

**SPECIAL MEETING OF THE ADMINISTRATIVE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
4040 PARAMOUNT BOULEVARD, LAKEWOOD, CALIFORNIA 90712
9:00 A.M., THURSDAY, MARCH 6, 2008**

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For information" may also be the subject of an "action" taken by the Board or a Committee at the same meeting.

- 1. DETERMINATION OF QUORUM**
- 2. PUBLIC COMMENT**
- 3. APPROVAL OF THE MINUTES OF THE MEETING OF DECEMBER 10, 2007**
Staff Recommendation: Approve as submitted.
- 4. HEALTH REIMBURSEMENT PROGRAM ADMINISTRATOR CONTRACT**
Staff Recommendation: (1) Execute a contract with Flex Plan Services Incorporated, subject to approval of form by District Counsel, for administration of the District's Health Reimbursement Account (HRA) and Flexible Spending Account (FSA) plans.
(2) Adopt Resolution No. 08-818 - A Resolution of the Board of Directors of the Water Replenishment District of Southern California amending Resolution No. 05-759 and Resolution No. 05-760.
- 5. ADMINISTRATIVE CODE REVISIONS – AMENDMENT TO CHAPTER 6 OF THE WRD ADMINISTRATIVE CODE RELATING TO POLICY AND PROCEDURES FOR DIRECTORS' COMPENSATION**
Staff Recommendation: Approve for consideration by the Board of Directors Resolution No. 08-819, adopting Policy and Procedures pertaining to Directors' Compensation amending Chapter 6 of the Administrative Code to reflect same.
- 6. ADMINISTRATIVE CODE REVISIONS – AMENDMENT TO CHAPTER 7 OF THE WRD ADMINISTRATIVE CODE RELATING TO POLICY AND PROCEDURES FOR REIMBURSEMENT OF EXPENSES FOR MEMBERS OF THE BOARD OF DIRECTORS AND DISTRICT EMPLOYEES**
Staff Recommendation: Approve for consideration by the Board of Directors Resolution No. 08-820 for consideration by the Board of Directors, adopting Policy and Procedures pertaining to reimbursement for expenses incurred by Directors and District employees in performance of official duties and amending

Chapter 7 and partially repealing Chapter 13 of the Administrative Code to reflect same.

7. STUDENT INTERNSHIP PROGRAM

Staff Recommendation: For approval. The existing guidelines (April 4, 2004 version) are modified to reflect the features presented to the Water Resources Committee.

8. TRAVEL REQUEST FOR CHIEF OF ENGINEERING AND PLANNING

Staff Recommendation: Retroactive approval of the out-of-state travel as provided in section 13.2.4 of the District's Administrative Code.

9. STAFF DEVELOPMENT REPORT FY 2007-08

Staff Recommendation: For Information.

10. DEPARTMENT REPORT

Staff Recommendation: For information.

11. DIRECTOR'S REPORTS, INQUIRIES AND REVIEW OF DIRECTIONS TO STAFF

12. ADJOURNMENT

Posted by Abigail C. Andom, Deputy Secretary, February 29, 2008.