



**MEMORANDUM**

Prepared by: Emmy Stratton  
Reviewed by: Tina Graham

**ITEM NO. 5**

**DATE: AUGUST 10, 2005**  
**TO: ADMINISTRATIVE COMMITTEE**  
**FROM: ROBB WHITAKER, GENERAL MANAGER**  
**SUBJECT: TRAINING**

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**SUMMARY**

This item has been agendaized at the request of President Murray. Shown below is a record of training programs in which WRD employees have participated during the period July 1, 2005 to date.

**EMPLOYEE TRAINING RECORD**

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DEPT	LAST NAME	FIRST NAME	TRAINING TITLE	DATE
Admin/HR	GRAHAM	Tina	HR and the Law/Semester Class	Jul-05
	GRAHAM	Tina	Sexual Harassment	Jul-05
	GRAHAM	Tina	Workers' Comp Employers' School	Jul-05
	STRATTON	Emmy	PERS ACES	Jul-05
	STRATTON	Emmy	Sexual Harassment	Jul-05
	STRATTON	Emmy	Workers' Comp Employers' School	Jul-05
	WAREHAM	Pam	PERS ACES	Jul-05
Basin Mgmt/WQ	SELLERS	Mary	Excel	Jul-05

**FISCAL IMPACT**

None.

**STAFF RECOMMENDATION**

For information.