

**REGULAR MEETING OF THE FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
12621 E. 166th STREET, CERRITOS, CALIFORNIA 90703
11:30 A.M., WEDNESDAY, JANUARY 14, 2004**

AGENDA

EACH ITEM ON THE AGENDA, NO MATTER HOW DESCRIBED, SHALL BE DEEMED TO INCLUDE ANY APPROPRIATE MOTION, WHETHER TO ADOPT A MINUTE MOTION, RESOLUTION, PAYMENT OF ANY BILL, APPROVAL OF ANY MATTER OR ACTION, OR ANY OTHER ACTION. ITEMS LISTED AS "FOR INFORMATION" MAY ALSO BE THE SUBJECT OF AN "ACTION" TAKEN BY THE BOARD OR A COMMITTEE AT THE SAME MEETING.

I. DETERMINATION OF A QUORUM

II. PUBLIC COMMENT

**III. MINUTES OF THE REGULAR FINANCE COMMITTEE MEETING OF
DECEMBER 2, 2003**

Recommendation: That the Committee approve the minutes as submitted.

IV. DEMANDS AND CONTRACTS

Recommendation: That the Committee approve the Demands for submittal to the Board of Directors.

V. FINANCIAL STATEMENTS FOR THE PERIOD ENDED NOVEMBER 30, 2003

Recommendation: That the Committee approve the Financial Statements for submittal to the Board of Directors.

VI. INVESTMENT REPORT FOR THE PERIOD ENDED NOVEMBER 30, 2003

Recommendation: That the Committee approve the Investment Report for submittal to the Board of Directors.

VII. GENERAL MANAGER EXPENSES

Recommendation: That the Committee approve the expense reimbursement for submittal to the Board of Directors.

VIII. MID-YEAR BUDGET REVIEW UPDATE

Recommendation: For discussion.

**IX. MEMBERS' PRIVILEGE –
DIRECTORS REPORTS, INQUIRIES, AND DIRECTIONS TO STAFF**

X. DIRECTORS' EXPENSES

Recommendation: That the Committee approve Directors' Expenses for submittal to the Board of Directors.

XI. ADJOURNMENT

Posted by Tracey A. Burke, Acting Deputy Secretary, January 8, 2004.

**MINUTES OF DECEMBER 2, 2003
A REGULAR MEETING OF THE FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
12621 E. 166th STREET, CERRITOS, CALIFORNIA 90703**

A meeting of the Finance Committee of the Board of Directors of the Water Replenishment District of Southern California was held on December 2, 2003 at 1:30 p.m. at the District office, 12621 E. 166th Street, Cerritos, California. Director Willard H. Murray, Jr. (Alternate) called the meeting to order at 1:38 p.m. and presided thereover and Deputy Secretary Marcia A. Forkos recorded the minutes.

I. DETERMINATION OF A QUORUM

Attendees at the meeting were as follows:

Committee: Directors Willard H. Murray, Jr. (Alternate) and Pat Acosta
Staff: Scott Ota, Laura Doud, Katie Nickel, and Marcia Forkos

II. PUBLIC COMMENT

There was none.

III. MINUTES OF THE REGULAR FINANCE COMMITTEE MEETING OF NOVEMBER 14, 2003

The minutes of the regular Finance Committee meeting of November 14, 2003 were approved as amended.

IV. DEMANDS AND CONTRACTS

At the request of the Finance Committee at the last meeting, Controller Scott Ota provided a graph showing the distribution of expenses.

The Committee approved the demands and recommended that they be submitted to the Board for approval.

V. FINANCIAL STATEMENTS FOR THE PERIOD ENDED OCTOBER 31, 2003

Controller Scott Ota gave an overview of the financial statements.

The Committee approved the financial statements and recommended that they be submitted to the Board for approval.

VI. INVESTMENT REPORT FOR THE PERIOD ENDED OCTOBER 31, 2003

Director Acosta had questions regarding accrued interest and staff stated that they would provide her with the information requested.

The Committee recommended that the Investment Report be placed on the Board agenda for approval.

VII. STATE AUDIT RECOMMENDATIONS UPDATE

Controller Scott Ota requested that Assistant Controller Laura Doud give an update on the State Audit recommendations.

Ms. Doud stated that great strides have been taken by staff to implement the recommendations. She gave an update on all the items in the spreadsheet that are still in progress, explaining that some had been completed since the mailing of the agenda package.

Discussion was held regarding the District's adhering to the recommendations of the State Auditors and how it would assist in obtaining a more favorable rate when it comes to bond financing.

Director Murray asked Mr. Ota what new procedures have been implemented since he has joined the District.

Mr. Ota stated that the State Audit has been a major focus for the Finance Department. Most of the new procedures have been based on the recommendations of the State Auditor. The Finance Department has focused on key areas such as budget preparation/monitoring and contract management. It has also worked to improve the overall communication with the District's technical staff regarding activities which relate to cash receipts and cash disbursements. He stated that he is working with staff to compare actuals to budgets. This will make it easier for staff to know the status of the budget for their projects and it will assist in doing the mid-year budget review. He stated that accounting is working much more closely with the technical staff which makes information more current.

Accounting is also in the process of hiring a temporary person to help in reviewing and updating District contracts.

VIII. MEMBERS' PRIVILEGE – DIRECTORS REPORTS, INQUIRIES, AND DIRECTIONS TO STAFF

Director Murray noted that he, Controller Scott Ota, and Assistant Controller Laura Doud met with Metropolitan Water District accounting staff to evaluate WRD's procedures. He stated that the accounting department may need additional staff. Mr. Ota said that he would like to hire temporary employees to help with the contracts, etc. and then when the State Audit and other projects are finalized, he will reassess the department's needs.

IX. DIRECTORS' EXPENSES

Directors' expenses were reviewed and the Committee recommended that this item be submitted to the Board for approval.

X. ADJOURNMENT

With no further business for the Committee, the meeting was adjourned.

ATTEST:

Chairperson

Director



MEMORANDUM
ITEM NO. IV

Prepared by: Katie Nickel
Reviewed by: Scott Ota

DATE: JANUARY 14, 2004
TO: FINANCE COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: DEMANDS AND CONTRACTS

SUMMARY

At the request of the Finance Committee, the following items are attached: the Demand's List for the period ending January 3, 2004, a copy of the Demand's List sorted by vendor with an additional column showing fiscal year-to-date payments, a list of contracts under \$25K, and a list of contracts equal to/over \$25K.

Below is a summary of the total demands for the period stated above:

FUND	TOTAL DISBURSEMENTS
Replenishment Fund	\$ 2,053,972.13
Clean Water Fund	\$ 195,731.54
Total Demands	\$ 2,249,703.67

STAFF RECOMMENDATION

That the Committee approve the Demands for submittal to the Board of Directors.

January 14, 2004

Board of Directors
Water Replenishment District of Southern California

Submitted herewith for action by the Board of Directors are the following demands for the period ending January 3rd, 2004.

Check #	Payee	Description	Total	Replenishment Fund	Clean Water Fund
DD	ALBERT ROBLES	DIRECTORS COMPENSATION	4,820.63	4,579.60	241.03
DD	NORM RYAN	DIRECTORS COMPENSATION	4,531.47	4,304.89	226.58
DD	PATRICIA ACOSTA	DIRECTORS COMPENSATION	2,008.00	1,907.60	100.40
DD	ROBERT W. GOLDSWORTHY	DIRECTORS COMPENSATION	1,873.00	1,779.35	93.65
DD	WILLARD H. MURRAY, JR.	DIRECTORS COMPENSATION	2,371.97	2,253.37	118.60
DD	AFSCME LOCAL 1902 UNION	PAYROLL DEDUCTION PAYMENT	703.92	629.39	74.53
DD	AFSCME LOCAL 1902 UNION	PAYROLL DEDUCTION PAYMENT	737.44	671.69	65.75
DD	CALPERS L-T CARE PROGRAM	PAYROLL DEDUCTION PAYMENT	230.77	219.24	11.53
DD	CALPERS L-T CARE PROGRAM	PAYROLL DEDUCTION PAYMENT	255.50	242.73	12.77
DD	CALPERS L-T CARE PROGRAM	PAYROLL DEDUCTION PAYMENT	290.58	276.06	14.52
DD	CALPERS L-T CARE PROGRAM	PAYROLL DEDUCTION PAYMENT	255.50	242.73	12.77
DD	COURT TRUSTEE	PAYROLL DEDUCTION PAYMENT	624.62	593.39	31.23
DD	COURT TRUSTEE	PAYROLL DEDUCTION PAYMENT	624.62	593.39	31.23
DD	COURT TRUSTEE	PAYROLL DEDUCTION PAYMENT	624.62	593.39	31.23
DD	EDD	STATE TAX PAYMENT	3,661.32	3,241.78	419.54
DD	EDD	STATE TAX PAYMENT	4,983.64	4,569.96	413.68
DD	EMPLOYEE PAYROLL	SALARY EXPENSE	23,100.13	21,598.67	1,501.46
DD	EMPLOYEE PAYROLL	SALARY EXPENSE	59,262.33	53,238.06	6,024.27
DD	EMPLOYEE PAYROLL	SALARY EXPENSE	69,524.10	64,263.97	5,260.13
DD	INTERNAL REVENUE SERVICE	FEDERAL TAX PAYMENT	20,000.82	17,731.62	2,269.20
DD	INTERNAL REVENUE SERVICE	FEDERAL TAX PAYMENT	25,517.48	23,498.69	2,018.79
DD	NATIONWIDE RETIREMENT	DEFERRED COMP	4,921.85	4,102.08	819.77
DD	NATIONWIDE RETIREMENT	DEFERRED COMP	4,546.74	3,859.84	686.90
DD	PERS	PERS PAYMENT	16,446.96	14,484.79	1,962.17
DD	PERS	PERS PAYMENT	17,004.10	15,274.66	1,729.44
DD	PERS	PERS PAYMENT	628.43	597.02	31.41
DD	CENTRAL BASIN MW DISTRICT	10/03 CONNECTION FEE	6,000.00	6,000.00	-
DD	WEST BASIN MW DISTRICT	10/03 WATER PURCHASE	1,047,344.82	1,047,344.82	-
15648	CDW GOVERNMENT, INC.	COMPUTER SUPPLIES	5,933.99	5,637.29	296.70
15649	EARTHLINK INC.	INTERNET ACCESS	23.95	22.75	1.20
15650	FIELDMAN, ROLAPP & ASSOCIATES	PROF. SERVICES THRU 10/03	16,970.45	16,121.93	848.52
15651	ACWA	2004 AGENCY DUES	10,595.00	10,065.25	529.75
15652	CALIFORNIA WATER SERVICE	10/22-11/19/03 WTR USAGE	18.74	17.80	0.94
15654	CARPI & CLAY	10/03 LEG ADV SERVICES - WAS DC	4,583.33	4,354.16	229.17
15655	VOID	VOID	-	-	-
15656	CERRITOS MINI STORAGE	12/03 STORAGE B013 & B014	485.00	460.75	24.25
15657	COUNTY SANITATION DISTRICT 2	02A: 12/03 BRINE PIPELINE LEASE	3,664.00	-	3,664.00
15659	DAN SIWULEC COMMUNICATIONS MAF	WRD NEWLETTER MAIL LIST	3,499.65	3,324.67	174.98
15660	DELL ACCOUNT	11A: OFFICE SUPPLIES - MK	2,923.85	2,923.85	-
15661	ECO RESOURCES, Inc.	02A: 11/03 OPE & MAINT	26,288.76	-	26,288.76
15662	F&M BANK: CC PAYMENT	DIR ACOSTA CC CHARGES	616.94	586.09	30.85
15663	FEDERAL EXPRESS CORPORATION	TRANSPORTATION CHARGES	348.32	323.11	25.21
15664	GENERAL ALARM SERVICES	12/03 ALARM SERVICES	60.00	57.00	3.00
15665	HEALTHFIRST- SOUTH MEDICAL GRO	MEDICAL TEST - MK	75.00	71.25	3.75
15666	INNOVATIVE ENGINEERING, INC	09/03 ENGINEERING SERVICE	2,149.64	-	2,149.64
15667	INTER-TEL TECHNOLOGIES, INC.	OFFICE SUPPLIES	198.36	188.44	9.92
15668	KINKO'S INC.	PRINTING	197.61	187.73	9.88
15669	LONG BEACH, CITY OF	10/03 WATER PURCHASES	180,976.60	180,976.60	-

Check #	Payee	Description	Total	Replenishment Fund	Clean Water Fund
15670	LOS ANGELES UNIFIED SCHOOL DIST	BUS FOR TOUR 10/9/03	272.60	258.97	13.63
15671	MARTIN E WHELAN, JR.	12/03 MEDICAL PREMIUM	749.42	711.95	37.47
15672	MCI TELECOMMUNICATIONS	01A: 10/03 PHONE CHARGE	15.29	15.29	-
15673	MCI WORLDCOM COMMUNICATIONS	10/15-11/14/03 PHONE CHARGES	25.15	23.89	1.26
15674	MCI WORLDCOM CONFERENCING	COFERENCE CALLS - BM	17.14	16.28	0.86
15675	MWH LABORATORIES, a DIV OF MWH A	10/03 LAB CHARGES	60,618.00	60,420.00	198.00
15676	NORWALK PRINTING SERVICE	OFFICE SUPPLIES	285.40	271.13	14.27
15677	PITNEY BOWES	01/04-03/04 METER RENTAL	119.90	113.91	5.99
15678	PK CONTRACTORS, INC.	01A: CONSTRUCTION SERVICES	39,484.75	39,484.75	-
15679	PSOMAS & ASSOCIATES	10F: 10/03 PROF SERVICES	19,638.00	16,869.60	2,768.40
15680	PITNEY BOWES	POSTAGE PBP# 16394413	1,015.00	964.25	50.75
15681	RAPIDFORMS, INC.	OFFICE SUPPLIES	157.26	149.40	7.86
15682	R. FAIR & ASSOCIATES	10/03 LEGISLATIVE SERVICES	5,000.00	4,750.00	250.00
15683	ROSE & KINDEL	10/03 LEGISLATIVE SERVICES	10,000.00	9,500.00	500.00
15684	RUNFOROFFICE.COM,INC.	FILLING FEE	45.00	42.75	2.25
15685	SOUTHERN CALIFORNIA SECURITY CE	OFFICE MAINTENANCE	327.33	310.96	16.37
15686	SEPARATION PROCESSES, INC.	01A: 09/03 PROF SERVICE	7,942.50	7,202.50	740.00
15687	SOUTHERN CALIFORNIA EDISON	11/03 ENERGY USAGE (A4022)	1,345.38	1,278.12	67.26
15688	SP ELECTRIC MOTOR SERVICE	02A: PROFESSIONAL SERV.	9,060.18	-	9,060.18
15689	STAPLES CREDIT PLAN	OFFICE SUPPLIES	1,247.67	1,185.29	62.38
15690	STATE COMPENSATION INSURANCE F	11/03 WORKERS' COMP	4,283.50	3,744.11	539.39
15691	SUMMIT BUSINESS PRODUCTS	OFFICE SUPPLIES	1,973.09	1,874.43	98.66
15692	SUMMIT WEST CONSULTING, INC.	OFFICE SUPPLIES: SOFTWARE LICENSE	1,846.85	1,754.51	92.34
15693	TORRANCE, CITY OF	02A: 12/03 PLANT SITE RENT	2,500.00	-	2,500.00
15694	UNION DEVELOPMENT CO INC	12/03 BUILDING RENT	9,249.45	8,786.98	462.47
15695	VERIZON MESSAGING SERVICES	12/03-02/04 PAGER	382.68	363.55	19.13
15696	XO CORPORATION	PHONE CHARGES THRU 11/14/03	441.22	419.16	22.06
15699	AIRGAS WEST, INC.	11A: HAZ METERIAL CHARGE	137.58	137.58	-
15700	ALLEN'S PRESS CLIPPING BUREAU	11/03 CLIPPINGS	190.92	181.37	9.55
15701	AMS	11A: HYDRAULIC POWER UNIT	869.23	869.23	-
15702	CALIFORNIA SPECIAL DISTRICTS ASSC	REGISTRATION FEE (PARTIAL)	5.00	4.75	0.25
15704	CHEVRON	11A: FUEL CHARGES	94.66	94.66	-
15705	COUNTY SANITATION DISTRICT 2	02A: 2 QTR -WST WTR TRMT SRCHG	22,465.00	-	22,465.00
15707	EMCA CLERK (US POSTAL SERVICE)	POSTAGE USAGE	35.70	33.92	1.78
15708	INLAND EMPIRE TOUR & TRANSPORTA	BUS FOR WTR TOUR 12/9/03	397.00	377.15	19.85
15709	INNOVATIVE ENGINEERING, INC	02A: MAINT & REPAIR	807.50	-	807.50
15710	NORWALK PRINTING SERVICE	OFFICE SUPPLIES	317.66	301.78	15.88
15711	PARKER ASSET MANAGEMENT, LLC	PROF. SERV.: DCOMP CONTRACT	500.00	475.00	25.00
15712	ROGERS,ANDERSON,MALODY & SCOT	PROF. SERV.: INTERNAL AUDIT	7,410.00	6,965.40	444.60
15713	STANDARD INSURANCE COMPANY	12/03 STD/LTD PREMIUM	1,665.34	1,582.07	83.27
15714	UNION 76	11A: FUEL CHARGE	52.12	52.12	-
15715	VERIO	12/03 INTERNET SERVICE	1,087.00	1,032.65	54.35
15716	VERIZON WIRELESS	11/03 CELL PHONE CHARGES	910.92	865.37	45.55
15717	WEARGUARD	MATERIAL SUPPLIES	58.44	58.44	-
15718	XEROX CORPORATION	11/03 COPIER - 1st FL LEASE	1,534.15	1,457.44	76.71
15719	AWWA	AWWA MEMBERSHIP 03/2004-02/2005	1,114.00	1,058.30	55.70
15720	ERM ENVIROCLEAN-SOUTHWEST, LLC	02A: 10/03 PROF. SERVICES	-	-	-
15721	INTERIOR PLANT DESIGN	OFFICE MAINTENANCE	1,025.00	973.75	51.25
15722	INTER-TEL NETSOLUTIONS	11/15/03 - 12/14/03 PHONE CHARGES	133.42	126.75	6.67
15723	LONG BEACH, CITY OF	01A: 11/03 WATER USAGE	192.41	192.41	-
15724	MWH LABORATORIES, a DIV OF MWH A	11/03 LAB CHARGES	15,832.00	15,724.00	108.00
15725	SBC LOCAL SERVICES	02A: 11/03 PHONE CHARGES	107.92	-	107.92
15726	SEPARATION PROCESSES, INC.	01A: 11/03 PROF SERVICES	1,920.00	1,920.00	-
15727	SOUTHERN CALIFORNIA EDISON	01A: 11/03 ENERGY USAGE	24,854.66	3,375.31	21,479.35
15728	U.S. FILTER/WESTATES	12B: DESIGN & CONST SERVICES	15,909.00	-	15,909.00
15729	VERIZON CALIFORNIA	01A: 11/03 PHONE CHARGES	199.58	199.58	-
15730	WESTON BENSHOOF ROCHEFORT RUI	01A: 10/03 LEGAL SERVICES	48,287.41	43,893.40	4,394.01
15731	ASSOCIATION OF CALIFORNIA WATER	01/04 EAP PREMIUM	108.48	103.06	5.42
15732	ACWA SERVICES CORPORATION	01/04 MED/DEN/LIFE PREMIUM	26,998.00	25,664.00	1,334.00
15733	AMERICAN MAINTENANCE SUPPLY	OFFICE SUPPLIES	47.39	45.02	2.37
15734	AMS RESPONSE	POSTAGE FOR MAILING NEWSLETTER	16,550.00	15,722.50	827.50
15735	CALIFORNIA MUNICIPAL UTILITIES ASSC	REGISTRATION FEE - NR & AR	130.00	123.50	6.50
15736	COSTCO BUSINESS DELIVERY	OFFICE SUPPLIES	328.22	311.81	16.41
15738	EARTHLINK INC.	INTERNET SERVICES	23.95	22.75	1.20
15739	ERHART'S CATERING	MEETING EXPENSE 12/16/03	567.67	539.29	28.38
15740	ERM ENVIROCLEAN-SOUTHWEST, LLC	02A: 10/03 PROF. SERVICES	1,718.27	-	1,718.27

Check #	Payee	Description	Total	Replenishment Fund	Clean Water Fund
15741	INTERIOR PLANT DESIGN	OFFICE MAINTENANCE	171.86	163.27	8.59
15742	McMASTER-CARR SUPPLY COMPANY	11A: FIELD WORK SUPPLIES	61.79	61.79	-
15743	PURO-RABJOHN WATER EQUIP.	FILTER REPLACEMENT	107.00	101.65	5.35
15744	THE SIGN FACTORY	MATERIAL SUPPLIES	32.48	30.86	1.62
15745	VERIZON CALIFORNIA	11/03 PHONE CHARGES	766.79	728.45	38.34
15746	XO CORPORATION	11/15/03-12/14/03 PHONE CHR	312.48	296.86	15.62
15747	ACWA	ANNUAL MINI-BILL SUBSCRIPTION	300.00	285.00	15.00
15748	AJILON FINANCE	ACCTG TEMP - MW	4,592.50	4,362.88	229.62
15749	APEX BUILDING MAINTENANCE, INC.	12/03 JANITORIAL SERVICE	695.00	660.25	34.75
15750	AWWA RESEARCH FOUNDATION	06A: 10/03--09/04 ANNUAL MEMBERSHIP	40,000.00	-	40,000.00
15751	BELTRAN & MEDINA	11/03 GENERAL LEGAL SERVICES	64,713.15	61,477.49	3,235.66
15752	CALIFORNIA MUNICIPAL UTILITIES ASS	REGISTRATION FEE - RW, AY & AB	195.00	185.25	9.75
15753	CALIFORNIA WATER SERVICE	12/03 WATER CHARGE	28.37	26.95	1.42
15755	CARPI & CLAY	11/03 ADV. LEG. SERVICE - DC	4,583.33	4,354.17	229.16
15756	CERRITOS MINI STORAGE	01/04 STORAGE B013 & B014	485.00	460.75	24.25
15757	COUNTY SANITATION DISTRICT 2	02A: 01/04 BRINE PIPELINE	3,664.00	-	3,664.00
15759	L.A.COUNTY TAX COLLECTOR	03/04 PROPERTY TAX	309.29	293.83	15.46
15760	LERNER & ASSOCIATES	OFFICE SUPPLIES	234.39	222.67	11.72
15761	LOS ANGELES TIMES	OFFICE SUPPLIES	39.92	37.92	2.00
15762	MARTIN E WHELAN, JR.	01/04 MEDICAL PREMIUM	749.42	711.95	37.47
15763	MCI WORLDCOM COMMUNICATIONS	11/15/03-12/14/03 PHONE	25.44	24.17	1.27
15764	NORWALK PRINTING SERVICE	OFFICE SUPPLIES	73.61	69.93	3.68
15765	PITNEY BOWES	POSTAGE USAGE	1,015.00	964.25	50.75
15766	R. FAIR & ASSOCIATES	11/03 GOV. RELATIONS SERVICE	5,000.00	4,750.00	250.00
15767	ROSE & KINDEL	11/03 LEGISLATIVE SERVICE	10,000.00	9,500.00	500.00
15768	SOUTHERN CALIFORNIA EDISON	12/03 ENERGY USAGE (A4022)	1,358.63	1,290.70	67.93
15769	STAPLES CREDIT PLAN	OFFICE SUPPLIES	293.00	278.35	14.65
15770	TEAMAN, RAMIREZ & SMITH, INC.	PROF. SERV.- INTERNAL AUDIT	12,500.00	11,875.00	625.00
15771	UNION DEVELOPMENT CO INC	01/04 BLDG RENT	9,475.66	9,001.88	473.78
15772	UNITED STATES BUREAU OF RECLAM/	30A: DSM PILOT TEST	132,000.00	132,000.00	-
15773	XEROX CORPORATION	12/03 COPIER - 1st FL	787.65	748.27	39.38
Total Demands for November 24th, 2004 to January 3rd, 2004.			#####	\$2,053,972.13	\$195,731.54

Robb Whitaker, P.E., General Manager

Water Replenishment District of Southern California
Demands List - Current and YTD By Vendor

<u>Payee</u>	<u>Description</u>	<u>Current Demands</u>	<u>YTD Demands</u>
PAYROLL	PAYROLL	151,886.56	635,145.85
PAYROLL	TAXES	54,163.26	263,002.90
PAYROLL	BENEFIT/DEDUCTION/REIMBURSE	47,895.65	246,866.71
ALBERT ROBLES	DIRECTORS COMPENSATION	4,820.63	21,628.99
NORM RYAN	DIRECTORS COMPENSATION	4,531.47	18,088.26
PATRICIA ACOSTA	DIRECTORS COMPENSATION	2,008.00	12,184.85
ROBERT W. GOLDSWORTHY	DIRECTORS COMPENSATION	1,873.00	11,574.60
WILLARD H. MURRAY, JR.	DIRECTORS COMPENSATION	2,371.97	13,799.44
ACWA	2004 AGENCY DUES	10,595.00	122,340.68
ACWA	ANNUAL MINI-BILL SUBSCRIPTION	300.00	122,640.68
ACWA	01/04 EAP PREMIUM	108.48	122,749.16
ACWA SERVICES CORPORATION	01/04 MED/DEN/LIFE PREMIUM	26,998.00	149,747.16
AIRGAS WEST, INC.	11A: HAZ METERIAL CHARGE	137.58	770.62
AJILON FINANCE	ACCTG TEMP - MW	4,592.50	4,592.50
ALLEN'S PRESS CLIPPING BUREAU	11/03 CLIPPINGS	190.92	1,516.96
AMERICAN MAINTENANCE SUPPLY	OFFICE SUPPLIES	47.39	333.45
AMS	11A: HYDRAULIC POWER UNIT	869.23	869.23
AMS RESPONSE	POSTAGE FOR MAILING NEWSLETT	16,550.00	16,550.00
APEX BUILDING MAINTENANCE, INC	12/03 JANITORIAL SERVICE	695.00	4,560.00
AWWA	AWWA MEMBERSHIP 03/2004-02/200	1,114.00	1,114.00
AWWA RESEARCH FOUNDATION	06A: 10/03--09/04 ANNUAL MEMBER	40,000.00	40,000.00
BELTRAN & MEDINA	11/03 GENERAL LEGAL SERVICES	64,713.15	305,040.15
CALIFORNIA MUNICIPAL UTILITIES /	REGISTRATION FEE - NR & AR	130.00	2,105.00
CALIFORNIA MUNICIPAL UTILITIES /	REGISTRATION FEE - RW, AY & AB	195.00	2,300.00
CALIFORNIA SPECIAL DISTRICTS A	REGISTRATION FEE (PARTIAL)	5.00	590.00
CALIFORNIA WATER SERVICE	10/22-11/19/03 WTR USAGE	18.74	127.44
CALIFORNIA WATER SERVICE	12/03 WATER CHARGE	28.37	155.81
CARPI & CLAY	10/03 LEG ADV SERVICES - WAS DC	4,583.33	22,916.65
CARPI & CLAY	11/03 ADV. LEG. SERVICE - DC	4,583.33	27,499.98
CDW GOVERNMENT, INC.	COMPUTER SUPPLIES	5,933.99	14,366.43
CERRITOS MINI STORAGE	12/03 STORAGE B013 & B014	485.00	2,425.00
CERRITOS MINI STORAGE	01/04 STORAGE B013 & B014	485.00	2,910.00
CENTRAL BASIN MW DISTRICT	10/03 WATER PURCHASE	6,000.00	30,000.00
CHEVRON	11A: FUEL CHARGES	94.66	657.31
COSTCO BUSINESS DELIVERY	OFFICE SUPPLIES	328.22	1,567.38
COUNTY SANITATION DISTRICT 2	02A: 12/03 BRINE PIPELINE LEASE	3,664.00	132,672.13
COUNTY SANITATION DISTRICT 2	02A: 2 QTR -WST WTR TRMT SRCHC	22,465.00	155,137.13
COUNTY SANITATION DISTRICT 2	02A: 01/04 BRINE PIPELINE	3,664.00	158,801.13
DAN SIWULEC COMMUNICATIONS M	WRD NEWLETTER MAIL LIST	3,499.65	3,499.65
DELL ACCOUNT	11A: OFFICE SUPPLIES - MK	2,923.85	35,086.72
EARTHLINK INC.	INTERNET ACCESS	23.95	119.75
EARTHLINK INC.	INTERNET SERVICES	23.95	143.70
ECO RESOURCES, Inc.	02A: 11/03 OPE & MAINT	26,288.76	132,893.08
EMCA CLERK (US POSTAL SERVICE	POSTAGE USAGE	35.70	101.40
ERHART'S CATERING	MEETING EXPENSE 12/16/03	567.67	3,436.40
ERM ENVIROCLEAN-SOUTHWEST, L	02A: 10/03 PROF. SERVICES	-	-
ERM ENVIROCLEAN-SOUTHWEST, L	02A: 10/03 PROF. SERVICES	1,718.27	1,718.27
F&M BANK: CC PAYMENT	DIR ACOSTA CC CHARGES	616.94	4,928.70
FEDERAL EXPRESS CORPORATION	TRANSPORTATION CHARGES	348.32	1,228.24
FIELDMAN, ROLAPP & ASSOCIATES	PROF. SERVICES THRU 10/03	16,970.45	16,970.45
GENERAL ALARM SERVICES	12/03 ALARM SERVICES	60.00	536.94
HEALTHFIRST- SOUTH MEDICAL GR	MEDICAL TEST - MK	75.00	75.00
INLAND EMPIRE TOUR & TRANSPOF	BUS FOR WTR TOUR 12/9/03	397.00	913.75

Water Replenishment District of Southern California
Demands List - Current and YTD By Vendor

<u>Payee</u>	<u>Description</u>	<u>Current Demands</u>	<u>YTD Demands</u>
INNOVATIVE ENGINEERING, INC	09/03 ENGINEERING SERVICE	2,149.64	5,549.64
INNOVATIVE ENGINEERING, INC	02A: MAINT & REPAIR	807.50	6,357.14
INTERIOR PLANT DESIGN	OFFICE MAINTENANCE	1,025.00	1,025.00
INTERIOR PLANT DESIGN	OFFICE MAINTENANCE	171.86	1,196.86
INTER-TEL NETSOLUTIONS	11/15/03 - 12/14/03 PHONE CHARGE	133.42	380.39
INTER-TEL TECHNOLOGIES, INC.	OFFICE SUPPLIES	198.36	1,158.95
KINKO'S INC.	PRINTING	197.61	930.60
L.A.COUNTY TAX COLLECTOR	03/04 PROPERTY TAX	309.29	309.29
LERNER & ASSOCIATES	OFFICE SUPPLIES	234.39	234.39
LONG BEACH, CITY OF	10/03 WATER PURCHASES	180,976.60	983,429.60
LONG BEACH, CITY OF	01A: 11/03 WATER USAGE	192.41	983,622.01
LOS ANGELES TIMES	OFFICE SUPPLIES	39.92	2,508.68
LOS ANGELES UNIFIED SCHOOL DISTRICT	BUS FOR TOUR 10/9/03	272.60	272.60
MARTIN E WHELAN. JR.	12/03 MEDICAL PREMIUM	749.42	3,747.10
MARTIN E WHELAN. JR.	01/04 MEDICAL PREMIUM	749.42	4,496.52
MCI TELECOMMUNICATIONS	01A: 10/03 PHONE CHARGE	15.29	176.96
MCI WORLDCOM COMMUNICATIONS	10/15-11/14/03 PHONE CHARGES	25.15	724.45
MCI WORLDCOM COMMUNICATIONS	11/15/03-12/14/03 PHONE	25.44	749.89
MCI WORLDCOM CONFERENCING	COFERENCE CALLS - BM	17.14	17.14
McMASTER-CARR SUPPLY COMPANY	11A: FIELD WORK SUPPLIES	61.79	9,607.55
MWH LABORATORIES, a DIV OF MWH	10/03 LAB CHARGES	60,618.00	248,917.00
MWH LABORATORIES, a DIV OF MWH	11/03 LAB CHARGES	15,832.00	264,749.00
NORWALK PRINTING SERVICE	OFFICE SUPPLIES	285.40	1,826.29
NORWALK PRINTING SERVICE	OFFICE SUPPLIES	317.66	2,143.95
NORWALK PRINTING SERVICE	OFFICE SUPPLIES	73.61	2,217.56
PARKER ASSET MANAGEMENT, LLC	PROF. SERV.: DCOMP CONTRACT	500.00	500.00
PITNEY BOWES	01/04-03/04 METER RENTAL	119.90	5,552.69
PITNEY BOWES	POSTAGE PBP# 16394413	1,015.00	6,567.69
PITNEY BOWES	POSTAGE USAGE	1,015.00	7,582.69
PK CONTRACTORS, INC.	01A: CONTRUCTION SERVICES	39,484.75	83,616.73
PSOMAS & ASSOCIATES	10F: 10/03 PROF SERVICES	19,638.00	124,216.81
PURO-RABJOHN WATER EQUIP.	FILTER REPLACEMENT	107.00	107.00
R. FAIR & ASSOCIATES	10/03 LEGISLATIVE SERVICES	5,000.00	20,000.00
R. FAIR & ASSOCIATES	11/03 GOV. RELATIONS SERVICE	5,000.00	25,000.00
RAPIDFORMS, INC.	OFFICE SUPPLIES	157.26	637.16
ROGERS, ANDERSON, MALODY & SCOTT	PROF. SERV.: INTERNAL AUDIT	7,410.00	7,410.00
ROSE & KINDEL	10/03 LEGISLATIVE SERVICES	10,000.00	50,000.00
ROSE & KINDEL	11/03 LEGISLATIVE SERVICE	10,000.00	60,000.00
RUNFOROFFICE.COM, INC.	FILLING FEE	45.00	135.00
SBC LOCAL SERVICES	02A: 11/03 PHONE CHARGES	107.92	220.13
SEPARATION PROCESSES, INC.	01A: 09/03 PROF SERVICE	7,942.50	60,097.28
SEPARATION PROCESSES, INC.	01A: 11/03 PROF SERVICES	1,920.00	62,017.28
SOUTHERN CALIFORNIA EDISON	11/03 ENERGY USAGE (A4022)	1,345.38	134,229.09
SOUTHERN CALIFORNIA EDISON	01A: 11/03 ENERGY USAGE	24,854.66	162,483.75
SOUTHERN CALIFORNIA EDISON	12/03 ENERGY USAGE (A4022)	1,358.63	163,842.38
SOUTHERN CALIFORNIA SECURITY	OFFICE MAINTENANCE	327.33	327.33
SP ELECTRIC MOTOR SERVICE	02A: PROFESSIONAL SERV.	9,060.18	9,060.18
STANDARD INSURANCE COMPANY	12/03 STD/LTD PREMIUM	1,665.34	9,483.44
STAPLES CREDIT PLAN	OFFICE SUPPLIES	1,247.67	3,414.59
STAPLES CREDIT PLAN	OFFICE SUPPLIES	293.00	3,707.59
STATE COMPENSATION INSURANCE COMPANY	11/03 WORKERS' COMP	4,283.50	33,666.28
SUMMIT BUSINESS PRODUCTS	OFFICE SUPPLIES	1,973.09	7,599.63
SUMMIT WEST CONSULTING, INC.	OFFICE SUPPLIES: SOFTWARE LICEN	1,846.85	2,346.85

Water Replenishment District of Southern California
Demands List - Current and YTD By Vendor

<u>Payee</u>	<u>Description</u>	<u>Current Demands</u>	<u>YTD Demands</u>
TEAMAN, RAMIREZ & SMITH, INC.	PROF. SERV.- INTERNAL AUDIT	12,500.00	18,500.00
THE SIGN FACTORY	MATERIAL SUPPLIES	32.48	398.75
TORRANCE, CITY OF	02A: 12/03 PLANT SITE RENT	2,500.00	41,136.00
U.S. FILTER/WESTATES	12B: DESIGN & CONST SERVICES	15,909.00	60,363.60
UNION 76	11A: FUEL CHARGE	52.12	350.29
UNION DEVELOPMENT CO INC	12/03 BUILDING RENT	9,249.45	55,777.47
UNION DEVELOPMENT CO INC	01/04 BLDG RENT	9,475.66	65,253.13
UNITED STATES BUREAU OF RECL/	30A: DSM PILOT TEST	132,000.00	132,000.00
VERIO	12/03 INTERNET SERVICE	1,087.00	6,522.00
VERIZON CALIFORNIA	01A: 11/03 PHONE CHARGES	199.58	7,638.40
VERIZON CALIFORNIA	11/03 PHONE CHARGES	766.79	8,405.19
VERIZON MESSAGING SERVICES	12/03-02/04 PAGER	382.68	1,064.83
VERIZON WIRELESS	11/03 CELL PHONE CHARGES	910.92	5,182.42
VOID	VOID	-	-
WEARGUARD	MATERIAL SUPPLIES	58.44	1,351.54
WEST BASIN MW DISTRICT	10/03 WATER PURCHASE	1,047,344.82	6,335,592.50
WESTON BENSHOOF ROCHEFORT	01A: 10/03 LEGAL SERVICES	48,287.41	270,751.03
XEROX CORPORATION	11/03 COPIER - 1st FL LEASE	1,534.15	5,807.89
XEROX CORPORATION	12/03 COPIER - 1st FL	787.65	6,595.54
XO CORPORATION	PHONE CHARGES THRU 11/14/03	441.22	1,620.54
XO CORPORATION	11/15/03-12/14/03 PHONE CHRG	312.48	1,933.02
	TOTAL BY VENDOR	2,249,703.67	13,467,413.90

WRD Active Contracts Under \$25K

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Apex Building Maintenance, Inc.	Contract Service	Provide janitorial service for the district office building. Monthly charge of \$695/mo plus reimbursement for expendable supplies. Term end 04/12/2004.	\$9,500.00	\$4,204.00
CB Richard Ellis, Inc.	Contract Service	The District appoints CBRE as sole and exclusive agent to aid in the acquisition of corporate office space. The appointment extends until office space is acquired or written termination from WRD. Any commissions and/or fees to which CBRE is entitled shall be paid by the owner of any property purchased and not by the District.	\$0.00	\$0.00
Central Basin M.W.D.	Bldg/Land/Equip. Lease	Lease real property owned by CBMWD for the purpose of installation, operation and maintenance of portable carbon treatment units. Terms are for 10 years at \$1/yr.	\$10.00	\$10.00
Central Basin Municipal Water District	Other	Memo stating the intent of CBMWD and Long Beach Water District to transfer responsibility for CenB-44 Connection from CBMWD to LBWD effective Jan 1, 2003.	\$0.00	\$0.00
Cerritos Mini Storage	Bldg/Land/Equip. Lease	Rental of two(2) storage units. Month to month lease. 2002 monthly rental is 221/mo per unit. Effective 8/1/03 rate per month has been increased to \$242.00	\$5,820.00	\$5,820.00
County of Los Angeles Department of Public Works	Bldg/Land/Equip. Lease	Monthly lease of the Rio Hondo Spreading Grounds northerly of Washington Boulevard in the City of Montebello Rent is \$50/mo or \$600/yr commencing on October 1, 1998. A month-to-month contract with 30 day notice of cancellation by each party.	\$2,400.00	\$0.00
County of Los Angeles Department of Public Works	Bldg/Land/Equip. Lease	Monthly lease of the San Gabriel River, located south of Willow Street, in the City of Long Beach. The first year rent prepaid for the amount of \$4,250.11. Commencing with the second year rent is \$600/yr (March 1st, 2002.) A month-to-month contract with 30 day notice of cancellation by each party.	\$4,850.11	\$0.00
County of Los Angeles Department of Public Works	Bldg/Land/Equip. Lease	Monthly lease of the San Gabriel Coastal Basin Spreading Ground, Pico Rivera at \$50/mo or \$600/yr commencing on August 1, 1997. A month-to-month contract with 30 day notice of cancellation by each	\$6,000.00	\$600.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
County Sanitation District of LA	Contract Service	Interim Agreement was entered upon on 04/01/1975 in anticipation of the original agreement expiration. Sanitation District, WRD and Flood Control agree to the sale, spreading and purchase of reclaimed water from Sanitation Districts Whittier Plant. Sanitation delivers to Flood Control for spreading approx. 10Million gallons of reclaimed water per day or such additional quantities as may be available. Flood Control agrees to spread the reclaimed water for recharge to the underground water basin for WRD. WRD agrees to pay \$7/af for all reclaimed water. Sanitation District measures and record amount of water, Flood Control Certifies and WRD is invoiced	\$24,977.00	
County Sanitation District of LA County	Other	Boundary Changes of Districts Annexation 53 to County Sanitation District 5.	\$0.00	\$0.00
County Sanitation District of LA County	Other	Non-exclusive easement and Right of Way - Lots 43 & 44 Tract 10548. Long Beach Reclamation Plant.	\$0.00	\$0.00
Dryden, Franklin	Contract Service	Professional services to obtain permit to start operations of the LFWWTF.	\$12,500.00	\$3,750.00
Farmers & Merchants Bank	Other	On-line internet banking agreement.	\$0.00	\$0.00
Farmers & Merchants Bank	Other	Electronic payroll services (direct deposit agreement).	\$0.00	\$0.00
Freeman Investigative Group, Inc.	Contract Service	Provide executive and entry-level background investigations, threat assesment and mitigation, confidential investigation and security and law enforcement consulting on an as-needed basis.	\$24,999.00	\$13,392.75
General Alarm Services, Inc.	Contract Service	Alarm services for building. \$4,328.29 for alarm and installation. Monthly maintenance and service fee of \$65. Balance on PO is the balance of fiscal year budgeted maintenance and service fees.	\$4,328.29	\$1,463.06
Gregg Drilling & Testing, Inc.	Contract Service	Contractor to furnish all labor, material, equipment, supplies, incidentals, temporary facilities & utilities required to perform miscellaneous wellhead repairs.	\$24,999.00	\$22,484.00
Innovative Engineering, Inc.	Contract Service	Consultant will provide: replacement of level transmitter in Clearwell, flowmeter and ph meter installation on sump pump discharge pipe, replacement of level switch in Clearwell, instrumentation calibration and repair. Term effective Aug 21, 2003 to March 30, 2004.	\$24,977.00	\$20,787.36
Interior Plant Design	New Contract Service	Plant care and maintenance. Annual Contract for \$125/mo.	\$1,500.00	\$1,500.00
Long Beach, City of	Other	Copies of Easement for Leo J. Vander Lans Treatment Facility.	\$0.00	\$0.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Long Beach, City of	Other	Second Amendment to Agreement #120 (1st Amend #125) for Groundwater Banking. Long Beach may store up to 13K AF of "Net Stored Water", or "in-lieu storage or combination thereof. Storage by injection is the direct delivery of Stored Water through the new ASR	\$0.00	\$0.00
Long Beach, City of	Other	City of Long Beach grant of Right of Entry to WRD for the purpose of taking core samples and developing the bore holes into two groundwater monitoring wells. The wells under a separate contract were constructed by U.S. Geological Survey(USGS). The rights are granted at no cost, however WRD shall provide at no cost to the city copies of all sampling data, analyses and reports relating to the wells and the sampling	\$0.00	\$0.00
Long Beach, City of	Other	City of Long Beach with water supplied by MWD will place up to 13,000AF of "net stored water" into available subsurface storage space in the Central Basin. At any given year Long Beach may extract up to 4,333AF of Stored Water. City of Long Beach in cooperation with WRD will contract ASR wells in connection with this project. The term of the agreement is 25 years, effective January 10th, 2002.	\$0.00	\$0.00
Long Beach, City of	Other	Amendment to the groundwater banking contract, Agreement #125. Long Beach will modify and utilize LB existing well system to place water purchased by WRD into the Central Basin. WRD will pay Long Beach for costs associated with the placement of WRD water into the Central Basin and extraction & delivery of water into the Alamitos Barrier. Cost not to exceed 10% of prevailing per AF rate of MWD water.	\$0.00	\$0.00
Long Beach, City of	Other	City of Long Beach to construct a pipeline underneath property owned by WRD. The pipeline will be used for the sole purpose of transporting reclaimed water on an easement granted in this agreement for the LJVWTF.	\$0.00	\$0.00
Los Angeles County Flood Control District & USEPA	Contract Service	As an interim measure, LACFC District, WRD and USEPA have agreed to conserve treated water from USEPA's Whittier Narrows Operable Unit in the Central Groundwater Basin by discharging the water through LACFCD's Rio Hondo spreading grounds. This interim agreement is for 12 months. USEPA intends to eventually treat the Reclaimed Water to a potable drinking water and be able to supply a third party utility(Purveeyor) under a permit by the State of California's Departement of Health Services. USEPA anticipate that the Purveyor will be able to accept the treated water within approximately twelve months. Several provisions are outlined in the contract to be adhered to in order to	\$0.00	\$0.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Los Angeles County Flood Control District, Orange County Water	Contract Service	WRD agrees to deliver reclaimed water to the Barrier pursuant to the terms of the Agreement. The LACFCD agrees to take and inject reclaimed water into the Barrier pursuant to the terms and conditions of the Agreement. OCWD agrees to permit the use of recycled water as an alternative source of supply to the Barrier and also pay for its share of the costs of the recycled water. Commence date is August 5th and contract terminates 10 years after the start of water delivery.	\$0.00	
Los Angeles Departement of Water & Power	Other	Quitclaim Deed, Quitclaim Bill of Sale and Quitclaim Assignment of two new production wells constructed by Global Pump and financed by WRD for LADWP.	\$0.00	\$0.00
Lynwood Park Mutual Water Company	Grant/Revenue	Amortization schedule for LPMWC to pay on a water assessment adjustment. The adjustment was due to incorrect meter reading by the water company. It is an annual payment schedule of \$2000 per month.	\$23,656.64	\$3,656.64
Murakawa (Formerly Lang & Murakawa)	Contract Service	Perform public notification & construction mitigation for Gage Wells 1 & 2.	\$20,000.00	\$1,583.31
Navigant Consulting Inc.	Contract Service	Consulting services relating to Central & West Coast Basin management given on an as needed basis for issues stated: 1. Whittier Narrows contamination cleanup by EPA 2. Potential increase of water conservation pool behind Whittier Narrows dam to reduce loss of storm water to ocean, 3. Conjunctive use planning & projects WRD is considering, 4. Investigate incorporation of portion of Central Basin	\$24,000.00	\$17,772.57
Norwalk, City of	Promissory of Service	WRD will or cause the project to prepare the design, construction and installation of a granulated active carbon treatment system on Norwalk Well #8 in the City of Norwalk. The apparatus will remove Volatiles from water extracted from Central Groundwater. The City of Norwalk will operated and maintain the apparatus after construction. The construction of the apparatus has been awarded to _____ for the amount not to exceed \$300,000	\$0.00	\$0.00
Orange County Water District	Other	Access permit for OCWD monitoring wells (OCWD-2AI). Expires 8/31/2004.	\$0.00	\$0.00
PSOMAS	Contract Service	Psomas will survey 17 of WRD's monitoring well locations to a vertical accuracy of 0.1 foot with reference to NGVE of 29 survey datum. 10% Contingency of \$820.	\$8,200.00	\$820.00
Robert Clark	Contract Service	Comprehensive Electrical Inspection for the LJVLTf. Robert Clark originally subcontracted through Butier Engineering as part of their construction management services team. His knowledge of the project is beneficial for this final phase of inspection.	\$4,999.00	\$2,399.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Shields Consulting Group	Contract Service	Prepare & file cost claims for State mandated cost reimbursement. Also train district staff on mandated cost reimbursement program. Cost is 10% of claims prepared & submitted (this amount will be reimbursed by the State). Invoiced & payable only when reimbursement funds have been received from the State Controller's Office.	\$15,479.00	\$15,479.00
Southern California Water Company	Promissory of Service	WRD will design, construct, install and own a granular active carbon treatment system on the project well for the removal of VOC's from groundwater obtained at the well. SCWC will operate the system. Gage Well #1 & 2	\$0.00	\$0.00
Southern California Water Company	Promissory of Service	WRD will design, construct, install and own a granular active carbon treatment system on the project well for the removal of VOC's from groundwater obtained at the well. SCWC will operate the system. The project cost for WRD \$259,000. Hoffman Well #2.	\$0.00	\$0.00
SP Electric Motor Service	Contract Service	Consultant shall perform motor repair services for the reverse osmosis feed pump and the finished water pump at the Goldsworthy Desalter.	\$9,060.18	\$0.00
SummitWest Consulting, Inc.	Contract Service	Consultant shall provide hands-on training for the District's accounting software system (MIP). Training shall be provided in-house, using the District's accounting database, which will allow the consultant to customize and tailor instruction to the specific needs of staff, including but not limited to: general ledger, accounts payable, accounts receivable, payroll, purchase orders, encumbrances, financial reporting, administration, and utility upgrades. Consultant shall also prepare a Procedures Manual regarding the District's accounting software system	\$6,685.00	\$6,185.00
Tres Es, LLC,	Other	Memorandum by WRD authorizing Beltran & Medina to hire Tres Es, LLC, to assist in anticipated litigation with the Department of Health Services, County Sanitation District and Regional Water Quality Control	\$0.00	\$0.00
Verizon Wireless	Contract Service	Wireless service provider for the District. Plans vary by individuals according to historical usage. Two year plan.	\$5,340.00	\$0.00
Wayne Jackson Engineering	Contract Service	Consultant shall provide professional services to WRD for the following tasks: Sample hard copies of Weekly Reports from line measurements, Daily Reports from Pressure Reduction Stations, Hard copies of latest as-builts for pipeline/well distribution system, electronic copies of latest as-builts for pipeline/well distribution systems, verify location of MWD flowmeter, electronic copies of previous and current designs for injection, extraction, and monitoring wells, electronic copies of photos, electronic or hard copies of water level measurement schedules for barrier wells, chloride sampling schedules for barrier wells, complete historical data sets for injection, extraction, water level and chloride data, and locate MWD meter WB-28a for West Coast Basin Barrier flow verification purposes	\$12,500.00	\$12,500.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
West Basin Municipal Water District (WBMWD)	MOU	MOU - parties shall cooperate with each other and use their best efforts to secure MWD's agreement to sell imported water to WBMWD for injection into the Barrier at a rate that is significantly less than MWD's rate for non-interruptible water sold at Tier One rates. If MWD agrees to such a Barrier Rate, then WBMWD shall sell such imported water to WRD at the Barrier Rate, plus all applicable surcharges which includes MWD's readiness to serve charge and WBMWD's administrative surcharge. WBMWD shall use its best efforts to expeditiously secure all permits for, and thereafter construct, the Phase IV Expansion treatment processes for all recycled water provided by WBMWD to WRD for groundwater	\$0.00	\$0.00
WRM EnviroClean-Southwest, LLC	Contract Service	Horizontal Well Vendor Search to identify vendors that have the capability to install horizontal, potable water wells to approximately 400 to 500 feet below grade.	\$1,900.00	\$1,900.00
Xerox	Contract Service	A 60 month lease for 2nd Floor digital network copier. Include maintenance and supplies.	\$14,383.80	\$9,800.00

WRD Active Contracts Over \$25K

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
AMS Response	Contract Service	Design, printing, production and mailing of quarterly newsletters FY02/03	\$117,306.40	\$28,878.82
Beltran & Medina: Attorney at Law	Contract Service	Attorney to provide legal counsel and representation for district. The attorneys will take reasonable steps to inform the district of the progress in matters and respond to district inquiries. Sixty days prior to end of a fiscal year, the district will evaluate the quality, cost and benefit of services. Administration committee of the board will review the evaluation and report to the Board. The Board can terminate, change, amend the contract. The contract is billed based on hourly rates as predetermined in the contract. The Dollar value stated is the budgeted amount for the Fiscal Year 03-04 based on historical data.	\$464,585.22	\$340,296.97
Brian Brady & Associates	Contract Service	Consultant shall provide management support services as follows: (1) Coordinate with selected groundwater producers the updating of information regarding potentially contaminating activities for incorporation into the Drinking Water Source Assessment Program reports in order for the State Department of Health Services to accept the report. (2) Obtain a report on the status & future plans for selected wells from owners to determine the potential for groundwater contamination. (3) Provide independent review of current District Staff issues. (4) Provide support to District staff in development of the District's Strategic Plan and Five Year Capital Improvement Plan. Consultant may use Dr. Don Grayson as subcontractor. Hourly rate is \$185. Budgetary amount not to exceed \$50,000 (include fee and reimbursable expenses.) Commence 04/2/03 and expire 04/01/2004.	\$50,000.00	\$287.30
Butier Engineering, Inc	Contract Service	Furnish complete construction management and ensure the LJVWTF project is completed in strict accordance with the construction contract documents. Scope involves the pre-construction phase, construction, start-up, testing, project close-out and completion phase. Original Contract of \$555,725 with contingency amount of \$14,275 was increased to \$630,000 by a change order approved by the board on 01/13/03. An additional change order approved by GM 03/04/03 for \$20K increase contract amount to \$650K.	\$650,000.00	\$3,314.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
California Department of	Other	<p>A portion of the California State I-105 Freeway in Norwalk-Paramount-Downey area is constructed approx. 30 feet below ground surface and is periodically threatened by groundwater levels in the Central Basin. To protect the substructure of the I-105 from damage, Caltrans owns and operates a series of wells that extract groundwater from beneath the freeway and release that water into the Los Angeles River for drainage to the Pacific Ocean. Furthermore the extracted groundwater contains elevated level of VOCs that exceed drinking water standards. Caltran operates a treatment facility to treat the water before releasing to the river. WRD levies a replenishment assessment on the extracted water which Caltran pays under protest. The preferred engineering solution for ensuring that the groundwater extracted is restored to the underground would likely involve pipeline delivery of the treated water for re-injection at the Dominquez Gap Seawater Intrusion Barrier Wells. WRD is responsible for obtaining further technical and environmental studies, any regulatory permits, easements, right of way, approvals necessary to develop and construct the Pipeline Project. Caltrans is responsible for completing an economic analysis regarding the costs to develop, permit and construct the project. WRD Board shall consider the request by Caltrans for an exemption from the Replenishment assessment on or before the date the Board reviews the CEQA Review. Within 30 days from April 2nd, 2003 (the effective date of this contract) Caltrans will pay to WRD eight million dollars in one lump sum. The funds shall be used solely by WRD to pay the cost necessary to develop, permit, and construct the Proposed Project and any well deepening conducted by WRD and to pay the Replenishment Assessment levied against Caltran until such time that the Caltran exemption is granted by WRD board and the said extractions are returned to the underground. WRD shall provide Caltran every 180 days with a written accounting of the type and amount of cost incurred in the Project.</p>	\$8,000,000.00	\$8,000,000.00
California Water Service	Promissory of Service	<p>WRD has agreed to fund the Wellhead Treatment of CWS Well 43-01 relating to design, construction, installation, operation and decommissioning of the wellhead to treat volatile organic compounds from water extracted. This contract was awarded to US Filter for construction. To be paid to US Filter.</p>	\$150,950.00	\$150,950.00
Camp, Dresser & McKee	Contract Service	<p>Design and engineering services for Leo J. Vander Lans Water Treatment Facility. This project will substitute approximately 50% of the imported water. In conjunction with P.O.No.100196. The original contract is \$789,780.00 with 6 additional amendments total of \$198,733.00. CDM will serve as project manager, perform survey & geotechnical services, prepare preliminary design, document the contract, perform other services during bidding and construction.</p>	\$789,780.00	\$25,758.43

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Central Basin	Other	CBMWD a member agency of the Metropolitan Water District of So. Ca. agrees to pass through subsidy paid by MWDSC to WRD for water produced by the Leo J. Vander Lans Water Treatment Facility. WRD will design, construct, own, operate & maintain the facility. This pass through will offset the cost of treatment. WRD will pay to CBMWD \$14.00 per acre foot for the duration of this agreement to mitigate revenue impacts to the Central Basin caused by the Project. The maximum allowed subsidy will not exceed 3025 acre feet per year. (Note:current rate as of 2002 is max 250/af.) Maximum Subsidy of \$756,250, less deduction of 14.00/af for loss of revenue to CB.	\$713,900.00	\$713,900.00
Central Basin	Other	Central Basin to expend trust funds to purchase property for the construction of the Leo J. VanderLans WTF in the City of Long Beach. The project shall be in use within five (5) years of the date of acquisition of the property. If the property is not used for the project within the five years, the property will be sold by WRD and proceeds from the sale refunded to the Trust Fund of CBMWD. If construction of project is eminent, the requirement for WRD to sell may be extended or waived at the discretion of CBMWD. WRD shall provide annual written progress reports on the construction of the project for five (5) years.	\$1,020,000.00	\$0.00
CH2M Hill	Contract Service	Advisory services in the recycle water assessment project including technical review and participation in meetings & regulatory negotiations related to water quality, treatment alternatives and regulatory issues. Review technical memoranda and provide input and discussion at meetings. This contract was reassigned from Black & Veatch to CH2MHill.	\$50,000.00	\$1,165.41
County of Los Angeles Department	Contract Service	Reclaimed water will be purchased by WRD from the City of Los Angeles Department of Water & Power. The County of Los Angeles will take the water and inject into the Dominguez Gap Barrier Project for WRD. Ten year contract, rate reviewed at fifth year interval. WRD may purchase maximum 5000AF annually @ \$431/AF. The County will annually request reimbursement for maintenance associated with the use of reclaimed water facilities up to a maximum of	\$2,655,000.00	\$2,655,000.00
County Sanitation District of LA	Contract Service	Joint Agreement for purchase of water from Whittier Narrows Plant and San Jose Reclamation Plant. Interim Agreement was entered upon on 04/01/1975 in anticipation of the original agreement expiration for the Whittier Plant. The Dollar value stated is the budgeted amount for the Fiscal Year 03-04.	\$600,240.00	\$600,240.00
County Sanitation District of LA County	Bldg/Land/Equip. Lease	Discharge Pipeline connection lease 3664/mo for Goldsworthy Desalter. Loan amount is \$190,442.37 @ 11.4% interest, 72 payments.	\$263,811.29	\$110,250.49
Don Howard Engineers	Contract Service	Provide professional services for design, inspection, and construction management for Wellhead Treatment Facilities: Norwalk #8, Commerce #4L, and SCWC Converse. Not to exceed 153,865 for direct labor and direct expense	\$153,865.00	\$59,680.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Earnest Governmental	Contract Service	Agreement for District legislative advocacy and governmental relations services. Coordinate team strategy for addressing WRD interests, monitor state legislative process for proposed legislation that could impact WRD, develop relationship with appropriate commissions to ensure WRD projects are included in federal funding, monitor potential state funding sources, provide access to legislators and committees, and work with ACWA and other special districts to ensure compatibility with WRD interests. One year contract effective 12/17/03, \$120K/yr.	\$120,000.00	\$120,000.00
	New			
ECO Resources	Contract Service	Operation & maintenance of Goldsworthy Desalter. Year 10/01-09/02 \$290,356.56; Year 10/02-09/03 Est. 290,000.	\$580,356.56	\$136,707.44
Fieldman, Rolapp & Associates	Contract Service	Financial advisory services to be performed in connection with the CIP for the purpose of debt structuring and management. Consultant shall assist the District as needed in identifying and procuring special financial related services that may be needed for any debt issue relating to the project. Negotiated Sale of Debt Fee \$45,000; other services billed at hourly rates.	\$75,000.00	\$58,029.55
Komex-H2O Science, Inc.	Contract Service	Phase II: hydrogeologic investigation of chromium, northern area of Central Basin, Los Angeles County, CA.	\$117,481.00	\$72,930.05
Long Beach, City of	Contract Service	Amending Lease & Water Purchase Agreement relating to the LJVWTF dated June 30, 1999. Upon completion of the Leo J. Vander Lans Water Treatment Facility, the City of Long Beach agree to operate & maintain the facility at an annual rent of \$1,382,600/yr(115216.67/mo). The contract will commence on the later of the following dates: (i) the date upon which WRD delivers possession of the Facility to Long Beach, (ii) the date which all permits and approvals to operate have been received. A six year agreement with option to extend for four consecutive periods of five years. The operating cost includes monitoring, engineering, administration and legal costs. Replacement of capital items <25,000 shall be covered by WRD. WRD will purchase from City of Long Beach water produce at the Facility for injection at the Barrier	\$8,295,600.00	\$8,295,600.00
Los Angeles & San Gabriel Rivers	Contract Service	Contribution to Phase II of Water Augmentation Study. Demonstration studies of groundwater recharge of stormwater. Four other partners are also contributing equally for the study; LADWP, County PW, Regional WQCB and MWD. Total study cost is \$3M, WRD portion is \$75K payable over three years @ \$25K per year starting in 2002.	\$75,000.00	\$25,000.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Main San Gabriel Basin Watermaster,	Contract Service	Amendment to the Water Production Agreement of June 2002 which will expire on May 31,2003. The Amendment will extend the terms of the above mentioned contract an additional year until May 31, 2004 subject to the following conditions: (A) USEPA may discharge water extracted from the intermediate zone wells and Well EW 4-3 and treat as part of the WNOU Project into the Zone-1-Ditch for conservation in the Central Basin as needed and only until DHS issues a water supply permit for delivery of treated water to local purveryor. Discharge shall not take place after Sept. 2003. (B) USEPA may discharge the extracted water into Legg Lake and Whittier Narrows Nature Center Lakes as needed and only until DHS issues a water supply permit for delivery of treated water to local purveryors. Discharged water shall not exceed 300 acre feet. Current rate per af is \$246.65.	\$73,995.00	\$73,995.00
Murakawa (Formerly Lang & Murakawa)	Contract Service	Perform public notification & construction mitigation for the Goldsworthy Desalter & LJVWTF.	\$60,000.00	\$19,674.83
MWH Laboratories	Contract Service	Provide analytical laboratory services and groundwater monitoring related to testing for all relevant projects. Three year contract with annual amount of \$678,324 based on fees presented in proposal.	\$1,356,468.00	\$556,702.00
Norwalk, City of	Contract Service	Wellhead Treatment Agreement between the City of Norwalk and WRD for the design, installation, operation and maintenance of a wellhead treatment facility for the removal of volatiles from the groundwater produced from the Project Well	\$300,000.00	\$300,000.00
Pacific Hydrotech Corporation	Contract Service	Complete furnishing and installation and construction of a Granular Activated Carbon Treatment System at the Norwalk Well No. 8	\$441,790.00	\$485,969.00
Pall Corporation	Contract Service	Furnish, deliver, and provide installation and startup supervision and assistance for microfiltration system at the LJVWTF barrier. This system will improve water quality by implementing a micrfiltration treatment process that will be used in conjunction with reverse osmosis.	\$1,867,300.00	\$0.00
PK Contractors	Contract Service	Provide construction for the Leo Vander Lans Water Treatment Facility. Contract amount \$11,732K with 5% contingency. Change Order #1 \$344,903; Change Order #2 \$31,836.	\$11,732,000.00	\$209,860.96
Psomas & Associates	Contract Service	Amendment to 3/15/02 Agreement #166 for Alamitos Physical Barrier Project Study. Phase I and II of the project. Analyze geotechnical & hydrogeology data to select a preferred alignment for the DSM barrier and location of rubber dam, refine preliminary cost estimates, preliminary design, prepare enviromental documentation & permitting.	\$379,517.00	\$30,857.29
R. Fair and Associates	Contract Service	Legislative Advocay and Government Relations Services Agreement. Monitor and track California state legislation and protect interest of district by influencing the formulation of these proposals. Determine and recommend appropriate action plans based on professional assessment of legislative processes. \$120,000 annual retainer fee includes expense reimbursement.	\$120,000.00	\$95,000.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Rose and Kindel	Contract Service	Agreement for District legislative and governmental relations services. Registered lobbyist representing the District on state legislative and administrative matters. Provide assistance to District with respect to public affairs, implementation of State audit reports, district plans, programs and policy initiatives and advice on local and regional governmental relations. One year term effective 12/17/2003 @\$120k/yr plus out-of-pocket expenses.	\$120,000.00	\$120,000.00
	New			
Separation Processes, Inc.	Contract Service	Design, develop and provide start-up supervision and assistance for the reverse osmosis system for the Goldsworthy Desalter. The purpose of the project is to reduce the salinity of the groundwater and restore the aquifer as a source of drinking water through the combination of chemical and reverse osmosis treatment processes.	\$360,000.00	\$78,159.96
Separation Processes, Inc.	Contract Service	Design, develop and provide start-up supervision and assistance for an advanced water treatment plant that employs both microfiltration and reverse osmosis. LJVWTF will substitute 50% of the imported water currently used as a source of barrier injection water with recycled water. In conjunction with PO no. 100200 with CDM. Original Contract Amount \$454,718; Change order amendment #1 on 02/15/01 for \$2,590; Change order amendment #2 on 10/20/03 for \$35,000.	\$492,308.00	\$16,019.90
Signal Hill, City of	Contract Service	Loan for building wellhead treatment facilities for Signal Hill Wells 7 & 8. The water pumped from the site is currently affected by manganese & iron at levels exceeding the allowable levels. Ten year terms at zero interest rate. The City will own and operate the treatment facility.	\$870,000.00	\$114,049.99
Teaman, Ramirez & Smith Inc.	Contract Service	To perform and file necessary reports for year-end audit of the District in accordance with District Water Code. Cost is \$18,000 for 2002, \$18,500 for 2003, \$19,000 for 2004. Contingency increase maximum at 10%.	\$55,500.00	\$17,500.00
Torrance, City of	Bldg/Land/Equip. Lease	City of Torrance leases a portion of their maintenance yard to WRD for the Goldsworthy Desalter. The lease is at \$2,500/mo for 20 years with an extension option for an additional 15 years, for a maximum of 35 years.	\$600,000.00	\$447,500.00
U.S. Department of Interior(Bureau of	Grant/Revenue	Modification No. 013, Cooperative Agreement No. 00-FC-30-0008, Alamitos Barrier Recycled Water Project. Modification No. 013 extends the completion date to December 31, 2003 and increases the total cost.	\$1,200,000.00	\$142,368.67
U.S. Department of the Interior (Bureau	Grant/Revenue	Modification No. 003 of Cooperative Agreement No. 00-FC-30-0008, LJVWTF Project. Grant issued by the USBR for the construction of the project equivalent to 25% of total project costs (WRD contributes 75% of the costs related to the development & administration of the grant).	\$1,680,000.00	
U.S. Department of the Interior (USGS)	Contract Service	Joint funding of water resources investigation to study the fate & transport of MS2 & PRD-1 during artificial recharge with recycled water. USGS portion is \$101,000, WRD \$147,000.	\$147,000.00	\$46,000.00
U.S. Filter Westates (Westates	Contract Service	Agreement for the design and construction of a Granular Activated Carbon Groundwater Treatment System for well owned by California Water Services. Project 12B.	\$150,909.00	\$15,909.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Union Development	Bldg/Land/Equip. Lease	Office building lease extension for five years. Property at 12621 E. 166th Street, Cerritos. Lease is for \$9,249.45/mo, predicated upon the agreed per square foot rent of \$1.05/sq.ft./mo. A second option to renew the lease is applicable granted that WRD negotiate the rental terms at least 8 months prior to the expiration of this current extension which will be approx. 6/30/2005. The District is to provide written notice to Union Development Company of the District's intent to exercise the second option at least 210 days prior to expiration of the lease, approx.	\$554,967.00	\$249,735.15
University of California Regents	Contract Service	San Gabriel Spreading Area Tracer Research Study conducted by the University to determine groundwater transit times from the spreading area to selected monitoring and production wells. Contract stipulates advance quarterly payment unless WRD requests an invoice in a letter. WRD has requested invoices. The grant is given as a cost reimbursement up to \$73,255.	\$73,255.00	\$24,331.00
West Basin Municipal Water	Contract Service	The Agreement for supply of recycled water is effective January 27, 2003 between WRD and WBMWD. This Agreement terminates the 1998 Agreement by mutual consent of the parties; any money owed by WRD for water delivered under the 1998 Agreement shall be paid to WBMWD within 60 calendar days of the effective date of this Agreement; until WBMWD completes the construction of the Recycling Facility Expansion and obtains all necessary governmental approvals and permit, WBMWD shall deliver to WRD and WRD shall purchase from WBMWD 7500 AF of recycled water on an annual basis or a lesser amount that this authorized by their Regional Board Permit; within 60 days from completion of construction and permitting and upon WBMWD's receipt of all necessary permit and approvals for injection of recycled water into the Barriers in a blend with non-recycled water of 75% to 25%, WBMWD shall deliver to WRD and WRD shall purchase 12,500 AF of recycled water on an annual basis or a lesser amount that is authorized by their Regional Board permit. WRD shall pay \$430/AF of recycled water until the Recycling Plant is completed. Upon completion of the Recycling Facility, WRD shall pay \$470/AF of recycled water.	\$3,225,000.00	\$3,225,000.00
West Basin Municipal Water	Contract Service	A five year contract effective 01/01/2003 to purchase imported water at Tier 1 annual maximum (16,560AF), the purchase commitment is 55,200AF at the Tier 1 rate (510AF). WRD agrees to pay the undeliverable balance of the purchase commitment if at the end of the year WRD had purchased less than the commitment level. The rates could change from time to time. First Amendment to this Purchase Agreement - added paragraphs 5 and 6 of the Purchase Agreement entitled "Commitments". Agreement signed 5/27/03.	\$42,228,000.00	\$42,228,000.00

Company Name	Type	Scope of Contract	Contract Amount	Balance Remaining
Weston, Benshoof, Rochefort,	Contract Service	<p>Second Modification to Attorney-Fee Contract effective 07/16/2003. First modification is the change in the hourly rates. Change from \$185/hr to \$200/hr for associates; from \$245/hr to \$275 for partners; for litigation matters rates changed from \$230/hr to \$260/hr. Furthermore, when both lead counsel attend the district board meeting their hourly rate shall be reduced by 50% for time spend at the meeting. Second modification states that "The attorneys may incur out-of-pocket-costs and expenses in performing legal services under this agreement." The third modification replaces the first modification in respect to the evaluation of the counsel contract. The board (not district staff) will begin an evaluation of counsel atleast 50 days (not 60 days) prior to end of fiscal year. At end of evaluation the board decide wether it is necessary to circulate a request for proposals for the position of District Counsel. The fourth amendment is a change of address for the Counsel. The fifth changes the effective date to April 9th, 2003. The sixth and seven eliminates old rate schedule and updates assignment of responsibility between the two firms. Same contact applies to Beltran and Medina.</p>	\$471,999.78	\$321,196.97



MEMORANDUM

ITEM NO. V

Prepared by: Scott Ota

Reviewed by: Robb Whitaker

DATE: JANUARY 14, 2004

TO: FINANCE COMMITTEE

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: FINANCIAL STATEMENTS FOR THE PERIOD ENDED NOVEMBER 30, 2003

SUMMARY

The attached financial statements include the Statement of Net Assets (Balance Sheet) at November 30, 2003 and the Statement of Revenues, Expenditures and Changes in Net Assets (Income Statement) for the month ending November 30, 2003.

Significant changes from the previous month:

Statement of Net Assets

The statement of net assets show increases in cash of \$1.58 million, accounts payable of \$638,000 and a decrease in accounts receivable of \$812,000. These accounts are directly related to each other.

Cash

The increase in cash is due to the collection of outstanding accounts receivable, this month's net income of \$247,000 and non-payment of some accrued expenses.

Accounts Receivable

This account decreased due a small decrease in this month's revenues which equates to a corresponding decrease in billings. We also increased our collections of outstanding receivables over the prior month.

Accounts Payable

The reason for the increase in payables was two-fold:

1. We have an open invoice payable to Pacific Hydrotech for about \$175,000 and have not received approval to pay from the project manager.
2. We also have an Invoice from Paul Corporation for \$384,000 for work performed on the Vander Lans Water Treatment Facility. We have not received approval from the project manager to pay because the contractor has not completed its responsibilities.

The Statement of Revenues, Expense and Changes in Net Assets

The District shows a small fluctuation in the professional fees category. This is due to a decrease in lab fees from the prior month of approximately \$45,000. There was also legal fees of about \$27,000 which were not accounted for in November because we received the invoice after our accounts payable cutoff date.

STAFF RECOMMENDATION

That the Committee approve the Financial Statements for submittal to the Board of Directors.

Water Replenishment District of Southern California
Statement of Net Assets
November 30, 2003

	Replenishment Fund	Clean Water Fund	Total
Assets			
Current Assets			
Cash and Cash Equivalents	7,064,225	831,023	7,895,248
Investments	1,959,582	874,089	2,833,671
Accounts Receivable	5,883,163	439,615	6,322,778
Deposits Receivable	5,145	328	5,473
Interest Receivable	55,901	11,572	67,473
Prepaid Expenses	96,299	5,282	101,581
Total Current Assets	<u>15,064,315</u>	<u>2,161,909</u>	<u>17,226,224</u>
Noncurrent Assets			
Notes Receivable, Noncurrent	-	680,355	680,355
Plant & Equipment	23,749,834	18,047,974	41,797,808
Land	-	1,644,753	1,644,753
Construction-In-Progress	1,632,610	587,852	2,220,462
Accumulated Depreciation	(1,940,980)	(2,041,306)	(3,982,286)
Total Noncurrent Assets	<u>23,441,464</u>	<u>18,919,628</u>	<u>42,361,092</u>
Total Assets	<u>38,505,779</u>	<u>21,081,537</u>	<u>59,587,316</u>
Liabilities			
Current Liabilities			
Accounts Payable	3,941,291	144,049	4,085,340
Accrued Payroll	-	-	-
Accrued Employee Benefits	-	-	-
Total Current Liabilities	<u>3,941,291</u>	<u>144,049</u>	<u>4,085,340</u>
Noncurrent Liabilities			
Compensated Absences	165,040	24,682	189,722
Total Noncurrent Liabilities	<u>165,040</u>	<u>24,682</u>	<u>189,722</u>
Total Liabilities	<u>4,106,331</u>	<u>168,731</u>	<u>4,275,062</u>
Net Assets			
Invested in Capital Assets	23,441,464	18,239,273	41,680,737
Unrestricted	10,957,984	2,673,533	13,631,517
Total Net Assets	<u>34,399,448</u>	<u>20,912,806</u>	<u>55,312,254</u>
Total Liabilities & Net Assets	<u>38,505,779</u>	<u>21,081,537</u>	<u>59,587,316</u>

Water Replenishment District of Southern California
Statement of Revenues, Expenses and Changes in Net Assets
For the Month of November 2003

	Replenishment Fund	Clean Water Fund	Total
Revenues			
Operating Revenues			
Water Replenishment Assessment	1,921,336	122,638	2,043,974
MWD Subsidy	49,280	3,146	52,426
Desalter Revenue	77,535	4,949	82,484
Total Operating Revenues	<u>2,048,151</u>	<u>130,733</u>	<u>2,178,884</u>
Operating Expenses			
Cost of Water			
Spreading	-	-	-
Injected	1,215,088	-	1,215,088
Connection Fees	22,213	-	22,213
Total Cost of Water	<u>1,237,301</u>	<u>-</u>	<u>1,237,301</u>
General and Administrative			
Salaries, Taxes & Benefits	215,129	25,135	240,264
Conference and Travel	6,380	302	6,682
Office Expenses	26,992	41,474	68,466
Utilities	10,458	21,934	32,392
Rents & Leases	10,243	9,203	19,446
Repairs & Maintenance	1,028	12,071	13,099
Materials & Equipment	8,053	12,460	20,513
General Liability Insurance	16,387	713	17,100
Professional Fees	134,288	20,141	154,429
Total General and Administrative	<u>428,958</u>	<u>143,433</u>	<u>572,391</u>
Depreciation	79,519	61,138	140,657
Total Operating Expenses	<u>1,745,778</u>	<u>204,571</u>	<u>1,950,349</u>
Operating Income (Loss)	<u>302,373</u>	<u>(73,838)</u>	<u>228,535</u>
Non-Operating Revenues (Expenses)			
Property Taxes	6,323	333	6,656
Investment Earnings	11,002	1,053	12,055
Miscellaneous	-	-	-
Total Non-Operating Revenues	<u>17,325</u>	<u>1,386</u>	<u>18,711</u>
Income (Loss) Before Contributions	<u>319,698</u>	<u>(72,452)</u>	<u>247,246</u>
Capital Contributions - USBR Grant	-	-	-
Change in Net Assets	<u>319,698</u>	<u>(72,452)</u>	<u>247,246</u>



MEMORANDUM

ITEM NO. VI

Prepared by: Scott Ota

Reviewed by: Robb Whitaker

DATE: JANUARY 14, 2004
TO: FINANCE COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: INVESTMENT REPORT FOR THE PERIOD ENDED NOVEMBER 30, 2003

SUMMARY

CASH AND INVESTMENTS

Local Agency Investment Fund (LAIF)	3,804,418
Los Angeles County Treasurer's Pool (LACPIF)	230,121
Union Bank of California - Investments	2,833,670
Checking	3,860,710
Total Cash and Investments	\$ 10,728,919

INVESTMENT EARNINGS

Local Agency Investment Fund (LAIF)	1.57%	\$ 4,687
Los Angeles County Treasurer Pool (LACPIF)	1.41%	266
Union Bank of California - Investments	5.35%	17,276
Checking (Repurchase Agreements)	.70% - .90%	6,753
Total Investment Earnings		\$ \$28,982.00

STAFF RECOMMENDATION

That the Committee approve the Investment Report for submittal to the Board of Directors.

**Water Replenishment District of Southern California
Investment Report
November 30, 2003**

Replenishment Fund	LAIF Activity	LACPIF Activity	UBOC Activity	Checki
BALANCE 11/1/03	\$2,657,510	\$162,996	\$1,901,994	
INTEREST RECEIVED/REINVESTED		152	69,001	
REALIZED GAIN/(LOSS)			(173)	
UNREALIZED GAIN/(LOSS)			(11,074)	
DEPOSITS/PURCHASES/FEES			(166)	
TRANSFER IN/(OUT)	665,000		-	
BALANCE 11/30/03	\$3,322,510	\$163,148	\$1,959,582	\$3,5
Clean Water Fund	LAIF Activity	LACPIF Activity	UBOC Activity	Checki
BALANCE 11/1/03	\$446,908	\$66,913	\$871,058	
INTEREST RECEIVED/REINVESTED		59	3,632	
REALIZED GAIN/(LOSS)			(9)	
UNREALIZED GAIN/(LOSS)			(583)	
DEPOSITS/PURCHASES/FEES			(9)	
TRANSFER IN/(OUT)	35,000		-	
BALANCE 11/30/03	\$481,908	\$66,972	\$874,089	\$2
	LAIF	LACPIF	UBOC	Checki
BALANCE 11/30/03	\$3,804,418	\$230,121	\$2,833,670	\$3,8
CURRENT YIELD	1.57%	1.41%	5.35%	.70%
INTEREST EARNED FISCAL YTD	\$18,957	\$1,321	\$92,120	
GAINS/(LOSSES) REALIZED FISCAL YTD			\$3,395	
GAINS/(LOSSES) UNREALIZED FISCAL YTD			(\$56,573)	

NOTES: Percent of investments in corporate bonds = 0.0%

*The checking balance is swept daily into repurchase agreements that are collateralized as required by CA Govt. Code 53601; the current yield on repurchase agreements changes daily.
LAIF interest is received quarterly while LACPIF & UBOC interest is received monthly.*

I HEREBY CERTIFY THAT ALL INVESTMENT ACTIONS EXECUTE HAVE BEEN MADE IN FULL COMPLIANCE WITH THE INVESTMENT AS TREASURER OF THE WATER REPLENISHMENT DISTRICT OF I HEREBY CERTIFY THAT SUFFICIENT INVESTMENT LIQUIDITY / ARE AVAILABLE TO MEET ESTIMATED EXPENDITURES FOR THI

NORM RYAN, TREASURER

D.

**Water Replenishment District of Southern California
Investment Report
November 30, 2003**

Statement Of Investments Held By Union Bank Of California

<u>PURCHASE DATE</u>	<u>PAR VALUE</u>	<u>CUSIP</u>	<u>SECURITY DESCRIPTION</u>	<u>COUPON RATE</u>	<u>MATURITY DATE</u>	<u>CURRENT MARKET VALUE *</u>	<u>ACCRUED INTEREST</u>	<u>ORIGINAL PURCHASE COST</u>	<u>YIELD TO MATURITY</u>
CASH AND CASH EQUIVALENTS									
	\$ 193,022		MONEY MARKET			\$ 193,022	\$ -	\$ 168,337	0.63%
U.S. GOVERNMENT AND AGENCY OBLIGATIONS									
1/18/2000	\$ 3,450,000	9128275S7	U.S. TREASURY NOTE	5.875%	11/15/04	\$ 2,553,366	\$ 34,511	\$ 2,400,617	5.64%
2/22/1999	\$ 226,689	31371F4J8	FNMA PASS THROUGH	7.500%	7/1/04	\$ 87,283	\$ -	\$ 93,932	7.30%
	\$ 3,869,712					\$ 2,833,671	\$ 34,511	\$ 2,662,886	5.35%

* MARKET VALUES ARE OBTAINED FROM BANK STATEMENT



MEMORANDUM

ITEM NO. VII

Prepared by: Scott M. Ota

Reviewed by: Robb Whitaker

DATE: JANUARY 14, 2004

TO: FINANCE COMMITTEE

FROM: ROBB WHITAKER, P.E., GENERAL MANAGER

SUBJECT: GENERAL MANAGER EXPENSES

SUMMARY

Based on the District's administrative code section 12.2.4, "Requests for reimbursement must be submitted within 90 days of the date the expense was incurred... Any reimbursement for a non-excluded expense submitted after 90 days must be approved by the Board of Directors."

The General Manager has submitted an expense report with items over 90 days old and staff is seeking approval from the Finance Committee prior to submitting to Board for approval.

FISCAL IMPACT

Total of expense reimbursement is \$441.97.

STAFF RECOMMENDATION

That the Committee approve the expense reimbursement for submittal to the Board of Directors.



MEMORANDUM

ITEM NO. VIII

Prepared by: Scott M. Ota

Reviewed by: Robb Whitaker

DATE: JANUARY 14, 2004

TO: FINANCE COMMITTEE

FROM: ROBB WHITAKER, P.E., GENERAL MANAGER

SUBJECT: MID-YEAR BUDGET REVIEW UPDATE

SUMMARY

The Mid-year Budget Review is scheduled for presentation to the Finance Committee in February. Staff would like to give the Committee an update of the progress made thus far.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

For discussion.