DATE: JULY 13, 2005

TO: ADMINISTRATIVE COMMITTEE

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: MEDICAL EXPENSE REIMBURSEMENT PROGRAM

SUMMARY
Approximately a month ago, staff reviewed the results of a study undertaken by the Central and West Basin Municipal Water Districts (CWBMWD). The study was a review of their medical insurance program and their medical expense reimbursement program. The results of the study indicated that CWBMWD could outsource the administration of their medical expense reimbursement program for approximately $5,000 per year.

Staff has begun researching the possibility of outsourcing the administration of WRD’s medical expense program. An overview of the research will be provided to the committee at the meeting.

FISCAL IMPACT
None.

STAFF RECOMMENDATION
For information.