection of recycled water into the Barriers in a blend with non-recycled water of 75% to 25%, WBMWD shall deliver to WRD and WRD shall purchase 12,500 AF of recycled water on an annual basis or a lesser amount that is authorized by their Regional Board permit. WRD shall pay \$430/AF of recycled water until the Recycling Plant is completed. Upon completion of the Recycling Facility, WRD shall pay \$470/AF of recycled water.	\$5,375,000.00	\$5,375,000.00
West Basin Municipal Water	Contract Service	A five year contract effective 01/01/2003 to purchase imported water at Tier 1 annual maximum (16,560AF), the purchase commitment is 55,200AF at the Tier 1 rate (510AF). WRD agrees to pay the undeliverable balance of the purchase commitment if at the end of the year WRD had purchased less than the commitment level. The rates could change from time to time. First Amendment to this Purchase Agreement - added paragraphs 5 and 6 of the Purchase Agreement entitled "Commitments". Agreement signed 5/27/03. Amount of contract is annualized based on the current fiscal budgeted purchased water.	\$11,842,665.00	\$9,995,471.20

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Weston, Benshoof, Rochefort,	Contract Service	Second Modification to Attorney-Fee Contract effective 07/16/2003. First modification is the change in the hourly rates. Change from \$185/hr to \$200/hr for associates; from \$245/hr to \$275 for partners; for litigation matters rates changed from \$230/hr to \$260/hr. Furthermore, when both lead counsel attend the district board meeting their hourly rate shall be reduced by 50% for time spend at the meeting. Second modification states that "The attorneys may incur out-of-pocket-costs and expenses in performing legal services under this agreement." The third modification replaces the first modification in respect to the evaluation of the counsel contract. The board (not district staff) will begin an evaluation of counsel atleast 50 days (not 60 days) prior to end of fiscal year. At end of evaluation the board decide wether it is necessary to circulate a request for proposals for the position of District Counsel. The fourth amendment is a change of address for the Counsel. The fifth changes the effective date to April 9th, 2003. The sixth and seven eliminates old rate schedule and updates assignment of responsibility between the two firms. Same contarct applies to Beltran and Medina.	\$324,996.00	\$274,665.89
Will and Carlson	Contract Service	District's federal legislative advocate in Washington D.C. Service Provider will provide assistance on the area of governmental relations and legislative advocacy.	\$90,000.00	\$19,041.28
Xerox	Contract Service	A 60 month lease for 1st Floor digital network copier. Include maintenance and supplies.	\$47,259.00	\$15,682.33



MEMORANDUM

ITEM NO. V

Prepared by: Rollie Pronuevo

Reviewed by: Scott Ota

DATE: NOVEMBER 9, 2004
TO: FINANCE COMMITTEE
FROM: ROBB WHITAKER, P.E., GENERAL MANAGER
**SUBJECT: FINANCIAL STATEMENTS FOR THE PERIOD ENDED
SEPTEMBER 30, 2004**

The attached financial statements include the Statement of Net Assets (Balance Sheet) at September 30, 2004 and the Statement of Revenues, Expenditures and Changes in Net Assets (Income Statement) for the month ending September 30, 2004.

Significant changes from the previous month:

Statement of Net Assets

Assets:

Cash – This account increased due to a corresponding decrease in the amount of purchased spreading and injection water.

Accounts Receivable – This account decreased due to the timing of receipts of payments and reclass of an assessment receivable to notes receivable. See Notes Receivable below.

Prepaid Expenses – Increase is due to the annual payment for the ACWA Liability premium for \$127,501.

Notes Receivable – Increase is due to reclass of notes receivable from assesment receivable relating to Southern California Water Company.

Liabilities:

Accounts Payable – This account decreased due to timing of payments

The Statement of Revenues, Expenditures and Changes in Net Assets

Revenue:

Cost of Water - This account decreased due to a decrease in purchases of spreading water and injection water.

Salaries, Taxes, and Benefits – In the prior month, the District had three payroll periods in the month. The decrease in this account is a result of going back to the normal two payroll periods.

Material & Equipment – There was a \$41,500 increase in this account over prior month. This was due to the payment of chemical supplies to Eco Resources for the Goldsworthy Desalter.

Professional Fees – The increase in professional fees is a result of a \$30,750 payment made to USGS for the Joint Funding Agreement between the District and the US Geological Survey for a study of fate and transport of MS2 and PRD-1 during artificial recharge with recycled water.

STAFF RECOMMENDATION

Approve the Financial Statements for submittal to the Board of Directors.

Water Replenishment District of Southern California
Statement of Net Assets
September 30, 2004

	Replenishment Fund	Clean Water Fund	Total
Assets			
Current Assets			
Cash and Cash Equivalents	12,006,179	569,060	12,575,239
Investments	1,942,831	872,937	2,815,768
Accounts Receivable	6,959,324	443,985	7,403,310
Deposits Receivable	5,145	328	5,473
Interest Receivable	124,822	19,271	144,092
Prepaid Expenses	148,455	7,939	156,394
Total Current Assets	21,186,756	1,913,520	23,100,276
Noncurrent Assets			
Notes Receivable, Noncurrent	-	687,135	687,135
Plant & Equipment	23,759,170	18,048,570	41,807,740
Land	146,056	1,652,480	1,798,536
Construction-In-Progress	6,392,696	1,287,770	7,680,466
Accumulated Depreciation	(2,729,290)	(2,660,346)	(5,389,636)
Total Noncurrent Assets	27,568,631	19,015,610	46,584,241
Total Assets	48,755,387	20,929,129	69,684,517
Liabilities			
Current Liabilities			
Accounts Payable	3,123,138	182,803	3,305,941
Accrued Payroll	36	(36)	0
Accrued Employee Benefits	(12,687)	8,108	(4,579)
Cal Trans 0690	8,000,000	0	8,000,000
Deferred Compensation	1,030	876	1,906
Total Current Liabilities	11,111,517	191,751	11,303,268
Noncurrent Liabilities			
Compensated Absences	165,040	24,682	189,722
Total Noncurrent Liabilities	165,040	24,682	189,722
Total Liabilities	11,276,557	216,433	11,492,990
Net Assets			
Invested in Capital Assets	27,568,631	18,328,474	45,897,106
Unrestricted	9,910,199	2,384,222	12,294,420
Total Net Assets	37,478,830	20,712,696	58,191,526
Total Liabilities & Net Assets	48,755,387	20,929,129	69,684,517

Water Replenishment District of Southern California
Statement of Revenues, Expenditures and Changes in Net Assets
For the Month of September 2004

	Replenishment Fund	Clean Water Fund	Total
Revenues			
Operating Revenues			
Water Replenishment Assessments	\$ 2,918,860	\$ 191,376	\$ 3,110,236
MWD Desalter Subsidy	49,397	3,153	\$ 52,550
Desalter Revenue	79,362	-	\$ 79,362
Total Operating Revenues	3,047,619	194,529	3,242,148
Operating Expenses			
Cost of Water			
Spreading	\$ -	\$ -	\$ -
Injected	600,034	-	\$ 600,034
Connection Fees	26,817	22,512	\$ 49,329
Total Cost of Water	\$ 626,851	\$ 22,512	\$ 649,363
General & Administrative			
Salaries, Taxes & Benefits	\$ 223,913	\$ 46,388	\$ 270,301
Conference & Travel	3,179	523	\$ 3,702
Office Expenses	19,162	1,938	\$ 21,100
Utilities	16,694	25,808	\$ 42,502
Rents & Leases	10,113	7,150	\$ 17,263
Repairs & Maintenance	5,505	695	\$ 6,200
Material & Equipment	4,957	30,300	\$ 35,257
General Liability Insurance	914	48	\$ 962
Professional Fees	137,665	38,828	\$ 176,493
Other General & Administrative	9	1	\$ 10
Total General & Administrative	\$ 422,109	\$ 151,678	\$ 573,787
Depreciation	75,259	62,497	\$ 137,756
Total Operating Expenses	\$ 1,124,219	\$ 236,687	\$ 1,360,906
Operating Income (Loss)	\$ 1,923,400	\$ (42,158)	\$ 1,881,242
Non-Operating Revenues (Expenses)			
Revenues			
Property Taxes	\$ 1,009	\$ 64	\$ 1,073
Investment Earnings	6,878	897	\$ 7,775
Miscellaneous	82	5	\$ 87
Total Non-Operating Revenues (Expenses)	\$ 7,969	\$ 966	\$ 8,935
Income (Loss) Before Contributions	\$ 1,931,369	\$ (41,192)	\$ 1,890,177
Contributions			
Capital Contributions- USBR Grant	\$ -	\$ -	\$ -
Change in Net Assets	\$ 1,931,369	\$ (41,192)	\$ 1,890,177



MEMORANDUM

ITEM NO. VI

Prepared by: Scott M. Ota

Reviewed by:

DATE: NOVEMBER 9, 2004
TO: FINANCE COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: RESERVE ALLOCATION

SUMMARY

Presentation by staff to the Finance Committee on the District's cash reserves.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

For information.



MEMORANDUM

ITEM NO. VII

Prepared by: Scott M. Ota

Reviewed by:

DATE: NOVEMBER 9, 2004
TO: FINANCE COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: DEPARTMENT REPORT

SUMMARY

Staff will provide an update of department activities.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

For Information.