



**WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**  
is seeking qualified candidates for the following career opportunity:

# CHIEF FINANCIAL OFFICER (CFO)

**SALARY RANGE 26: \$139,857.91 - \$193,314.80 ANNUALLY**

**DEADLINE: OPEN UNTIL FILLED FIRST REVIEW OF APPLICATIONS: MAY 10, 2019**

The Chief Financial Officer (CFO) plans and directs the full range of finance and accounting services for the District. The Chief Financial Officer oversees all areas of financial services including banking, bookkeeping, accounting, financial reporting, public funds investment, utility billing, customer records, customer service, risk management, budget development and cost control and District Asset management. He/She develops budgets, oversees multi-year planning processes, and develops comprehensive fiscal policies. In addition, the CFO monitors and implements Government Accounting Standards Board (GASB) pronouncements, produces and reconciles the Comprehensive Annual Financial Report (CAFR), and assesses future fiscal impacts to the organization.

## THE IDEAL CANDIDATE

*The ideal candidate for this position will be excited about the opportunity to lead a Finance Department in a highly respected agency. This person will be open, honest, direct and will exercise a high degree of common sense and sound judgement. He/She will be discreet and respectful when dealing with confidential and sensitive matters. This person will have excellent interpersonal and communication skills (both written and oral); strong and proven management and leadership skills; as well as skills in business and organizational management, financial management, program and project planning, strategic planning and consensus building.*

## ESSENTIAL DUTIES AND RESPONSIBILITIES

- Acts as administrative manager for high-level District projects and performs high-level oversight of the District's financial operations.
- Develops systems, controls processes, and evaluates programs within the District's core operational functions to ensure compliance with applicable laws, regulations, policies, and procedures, and WRD's mission, goals, and objectives are met.
- Assists in the preparation of the final draft budget to be presented to executive management of the District and subsequently to the Board of Directors.
- Presents information to the Board of Directors and its Committee structure, to outside organizations (pumpers) and to the Budget Advisory Committee (BAC), Act as lead staff person for the BAC, maintain communication and working relationships with BAC members, Leads the biennial BAC election efforts for the District.
- Works with District Counsel and Special Counsel on updating election process and deadlines.
- Assists in preparing budget scenarios and the District's 5-Year Forecast.
- Provides problem solving and management decisions on Midyear Budget fluctuations and other budget issues.
- Serves as Finance's key point of contact for independent auditors, outside consultants, external elected officials and city management, WRD executive management and Board of Directors.
- Coordinate departmental goals with the overall District objectives.
- Assists and participates in the annual strategic planning.
- Assists in the preparation of the draft budget to be presented to executive management of the District and subsequently to the Board of Directors.
- Ensures adequate controls are established and maintained and that substantiating documentation is approved, and purchases may pass independent and governmental audits (OMB A-133 Single Audit Compliance). Oversees the coordination and activities of independent auditors ensuring all OMB A-133 audit issues are resolved and annual financial statements are prepared in accordance with US Generally Accepted Accounting Principles (GAAP), Generally Accepted Auditing Standards (Yellow Book Standards) and Generally Accepted Government Auditing Standards (GAGAS).
- Evaluates and adjusts internal control structure as needed, specifically as it relates to separation of duties. Interface successfully with diverse external agencies.
- Leads communication of finance and accounting activities to the Finance/Audit Committee, Budget Advisory Committee (BAC) and the Board of Directors.
- Develops and manages the coordination of all fiscal reporting activities of the District including reporting to outside entities and grant funding agencies.
- Leads production of and presents annual budget information to both internally and externally to the public, Keeps updated on auditing and reporting requirements to County Board of Supervisors, State Controller's Office, Bond Trustee and Rating Agencies, Responsible for timely and accurate reporting of financial data.
- Oversees the coordination and activities of independent auditors ensuring all OMB A-133 audit issues are resolved and annual financial statements are prepared in accordance with US Generally Accepted Accounting Principles (GAAP), Generally Accepted Auditing Standards (GAAS, a.k.a. Yellow Book Standards) and Generally Accepted Government Auditing Standards (GAGAS).

**MINIMUM QUALIFICATIONS TO APPLY:** A Bachelor's degree from an accredited college or university with major coursework in accounting, finance, public administration or a related field; **and** at least seven years of increasingly responsible financial management experience, including five years of management responsibility. A master's degree is highly desired, but not required. **LICENSES; CERTIFICATES; SPECIAL REQUIREMENTS:** A Certified Public Accountant (CPA) license is highly desired, but not required. Possession of a California Driver's License.

**APPLICATION AND SELECTION PROCESS:** The first review of applications is **May 10, 2019**. To be considered for this opportunity please submit a (1) District application, (2) cover letter highlighting your applicable experience and (3) resume to Brandon Mims, Manager of Administration and Human Resources, [bmims@wrdd.org](mailto:bmims@wrdd.org) by the first review date. The District is an Equal Opportunity Employer.

**WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA - ADMINISTRATION DEPARTMENT**

4040 Paramount Boulevard, Lakewood, California 90712

For questions about this recruitment please call (562) 921-5521| [www.wrd.org](http://www.wrd.org)



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The **WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA (WRD)** was formed in 1959 to manage the Central and West Coast Groundwater Basins. WRD is governed by a five-member elected Board. It has 42 full time positions, an annual operating budget of approximately \$68 million, and a five-year CIP of almost \$125 million for seven projects. Over the years, WRD has effectively managed the conjunctive use of surface and groundwater supplies by actively pursuing strategies to maximize transmission of water to pumping areas, minimize loss of local water supplies, maintain groundwater reserves at optimum levels and halt the intrusion of seawater into the basins. As a result, the principal threats to the groundwater basins that existed until about 35 years ago - dangerously low groundwater levels and seawater intrusion - have been significantly reduced.

WRD's mission is "**To provide, protect and preserve high quality groundwater through innovative, cost-effective and environmentally sensitive basin management practices for the benefit of residents and businesses of the Central and West Coast Basins.**" WRD provides groundwater for four million residents (10% of the State's population) in 43 cities in a 420-square mile area of southern Los Angeles County. WRD protects the Central and West Coast Groundwater Basins through groundwater replenishment, deterrence of seawater intrusion and groundwater contamination prevention and clean-up programs. In the 1960s, the court set limits on the quantity of groundwater that could be pumped from the basins in any given year. The adjudicated amounts for both basins are beyond the amount that nature can normally replenish and beyond the total water demand of the pumping community. Groundwater production in the Central and West Coast Basins is now approximately 250,000 acre-feet per year, but total water demand averages over 600,000 acre-feet. The difference is met by imported water, storm water and recycled water.

Historically, WRD has purchased water imported from the Colorado River and the State Water Project to supplement the annual rainfall. Direct groundwater recharge is accomplished through percolation at the spreading grounds adjacent to the Rio Hondo and the San Gabriel Rivers. Additional replenishment is accomplished by injection at the three seawater intrusion barriers owned and operated by the Los Angeles Department of Public Works (West Coast Basin, Dominguez Gap, and the Alamitos Barriers). Beginning in 1962, WRD and the County Sanitation Districts of Los Angeles County pioneered the use of recycled water for recharge and on average now uses approximately 55,000-acre feet annually from the San Jose Creek and Whittier Narrows Water Reclamation Plants.

## WATER INDEPENDENCE NOW (WIN)

The major challenge to the District in more recent years has been the availability and cost of imported water for replenishment. Relatively low-cost imported water in the form of seasonal supply was a principal source of replenishment for 47 years. That water has not been readily available for the last eight years and its future availability is in doubt. The cost of uninterrupted imported supply continues to rise precipitously, making that alternative financially unattractive. As a result, WRD has revised its strategic approach to its mission in a major way. The District has adopted what is called the **Water Independence Now (WIN) Program**, whose purpose is to eliminate the use of imported water for replenishment and barrier injection. **WIN** is a suite of projects and programs designed to develop local supply alternatives in the form of increased recycled water and storm water capture to meet replenishment and barrier injection needs well into the future.

## ALBERT ROBLES CENTER ADVANCED WATER TREATMENT FACILITY (ARC-AWTF)

The **Albert Robles Center Advanced Water Treatment Facility (ARC-AWTF)** is the cornerstone of WRD's WIN Program. The **ARC-AWTF** project will include installation of additional turnout structures to enhance operational and maintenance flexibility, which will increase recharge capacity significantly at the spreading grounds; as well as construction of a 10-MGD advanced water treatment plant. Upon completion, **ARC-AWTF** will offset nearly seven billion gallons (21,000 acre-feet) of imported water, currently used to replenish the groundwater basin in the Montebello Forebay Spreading Grounds with locally available recycled water (a combination of tertiary and advanced treated recycled water).



## GROUNDWATER CLEANUP

The District undertakes Clean Water projects to assist pumpers to treat and make productive use of contaminated water. Additionally, in 2001 the District built a significant groundwater desalter (known as "**Goldsworthy Desalter**") in Torrance to treat a portion of the saltwater plume that migrated inland before the seawater barriers were completed. The District is presently working with the City of Torrance to expand the **Goldsworthy Desalter's** treatment capacity from 2.5 MGD to 5.0 MGD. Recent studies indicate that the saline plume is approximately 650,000 acre-feet in volume, presenting a significant water quality challenge and supply opportunity.

## GROUNDWATER STORAGE

Courts approved the third amended judgment for the Central Basin Groundwater Basin, setting forth a legal framework to store 330,000 acre-feet of water underneath southeast Los Angeles County - the densest urban area. Fully utilized, the storage capacity is enough to supply the water needs of 2.6 million people for an entire year. The District is currently managing the different Watermaster functions and responsibilities from the California Department of Water Resources pursuant to the amended judgment.

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