

**REGULAR MEETING OF THE ADMINISTRATIVE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
12621 E. 166TH STREET, CERRITOS, CALIFORNIA 90703
2:00 P.M., WEDNESDAY, NOVEMBER 10, 2004**

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For information" may also be the subject of an "action" taken by the Board or a Committee at the same meeting.

I. DETERMINATION OF QUORUM

II. PUBLIC COMMENT

III. MINUTES OF THE REGULAR ADMINISTRATIVE COMMITTEE MEETING OF OCTOBER 13, 2004

Recommendation: Approve the minutes as submitted.

IV. ADMINISTRATIVE CODE REVISION – PROCUREMENT POLICY ON SMALL BUSINESS ENTERPRISE OUTREACH PROGRAM

Recommendation: Recommend the Board approve the revised SBE program.

V. STATE AUDIT UPDATE

Recommendation: (1) Concur with Finance Committee Recommendation #1 and direct staff to bring the item to the Board for consideration at the December 5, 2004 meeting.

(2) Concur with the Finance Committee Recommendation #2 and direct staff to bring the item to the Board for consideration at the December 5, 2004 meeting.

(3) Discuss Finance Committee Recommendation #3 and provide direction to staff.

VI. WRD RECORDS MANAGEMENT PROGRAM

Recommendation: For information.

VII. FLEXIBLE SPENDING ACCOUNT PROGRAM

Recommendation: For information.

VIII. DEPARTMENT REPORT

Recommendation: For information.

IX. ADJOURNMENT

Posted by Abigail C. Andom, Deputy Secretary, November 4, 2004.