AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as “For information” may also be the subject of an “action” taken by the Board or a Committee at the same meeting.

I. DETERMINATION OF QUORUM

II. PUBLIC COMMENT

III. MINUTES OF THE REGULAR ADMINISTRATIVE COMMITTEE MEETING OF MARCH 21, 2002

RECOMMENDATION: Approve the minutes as submitted.

IV. ADMINISTRATIVE CODE REVISIONS

RECOMMENDATION: For discussion.

V. ADJOURNMENT

Posted by Tracey A. Burke, Acting Deputy Secretary, April 23, 2002.
MINUTES OF MARCH 21, 2002
REGULAR MEETING OF THE ADMINISTRATIVE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA

A regular meeting of the Administrative Committee of the Board of Directors of the Water Replenishment District of Southern California was held on March 21, 2002 at 9:00 a.m. at the District Office, 12621 E. 166th Street, Cerritos, California. Chairperson Robert Goldsworthy called the meeting to order and presided thereover and Deputy Secretary Marcia A. Forkos recorded the minutes.

I. DETERMINATION OF QUORUM
Attendees included:
Committee: Directors Robert W. Goldsworthy and Willard H. Murray, Jr.
Staff: Bruce Mowry, Robert Martin, Pam Wareham, and Marcia Forkos
Counsel: District Counsel J. Arnoldo Beltran

II. PUBLIC COMMENT
There was none.

III. MINUTES OF THE REGULAR MEETING FEBRUARY 28, 2002
The minutes of the regular meeting of February 28, 2002 were approved as submitted.

IV. ADMINISTRATIVE CODE REVISIONS
Discussion was held regarding the feasibility of Directors having a communications allowance for cell phones, pagers, Internet, etc. The Committee asked that staff provide additional information. Director Goldsworthy stated that he would like feedback from the State Auditors report before making any recommendations to the Board.

District Counsel J. Arnoldo Beltran recommended that the Committee review the revised Procurement Policy and discuss any changes at the next Committee meeting. Discussion followed regarding additional changes that need to be made to the Policy.

Director Murray suggested that Staff and Counsel review the Procurement Policy and make necessary changes in advance of providing copies to the Committee.

Mr. Beltran stated that he will send the revised copies to the Committee in advance of the next Committee meeting. He will harmonize policies with government policies.

Director Murray had requested information regarding other deferred compensation plans. Senior Administrative Assistant Pam
Wareham gave an overview of other plans. She also provided information on how other agencies handle their plans. The Committee requested that she obtain additional information and bring it back to the Committee.

V. ADJOURNMENT
With no other business to come before the Committee, the meeting was adjourned.

__________________________ 
Chairperson

ATTEST:

__________________________
Director
AGENDA ITEM NO. IV

DATE: APRIL 29, 2002

TO: ADMINISTRATIVE COMMITTEE

FROM: BRUCE MOWRY, GENERAL MANAGER

SUBJECT: ADMINISTRATIVE CODE REVISIONS

Discussion will be held regarding updates to the Administrative Code.

RECOMMENDATION: For discussion.