REGULAR MEETING OF THE ADMINISTRATIVE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
12621 E. 166TH STREET, CERRITOS, CALIFORNIA 90703
2:00 P.M., WEDNESDAY, MARCH 9, 2005

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as “For information” may also be the subject of an “action” taken by the Board or a Committee at the same meeting.

1. DETERMINATION OF QUORUM

2. PUBLIC COMMENT

3. MINUTES OF THE REGULAR ADMINISTRATIVE COMMITTEE MEETING OF FEBRUARY 9, 2005
   Recommendation: Approve the minutes as submitted.

4. PROCUREMENT POLICIES AND PROCEDURES
   Recommendation: Receive revised program, discuss as the Committee desires and provide direction to staff.

5. COLOR COPIER UPGRADE
   Recommendation: Authorize the General Manager to enter into a new lease agreement with Xerox Capital Services for a color copier and extend the current lease for one of the existing copiers.

6. DOCUMENT IMAGING PROJECT WORK PLAN
   Recommendation: For information.

7. DIRECTOR’S TRAVEL AND CONFERENCE BUDGET
   Recommendation: For information.

8. ADMINISTRATIVE CODE REVISIONS
   Recommendation: Discuss any Administrative Code revisions and recommend the Board consider adoption of any such revisions as recommended by the Committee.

9. DEPARTMENT REPORT
   Recommendation: For information.
10. **CLOSED SESSION**  
Labor Negotiations per Government Code §54957.6  
Negotiator: J. Arnoldo Beltran  
Bargaining Group: American Federation of State County & Municipal Employees (AFSCME)  
Discussion: Terms and conditions for Memorandum of Understanding for bargaining group

11. **ADJOURNMENT**

Posted by Abigail C. Andom, Deputy Secretary, March 4, 2005.