



**RESPONSES TO QUESTIONS RELATING TO THE
REQUEST FOR QUALIFICATIONS FOR
FOR ON-CALL CONSTRUCTION MANAGEMENT SERVICES
(RFQ-17-005)**

Updated as of December 14, 2017

<http://www.wrd.org/business/water-replenishment-business.php>

Below are responses to questions that have been asked during this Request for Qualifications (RFQ) process, and during the Mandatory Pre-Submittal Meeting on Thursday, December 7, 2017 at 2:00PM PST. The deadline for questions regarding this RFQ was on Monday, December 11, 2017 at 2:00PM PST.

QUESTION	RESPONSE
1. Is it required that subconsultants attend the mandatory pre-bid or is that just for prime firms only?	For the mandatory pre-submittal meeting, the prime consultant is required to attend in order to be evaluated as a bidder for the project. It is not mandatory for subconsultants to attend the meeting.
2. Will you be posting the sign in sheets from the December 7 meeting for those who are unable to attend?	The sign-in sheet and presentation slides at the meeting will be posted on the WRD website.
3. The Statement of Qualifications is limited to 25 pages. Does this equate to 25 single-sided pages or a total of 50 pages (25 sheets)?	Maximum 25 double-sided pages.
4. We plan to have subconsultants on our team. Are they required to complete any of the required forms?	Subconsultants are not required to complete any of the required forms.
5. Would it be possible to move the submittal due date?	No. The submittal due date is Wednesday, January 3, 2018 at 3:00PM PST.
Mandatory Pre-Submittal Meeting: December 7, 2017	
6. Our firm is a geotechnical and environmental company with a more focused discipline of expertise, should our firm team with other firms?	If a firm can't provide certain services amongst the broad set of projects, it is an option for the firm to team together with other firms.



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7. Is this RFQ a vehicle for managers that are responsible for the operations of the facilities to bring in engineering support related to the ongoing operations, such as optimization or replacement of membranes as the facilities come online?	Yes, this is the only vehicle WRD has on an as needed basis. There's discussion to potentially go out for isolated and/or specialized services at a later date.
8. The submittal requirement mentions a 25 page limit, which could be double sided. So it could be 50 pages of written text?	Yes.
9. Does the subconsultant have to be at this meeting in order to be part a part of team effort?	The prime consultant would need to be at this mandatory meeting. Adding a subconsultant not in attendance of this meeting is okay.
10. Do you have an existing list of the same RFQ, or is this a new RFQ?	This is a new RFQ.
11. You mentioned that there are up to a total of five firms selected for engineering services, and for CM services?	Yes, two separate pools of five firms for engineering services and construction management services.
12. Our firm can provide both Construction Management services and Engineering services. If we are selected as part of the engineering services pool, does our firm have a fair chance to be in the construction management services pool?	You can propose on both RFQs for engineering services and construction management services. Your firm could end up being in both pools, however, for example - if you are selected to be the design engineer, you cannot be the construction manager for the same project.
13. What are the majority type of projects that will be performed?	Please see Exhibit B.



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	QUESTION	RESPONSE
14.	Does the construction management firm bring the testing inspection firm under their wing?	Yes
15.	Does the construction management pool have any relationship to projects on the on-call engineering pool?	It is assumed that the majority of the projects under on-call engineering services will go under the construction management services.
New Questions:		
16.	Because of the Holiday season and staff vacations would WRD be open to extending the proposal submission deadline?	No.
17.	Exhibits A, B, and C are defined on more than one document in the RFQ. Can you please clarify which specific exhibits/forms need to be included in the proposal?	Exhibits C and E are forms that need to be completed and included as part of the submittal.
18.	What CMMS and SCADA system is WRD currently using, if any?	CMMS – Cityworks SCADA – Wonderware
19.	Can you verify if the rate sheet should be included “in” the proposal or included “with” the proposal in a separate sealed envelope?	The rate sheet should be included in the proposal.
20.	For Exhibit C, does the percent (%) work distribution and percent (%) work by LBE columns need to be filled out?	No. Those three columns are greyed out and don’t need to be filled in.