

**REGULAR MEETING OF THE ADMINISTRATIVE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
12621 E. 166TH STREET, CERRITOS, CALIFORNIA 90703
2:00 P.M., WEDNESDAY, OCTOBER 13, 2004**

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For information" may also be the subject of an "action" taken by the Board or a Committee at the same meeting.

I. DETERMINATION OF QUORUM

II. PUBLIC COMMENT

III. MINUTES OF THE REGULAR ADMINISTRATIVE COMMITTEE MEETING OF SEPTEMBER 8, 2004

Recommendation: Approve the minutes as submitted.

IV. ADMINISTRATIVE CODE REVISION – PROCUREMENT POLICY ON SMALL BUSINESS ENTERPRISE OUTREACH PROGRAM

Recommendation: Receive revised program, discuss as the Committee desires and provide direction to staff.

V. HOURS AND DAYS OF WORK

Recommendation: Discuss as the Committee desires and provide direction to staff.

VI. COMMUNICATION ALLOWANCE

Recommendation: Discuss as the Committee desires and provide direction to staff.

VII. EXPENSE REIMBURSEMENTS - RECEIPTS

Recommendation: Discuss as the Committee desires and provide direction to staff.

VIII. ADMINISTRATIVE CODE REVISIONS – IDENTIFICATION OF ISSUES FOR FUTURE INCLUSION IN COMMITTEE AGENDAS

Recommendation: The Administrative Committee will entertain topics, issues or modifications to the Administrative Code that warrant full consideration by the Committee. Any such revisions or issues will then be included in a future Committee agenda for full discussion, including public comments on the matter.

IX. DEPARTMENT REPORT

Recommendation: For information.

X. CLOSED SESSION

Labor Negotiations per Government Code §54957.6

Negotiator: Robb Whitaker

Bargaining Group: Management Unit and Employees Association of the WRD,
AFSCME, AFL-CIO, Chapter 1902

Discussion: Benefits

XI. ADJOURNMENT

Posted by Abigail C. Andom, Deputy Secretary, October 7, 2004.