

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
4040 PARAMOUNT BOULEVARD, LAKEWOOD, CALIFORNIA 90712**

9:00 A.M., FRIDAY, DECEMBER 9, 2011

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For Information" or "For Discussion" may also be the subject of an "action" taken by the Board or a Committee at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. PUBLIC COMMENT

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Directors and will be adopted by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF AUGUST 19, 2011

Staff Recommendation: Approve the minutes as submitted.

B. MINUTES OF THE SPECIAL MEETING OF NOVEMBER 10, 2011

Staff Recommendation: Approve the minutes as submitted.

C. DEMANDS – SEPTEMBER 2011

Finance Committee Recommendation: Receive and file the Demands for September 30, 2011.

D. FINANCIAL STATEMENTS – SEPTEMBER 30, 2011

Finance Committee Recommendation: Approve the Financial Statements for September 30, 2011.

E. CONSIDERATION OF RESOLUTION NO. 11-914– A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF LOS ANGELES COUNTY GENERAL FUND, LOS ANGELES COUNTY FLOOD CONTROL, THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 1 OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT, LOS ANGELES, AND THE WATER REPLENISHMENT DISTRICT OF

**SOUTHERN CALIFORNIA APPROVING AND ACCEPTING
NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO COUNTY SANITATION
DISTRICT NO.1 – ANNEXATION NO. 2**

Finance Committee Recommendation: Adopt Resolution No. 11-914.

- F. CONSIDERATION OF RESOLUTION NO. 11- 915 –
A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE
GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT,
THE BOARD OF DIRECTORS OF THE COUNTY SANITATION
DISTRICT NO. 18, AND THE BOARD OF DIRECTORS OF THE WATER
REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF
TRACT NO. 51864 TO COUNTY LIGHTING MAINTENANCE DISTRICT
1687**
- Finance Committee Recommendation: Adopt Resolution No. 11-915.
- G. CONSIDERATION OF RESOLUTION NO. 11- 916 –
A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE
GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT,
THE BOARD OF DIRECTORS OF THE COUNTY SANITATION
DISTRICT NO. 18, AND THE BOARD OF DIRECTORS OF THE WATER
REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF
PETITION NO. 28-510 TO COUNTY LIGHTING MAINTENANCE
DISTRICT 1687**
- Finance Committee Recommendation: Adopt Resolution No. 11-916.
- H. EXPENSES OVER 90 DAYS**
- Finance Committee Recommendation: Approve the expense
reimbursements for expenses over 90 days.
- I. WRD ADMINISTRATION BUILDING HVAC SERVICE CONTRACTS
WITH CLIMATE PRO MECHANICAL AND SIGNET CONTROLS INC.**
- Administrative Committee Recommendation: (1) Enter into a Professional
Services Contract with Climate Pro Mechanical, subject to approval of
form by District Counsel, for an amount not to exceed \$20,200 to
reconfigure the current system and to provide HVAC maintenance
services over a period of two years; and (2) Enter into a Professional
Services Contract with Signet Controls Inc., subject to approval of form by
District Counsel, for an amount not to exceed \$23,400 to reconfigure the
current system, to integrate a computer monitoring system and to provide
maintenance services for the building environmental control system over a
period of two years.

- J. ADMINISTRATIVE CODE REVISION – APPROVAL OF STAFF EXPENSES**
Administrative Committee Recommendation: Authorize the Manager of Finance and Administration, in addition to the General Manager and Chief Financial Officer, to approve reimbursement of staff expenses, and adopt Resolution No. 11-917 revising Section 7.3.2 of the Administrative Code.
- K. ADMINISTRATIVE CODE REVISION – REMOVAL OF MANAGEMENT VEHICLE ALLOWANCE**
Administrative Committee Recommendation: Revise Section 9 – District Management of the Administrative Code, delete Section 9.3 and adopt Resolution No. 11-918.
- L. PUBLIC AGENCY RETIREMENT SERVICES (PARS) IRS AMENDMENT**
Finance Committee Recommendation: Update and amend the existing contract with Public Agency Retirement Services (PARS) to comply with current IRS regulations.
- M. BOND DISCLOSURE COUNSEL INVOICE**
Ad Hoc Bond Financing Committee Recommendation: Approve payment to Greenberg Traurig LLP for additional fees associated with bond disclosure services for an amount not to exceed \$46,000.
- N. MEMORANDUM OF UNDERSTANDING WITH WBMWD FOR SALINE PLUME GROUNDWATER MODELING IMPROVEMENTS**
Water Resources Committee Recommendation: Enter into an MOU with WBMWD for reimbursement of costs associated with Saline Plume calibration and model updates for a cost not to exceed \$50,000.
- O. TIME EXTENSION FOR CONTRACT SERVICES AGREEMENT BETWEEN WRD AND THE CITY OF TORRANCE FOR GOLDSWORTHY DESALTER**
Groundwater Quality Committee Recommendation: Amend the existing Contract Services Agreement with the City of Torrance for the Goldsworthy Desalter, subject to approval of form by District Counsel, to extend the expiration date to June 30, 2012.
- 6. SAFE DRINKING WATER PROJECT – MAYWOOD MUTUAL #3 PROSPECT WELL ADOPTION OF CEQA NEGATIVE DECLARATION & AUTHORIZATION TO ADVERTISE FOR BIDS**
Groundwater Quality Committee Recommendation: Adopt a Negative Declaration for the Maywood Mutual Water Company No. 3 Prospect Well Treatment Project and authorize advertisement for competitive bids toward construction of the wellhead treatment facility.
- 7. CONSIDERATION OF PROPOSED ACCOUNTING MODIFICATION RELATING TO ADMINISTRATION CODE 14.9**
Recommendation: For discussion and possible action.

8. **GENERAL MANAGER'S REPORT**
9. **DISTRICT COUNSEL'S REPORT**
10. **AB 1234 COMPLIANCE REPORTS AND DIRECTORS REPORTS**
11. **WRD BOARD MEETING DATES**
 - A. January 20, 2012 – 9:00 a.m. – Board of Directors Meeting
 - B. February 17, 2012 – 9:00 a.m. – Board of Directors Meeting
 - C. March 16, 2012 – 9:00 a.m. – Board of Directors Meeting
 - D. April 20, 2011 – 9:00 a.m. – Board of Directors Meeting
12. **CLOSED SESSION**
 - A. Conference with Legal Counsel – Existing Litigation, pursuant to Government Code § 54956.9(a), California Water Service Company, et al. v. City of Compton, et al., Case No. 506 806
 - B. Conference with Legal Counsel – Existing Litigation, pursuant to Government Code § 54956.9(a) Central and West Basin Water Replenishment District v. Charles Adams; L.A.S.C. Case No. 786,656
 - C. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: City of Cerritos, City of Downey and City of Signal Hill v. Water Replenishment District of Southern California
Case No.: Los Angeles County Superior Court BS128136
 - D. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: Central Basin Municipal Water District v. Water Replenishment District of Southern California, and Does 1 through 50
Case No.: Los Angeles County Superior Court BS129817
 - E. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: Central Basin Municipal Water District v. Water Replenishment District of Southern California
Case No.: Los Angeles County Superior Court BS132202
 - F. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: Central Basin Municipal Water District v. Water Replenishment District of Southern California
Case Number: LACV11-7531 VBF (RZX)
 - G. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: Water Replenishment District of Southern California v. All Persons Interested in the Matter of the Validity of Water Replenishment District of Southern California Resolution No. 11-901
Case No.: Los Angeles Superior Court Case No. BC 464772

- H. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: Water Replenishment District of Southern California v. City of Cerritos, City of Downey and City of Signal Hill
Case No.: Los Angeles Superior Court Case No. BC 464773
- I. Conference with Legal Counsel – Anticipated Litigation, Pursuant to Government Code §54956.9 (b), Four Cases
- J. Public Employee Performance Evaluation, pursuant to Government Code §54957
Title: General Manager

13. ADJOURNMENT

Agenda posted by Abigail C. Andom, Deputy Secretary, December 7, 2011. In compliance with ADA requirements, this document can be made available in alternative formats upon request.

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact Deputy Secretary Abigail Andom at (562) 921-5521 for assistance to enable the District to make reasonable accommodations.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 4040 Paramount Boulevard, Lakewood, California 90712.

Agendas and minutes are available at the District's website, www.wrd.org.

UNAPPROVED
MINUTES

UNAPPROVED
MINUTES

**MINUTES OF AUGUST 19, 2011
MEETING OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**

A meeting of the Board of Directors of the Water Replenishment District of Southern California was held on August 19, 2011 at 9:20 a.m. in the District office located at 4040 Paramount Boulevard, Lakewood, California. President Sergio Calderon called the meeting to order. Deputy Secretary Abigail C. Andom recorded the minutes.

1. DETERMINATION OF A QUORUM

President Calderon declared that a quorum of Directors was present, which in addition to himself included Directors Rob Katherman, Lillian Kawasaki, Albert Robles, and Willard H. Murray, Jr.

2. PLEDGE OF ALLEGIANCE

Director Robert Apodaca of Central Basin Municipal Water District led the Pledge of Allegiance.

3. INVOCATION

President Calderon gave the Invocation.

4. ADDITIONAL ITEMS TO AGENDA

Director Katherman stated that he would like to add an item to the board agenda, that there is an immediate need to take action on the item, and the item came to the attention of the Board after the posting of the agenda for today's meeting. He indicated that he would like to add discussion of the Finance/Audit Committee which is also agendaized for the next Finance Committee meeting scheduled Monday, August 22, 2011.

Upon a motion duly made by Director Katherman, seconded by Director Robles, and unanimously approved, it was

RESOLVED: That the Board adds an item to the existing agenda, that the item came to the attention of the Board

after the posting of the agenda for today's meeting, and that there is a need to take immediate action to discuss the Finance/Audit Committee.

The item was added to the agenda as Agenda Item 9.A

5. PUBLIC COMMENT

None.

6. CONSENT CALENDAR

- A. MINUTES OF THE MEETING OF JUNE 23, 2011**
- B. MINUTES OF THE MEETING OF JULY 15, 2011**
- C. DEMANDS – MAY 2011**
- D. FINANCIAL STATEMENTS – MAY 31, 2011**
- E. RESERVES, CASH AND INVESTMENT REPORT FOR THE PERIOD ENDING MAY 31, 2011**
- F. PUBLIC AGENCY RETIREMENT SERVICES (PARS) IRS AMENDMENT**
- G. GRANT RESOLUTION FOR ALAMITOS BARRIER PROJECT EXPANSION FINAL DESIGN**
- H. CONTRACT AMENDMENT FOR DMJ CONSULTING**
- I. INSURANCE AND RISK MANAGEMENT RFQ**
- J. AB 187 (LARA) – STATE AUDITOR: AUDITS: HIGH-RISK LOCAL GOVERNMENT AGENCY AUDIT PROGRAM**
- K. SB 186 (KEHOE) – THE CONTROLLER**
- L. SB 449 (PAVLEY) – CONTROLLER: LOCAL AGENCY FINANCIAL REVIEW**
- M. HR 2664 (NAPOLITANO) – REAUTHORIZATION OF WATER DESALINATION ACT OF 2011**
- N. S. 1343 (BINGAMAN) – ENERGY AND WATER INTEGRATION ACT OF 2011**

President Calderon stated that Agenda Items 6.A and 6.B will be removed from the Consent Calendar.

Upon a motion duly made by Director Robles, seconded by Director Katherman, and unanimously approved, it was

RESOLVED: That the Board approves the Consent Calendar of August 19, 2011, as amended.

6.A. MINUTES OF THE MEETING OF JUNE 23, 2011

6.B MINUTES OF THE MEETING OF JULY 15, 2011

Upon a motion duly made by Director Robles, seconded by President Calderon, and unanimously approved, it was

RESOLVED: That the Board approves the minutes of the meetings of June 23, 2011 and July 15, 2011, as amended.

7. UPDATE ON LEED CERTIFICATION AND CONTRACT AMENDMENT FOR GENSLER & ASSOCIATES

General Manager Robb Whitaker stated that the District continues with its efforts to become certified under the U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED) green building rating system. Mr. Whitaker noted that the certification process is nearing its completion and due to improvements already completed to the building, the District's Energy Star rating surpassed the minimum of 69 required for LEED. Gensler, the District's LEED consultant, estimates that the higher Energy Star rating would improve the District's rating from silver to gold.

Mr. Whitaker stated that, due to the extended period needed for the District to implement energy improvements to the Energy Star rating, Gensler needs to spend additional time beyond the estimated scope of work. He explained that the additional effort involves analysis and recommendations of energy improvement measures, tracking of the energy system performance, and meetings and coordination. The results

from the improved Energy Star rating would enable the District to move up the LEED certification from silver to gold.

Mr. Whitaker stated that the Ad Hoc Building Committee reviewed this item on August 18 and recommended extending the existing contract with Gensler & Associates for an additional fee of \$12,614 plus a 10 percent contingency.

Director Robles stated that he would like to publicly disclose that his sister used to work for Gensler & Associates two years ago.

Upon a motion duly made by Director Robles, seconded by Director Murray, and unanimously approved, it was

RESOLVED: That the Board amends its contract with Gensler & Associates for an additional fee of a not to exceed amount of \$13,875 that includes \$12,614 plus a 10% contingency for additional work on LEED certification.

President Calderon acknowledged the presence of Director Ed Chavez of the Upper San Gabriel Valley Municipal Water District (USGVMWD) and congratulated him on his appointment as a member of the Metropolitan Water District (MWD) Board of Directors.

8. LEGISLATIVE REPORT

Government Affairs Manager Adeline Yoong provided an update on federal and state legislative activities. On the federal side, Ms. Yoong stated that the House of Representatives is in summer recess and will return after Labor Day. She stated that prior to adjourning for the August recess, Congress approved and the President signed a bill to raise the debt ceiling and cut domestic spending.

On the state side, Ms. Yoong stated that the Legislature began its first full week back from the summer recess. She noted that the California Citizens Redistricting Commission certified the new redistricting maps and officials of the California Republican Party and the Senate Republican Caucus announced that they will support a signature-gathering drive aimed at overturning newly drawn Senate districts.

9. GENERAL MANAGER'S REPORT

In addition to his written report, Mr. Whitaker stated that WRD hosted a Legislative Briefing Day in cooperation with the Los Angeles County Department of Public Works and the Long Beach Water Department. He noted that projects and programs were presented and discussed resulting in a successful and informative meeting.

9.A. FINANCE/AUDIT COMMITTEE

Director Katherman stated that the item will be discussed at the Finance Committee meeting scheduled to meet on Monday, August 22, and he would like the Board to give input and direction to the Finance Committee. He explained that he would like the Finance/Audit Committee to have greater input from other agencies and would like to see representation from Central Basin Water Association, West Basin Water Association, Los Angeles County Department of Public Works, and the Los Angeles County Sanitation Districts. He stated that he would like to see the makeup of the Finance/Audit Committee similar to the District's Technical Advisory Committee (TAC).

Director Robles stated that, as Chair of the Finance Committee, he concurred with Director Katherman's comments and would consider suggestions for the composition of the Finance/Audit Committee.

Director Kawasaki stated that she concurred with best practices that the Audit Committee should be separate from the Finance Committee.

With no objections, the Finance Committee was directed to come back to the Board with its recommendations for the composition of the Finance/Audit Committee.

10. DISTRICT COUNSEL'S REPORT

Deferred to closed session.

11. AB 1234 COMPLIANCE REPORTS AND DIRECTORS REPORTS

Director Kawasaki stated that she will submit her meetings in writing.

Director Katherman stated that he will submit his meetings in writing. He also noted that he attended the Adopt-A-Storm Drain event in San Pedro.

Director Robles stated that he will submit his meetings in writing.

Director Robles congratulated General Manager Robb Whitaker on his 20-year service to the District. He commended Mr. Whitaker's dedication to WRD and to the service of the District's many constituents. Director Robles stated that WRD is indeed very lucky to have Mr. Whitaker for its General Manager.

General Manager Whitaker thanked the Board for their kind words and appreciation. He stated that he, in turn, would like to acknowledge Chief Hydrogeologist Ted Johnson on his 15-year service to the District.

Director Katherman stated that it has been a pleasure and a privilege to work with Messrs. Whitaker and Johnson.

President Calderon stated that he will submit his meetings in writing.

12. WRD BOARD MEETING DATES

- A. September 16, 2011 – 9:00 a.m. – Board of Directors Meeting
- B. October 21, 2011 – 9:00 a.m. – Board of Directors Meeting
- C. November 18, 2011 – 9:00 a.m. – Board of Directors Meeting
- D. December 16, 2011 – 9:00 a.m. – Board of Directors Meeting

13. CLOSED SESSION

- A. Conference with Legal Counsel – Existing litigation, pursuant to Government Code §54956.9(a), California Water Service Company, et al. v. City of Compton, et al., Case No. 506 806
- B. Conference with Legal Counsel – Existing litigation, pursuant to Government Code §54956.9(a), Central and West Basin Water Replenishment District v. Charles Adams; L.A.S.C. Case No. 786, 656
- C. Conference with Labor Negotiator: Clifton Albright
Employee Organization: American Federation of State County & Municipal Employees (AFSCME)
- D. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: City of Cerritos, City of Downey and City of Signal Hill v. Water Replenishment District of Southern California
Case No.: Los Angeles County Superior Court BS128136
- E. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: Central Basin Municipal Water District v. Water Replenishment District of Southern California, and Does 1 through 50
Case No.: Los Angeles County Superior Court BS 129817
- F. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: Central Basin Municipal Water District v. Water Replenishment District of Southern California
Case No.: Los Angeles County Superior Court BS 132202
- G. Conference with Legal Counsel – Anticipated Litigation, Pursuant to Government Code §54956.9 (b), One Case
- H. Public Employee Performance Evaluation, pursuant to Government Code §54957
Title: General Manager

The Board went into closed session. The Board reconvened in open session.

Interim District Counsel H. Francisco Leal reported that Agenda Items 13.A and 13.B were not discussed. Mr. Leal stated that Special Counsel Lucien Schmit provided a status report for Agenda Item 13.C. He also stated that status reports were provided by Special Counsels Ed Casey and John Harris for Agenda Items 13.D, 13.E. and 13.F. Mr. Leal indicated that he provided a status report for Agenda Item 13.G, and Agenda Item 13.H was continued to the following meeting.

14. ADJOURNMENT

President Calderon asked if there was any further business to come before the Board, and there being none, the meeting was adjourned at 12:00 p.m., in memory of former City of Bell Councilmember George "Smokey" Bass; Lt. Commander Jonas Kelsall, son of John Kelsall, President and Chief Executive Officer of the Greater Lakewood Chamber of Commerce; and all members of the military that serve the country every day.

Sergio Calderon, President

ATTEST:

Robert Katherman, Secretary

UNAPPROVED
MINUTES

UNAPPROVED
MINUTES

**MINUTES OF NOVEMBER 10, 2011
SPECIAL MEETING OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**

A special meeting of the Board of Directors of the Water Replenishment District of Southern California was held on November 10, 2011 at 11:30 a.m. in the District office located at 4040 Paramount Boulevard, Lakewood, California. President Sergio Calderon called the meeting to order. Government Affairs Manager Adeline Yoong recorded the minutes.

1. DETERMINATION OF A QUORUM

President Calderon declared that a quorum of Directors was present, which in addition to himself included Directors Lillian Kawasaki, Rob Katherman and Albert Robles. Director Willard H. Murray, Jr. was excused.

2. PUBLIC COMMENT

None.

3. LEGISLATIVE BRIEFING

WRD staff provided overviews and updates on projects and programs including the Safe Drinking Water Program, Regional Groundwater Monitoring Program, Leo J. Vander Lans Advanced Water Treatment Facility, Goldsworthy Desalter, Eco Gardener and other conservation activities. WRD advocates provided local, state, and federal reports which included a review of the year's achievements and a forecast of 2012 issues.

4. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: City of Cerritos, City of Downey and City of Signal Hill v. Water Replenishment District of Southern California
Case No.: Los Angeles County Superior Court BS128136

- B. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: Central Basin Municipal Water District v. Water Replenishment District of Southern California, and Does 1 through 50
Case No.: Los Angeles County Superior Court BS129817
- C. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: Central Basin Municipal Water District v. Water Replenishment District of Southern California
Case No.: Los Angeles County Superior Court BS132202
- D. Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code §54956.9
Name of Case: Central Basin Municipal Water District v. Water Replenishment District of Southern California
Case Number: LACV11-7531 VBF (RZX)
- E. Conference with Legal Counsel – Anticipated Litigation, Pursuant to Government Code §54956.9 (b), One Case

The Board did not go into closed session and Agenda Item 4 was not discussed.

5. ADJOURNMENT

President Calderon asked if there was any further business to come before the Board, and there being none the meeting was adjourned.

Sergio Calderon, President

ATTEST:

Robert Katherman, Secretary



MEMORANDUM

ITEM NO. 5.C

Prepared by: Binhyen Bui
Reviewed by: Scott M. Ota
Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011
TO: BOARD OF DIRECTORS
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: DEMANDS - SEPTEMBER 2011

SUMMARY

At the request of the Finance Committee, the following items are attached:

- 1. The demands list for the period September 1st, 2011 – September 30th, 2011.
- 2. The demands sorted by vendor with an additional column showing fiscal year-to-date payments

Demands Summary – September 2011

Replenishment Fund	\$ 4,381,774.31
Clean Water Fund	<u>223,021.86</u>
Total	<u>\$ 4,604,796.17</u>

FINANCE COMMITTEE RECOMMENDATION

Receive and file the Demands for September 30, 2011.



**WATER REPLENISHMENT DISTRICT
OF SOUTHERN CALIFORNIA**

DIRECTORS

SERGIO CALDERON, PRESIDENT
WILLARD H. MURRAY, JR., VICE PRESIDENT
ROBERT KATHERMAN, SECRETARY
ALBERT ROBLES, TREASURER
LILLIAN KAWASAKI, DIRECTOR

ROBB WHITAKER, P.E., GENERAL MANAGER

December 9, 2011

Board of Directors
Water Replenishment District of Southern California

Submitted herewith for action by the Board of Directors are the following demands for the period ending September 30, 2011

Check #	Payee	Description	Total	Replenishment Fund	Clean Water Fund
DD	ALBERT ROBLES	05/11 DIRECTORS COMPENSATION (PART II)	233.79	219.75	14.04
DD	ALBERT ROBLES	08/11 DIRECTORS COMPENSATION (PART II)	233.79	219.76	14.03
DD	ALBERT ROBLES	09/11 DIRECTORS COMPENSATION (PART I)	1,365.39	1,283.47	81.92
DD	ALBERT ROBLES	05/11 EXPENSE REIMBURSEMENT	223.00	209.62	13.38
DD	WILLARD H. MURRAY, JR	08/11 DIRECTORS COMPENSATION	360.53	338.89	21.64
DD	ROBERT E. KATHERMAN	08/11 DIRECTORS COMPENSATION	999.56	939.59	59.97
P0118	ROBERT E. KATHERMAN	08/11 EXPENSE REIMBURSEMENT	74.42	69.95	4.47
P0124	ROBERT E. KATHERMAN	08/11 EXPENSE REIMBURSEMENT	822.08	772.76	49.32
P0116	SERGIO J. CALDERON	08/11 DIRECTORS COMPENSATION (PART II)	675.37	634.85	40.52
P0117	SERGIO J. CALDERON	09/11 DIRECTORS COMPENSATION (PART I)	882.19	829.27	52.92
P0117	SERGIO J. CALDERON	09/11 EXPENSE REIMBURSEMENT	27.25	25.62	1.63
P0121	SERGIO J. CALDERON	09/11 DIRECTORS COMPENSATION (PART II)	823.39	773.98	49.41
P0120	SERGIO J. CALDERON	05/11 EXPENSE REIMBURSEMENT	75.00	70.50	4.50
P0119	LILLIAN KAWASAKI	01/11 EXPENSE REIMBURSEMENT	938.41	882.11	56.30
DD	AFSCME LOCAL 1902 UNION	UNION DUES	556.40	468.83	87.57
DD	AFSCME LOCAL 1902 UNION	UNION DUES	577.80	488.54	89.26
DD	PRUDENTIAL	DCOMP PAYMENT	21,343.94	17,649.21	3,694.73
DD	PRUDENTIAL	DCOMP PAYMENT	21,184.14	17,515.57	3,668.57
DD	PRUDENTIAL	DIR DCOMP PAYMENT	361.60	339.91	21.69
DD	PRUDENTIAL	DIR DCOMP PAYMENT	3,109.50	2,922.93	186.57
DD	EDD	DIR EDD PAYMENT	9.42	8.85	0.57
DD	EDD	DIR EDD PAYMENT	12.32	11.58	0.74
DD	EMPLOYEE PAYROLL	SALARY EXPENSE	82,290.57	69,984.80	12,305.77
DD	EMPLOYEE PAYROLL	SALARY EXPENSE	97,269.85	82,813.84	14,456.01
DD	INTERNAL REVENUE SERVICE	DIR FEDERAL TAX DEPOSIT	425.45	399.89	25.56
DD	INTERNAL REVENUE SERVICE	DIR FEDERAL TAX DEPOSIT	32.95	30.97	1.98
DD	INTERNAL REVENUE SERVICE	DIR FEDERAL TAX DEPOSIT	1,368.22	1,286.13	82.09
DD	PARS	DIR PARS PAYMENT	465.80	437.84	27.96
DD	PARS	DIR PARS PAYMENT	1,458.68	1,371.16	87.52
DD	PERS	DIR PERS PAYMENT	638.52	600.21	38.31
DD	EDD	EDD PAYMENT	4,723.87	3,807.66	916.21
DD	EDD	EDD PAYMENT	4,843.37	3,849.36	994.01
DD	FLEX-PLAN SERVICES, INC	HRA REIMBURSEMENT	5,552.72	5,219.56	333.16
DD	FLEX-PLAN SERVICES, INC	HRA REIMBURSEMENT	1,745.57	1,640.84	104.73
DD	FLEX-PLAN SERVICES, INC	HRA REIMBURSEMENT	914.19	859.34	54.85
DD	FLEX-PLAN SERVICES, INC	FSA REIMBURSEMENT	193.00	181.42	11.58
DD	FLEX-PLAN SERVICES, INC	HRA REIMBURSEMENT	9,792.15	9,204.62	587.53
DD	FLEX-PLAN SERVICES, INC	HRA REIMBURSEMENT	679.43	638.66	40.77
DD	FLEX-PLAN SERVICES, INC	HRA REIMBURSEMENT	352.82	331.65	21.17
DD	FLEX-PLAN SERVICES, INC	HRA REIMBURSEMENT	1,372.29	1,289.95	82.34
DD	FLEX-PLAN SERVICES, INC	FSA REIMBURSEMENT	166.00	156.04	9.96
DD	FLEX-PLAN SERVICES, INC	07/11 MONTHLY SVC CHRG	966.00	908.04	57.96
DD	FLEX-PLAN SERVICES, INC	HRA REIMBURSEMENT	776.90	730.29	46.61
DD	FLEX-PLAN SERVICES, INC	HRA REIMBURSEMENT	717.48	674.43	43.05
DD	FLEX-PLAN SERVICES, INC	08/11 MONTHLY SVC CHRG	966.00	908.04	57.96
DD	INTERNAL REVENUE SERVICE	FEDERAL TAX DEPOSIT	27,562.37	22,924.97	4,637.40
DD	INTERNAL REVENUE SERVICE	FEDERAL TAX DEPOSIT	27,502.68	22,649.75	4,852.93
DD	PERS	PERS PAYMENT	28,809.87	24,241.53	4,568.34
DD	PERS	PERS PAYMENT	33,995.36	28,296.38	5,698.98
3424	VOID	VOID	-	-	-
3425	WEST BASIN MWD	07/11 WATER PURCHASE	1,030,194.44	1,030,194.44	-
3426	CENTRAL BASIN MWD	07/11 WATER PURCHASE	801,521.80	801,521.80	-
3427	AT&T	002: MONTHLY PHONE SERVICE	206.76	-	206.76
3428	CALIFORNIA WATER SVC	WATER USAGE THRU 08/17/11	45.82	43.08	2.74
3429	CHEVRON AND TEXACO	MONTHLY FUEL CHARGES	109.80	78.11	31.69
3430	COSTCO	KITCHEN SUPPLIES	245.23	230.52	14.71
3431	FEDERAL EXPRESS	FEDEX SERVICE	182.63	171.66	10.97
3432	GROUNDWATER FOUNDATION	REGISTRATION FEES - EL	350.00	329.00	21.00
3433	LA EXPRESS	08/24/11 COURIER SERVICE	75.00	70.50	4.50
3434	SOUTHERN CALIFORNIA EDISON	08/11 ENERGY USAGE	4,510.12	4,239.51	270.61
3435	SPARKLETT'S	SUPPLIES	543.40	510.80	32.60
3436	STAR OFFICE PRODUCTS	OFFICE SUPPLIES	572.24	537.90	34.34
3437	VERIZON WIRELESS	MONTHLY CELL PHONE SERVICE	1,244.71	1,170.02	74.69

Check #	Payee	Description	Total	Fund	Fund
3438	ACCOUNTEMPS	TEMP SERVICE THRU 08/12/11 - MW	852.16	801.03	51.13
3439	OFFICE TEAM	TEMP SERVICE THRU 08/12/11 - MC	7,099.37	6,673.42	425.95
3440	STAPLES	OFFICE SUPPLIES	397.64	373.78	23.86
3441	CA HEIGHTS NEIGHBORHOOD ASSOC	HOME TOUR BOOKLET AD	500.00	470.00	30.00
3442	CLIMATE PRO	MAINTENANCE SERVICE	4,435.09	4,168.98	266.11
3443	FRANCHISE TAX BOARD	PAYMENT FOR COD#307701238506971108	100.00	94.00	6.00
3444	FRED PRYOR SEMINARS	REGISTRATION FEE - OQ	189.00	177.66	11.34
3445	GAZETTE NEWSPAPER	EDUCATIONAL AD	-	-	-
3446	GEOTECH	011: FIELD SUPPLIES	2,498.19	2,348.30	149.89
3447	LONG BEACH, CITY OF	07/01/10-12/31/10 CAPACITY CHARGE	26,403.77	26,403.77	-
3448	McMASTER-CARR SUPPLY	011: FIELD SUPPLIES	300.99	150.50	150.49
3449	MILLENNIUM ADVOCATES	08/11 LEGISLATIVE SERVICES	15,000.00	14,100.00	900.00
3450	PEPSI BOTTLING	SUPPLIES	263.20	247.41	15.79
3451	PR NEWswire ASSOC	08/10/11 PRESS RELEASE	1,000.00	940.00	60.00
3452	STAR OFFICE	OFFICE SUPPLIES	1,248.73	1,173.82	74.91
3453	THE VOLUNTEER CENTER	2011 TEDDY BEAR EDUCATIONAL PROG	2,500.00	2,350.00	150.00
3454	LA COUNTY PSYCHOLOGICAL ASSOC	AT-RISK YOUTH EDUCATIONAL PROG	2,500.00	2,350.00	150.00
3455	HOUSE OF TROPHIES	SERVICE RECOGNITION AWARD - TJ	65.20	61.29	3.91
3456	VOID	VOID	-	-	-
3457	LEAL & TREJO	06/11 LEGAL SERVICE	77,469.79	72,077.90	5,391.89
3458	LOS ANGELES, CITY OF DWP	07/20/11-08/18/11 WATER PURCHASE	141,085.89	141,085.89	-
3459	ALSTON & BIRD	07/11 LEGAL SERVICES	55,699.94	52,357.94	3,342.00
3460	DELL MARKETING	COMPUTER SUPPLIES	5,428.54	5,102.83	325.71
3461	LAGERLOF SENEAL BRADLEY	07/11 LEGAL SERVICE	27,633.65	25,975.63	1,658.02
3462-2	LONG BEACH, CITY OF	07/11 WATER PURCHASE - IN LIEU	437,840.00	437,840.00	-
3463	HARRIS & ASSOCIATES	06/11 LEGAL SERVICES	49,403.50	46,439.29	2,964.21
3464	AARON BROTHERS	CUSTOM FRAME CERTIFICATE - TJ	212.72	199.96	12.76
3465	1-800-CONFERENCE(R)	025: 08/11 CONFERENCE CALLS	285.18	142.59	142.59
3466	ALBRIGHT, YEE & SCHMIT	04/11 LEGAL SERVICES	11,491.50	10,802.01	689.49
3467	BROWNSTEIN HYATT	07/11 LEGISLATIVE SERVICES	15,000.00	14,100.00	900.00
3468	CDW GOVERNMENT	COMPUTER SUPPLIES	19,841.84	18,651.33	1,190.51
3469	COUNTY SANITATION DISTRICT 2	06/11 WATER PURCHASE - SJC	73,408.50	73,408.50	-
3470	DMJ CONSULTING GROUP	011: PROF SERVICE THRU 08/31/11	8,220.55	4,110.28	4,110.27
3471	EXXON MOBIL	MONTHLY FUEL CHARGES	209.66	197.08	12.58
3472	FEDERAL EXPRESS	FEDEX SERVICE	498.97	434.04	64.93
3473	HARRIS & ASSOCIATES	07/11 LEGAL SERVICES	7,499.36	7,049.40	449.96
3474	INTER-TEL NETSOLUTIONS	MONTHLY PHONE CHARGES	889.75	836.37	53.38
3475	JAN-PRO CLEANING	09/11 JANITORIAL SERVICE	2,743.00	2,578.42	164.58
3476	TIFFANI FONG FOR WRD	PETTY CASH REIMBURSEMENT	520.73	489.50	31.23
3477	LONG BEACH, CITY OF	07/11 WATER PURCHASE	151,103.90	151,103.90	-
3478	SOUTHERN CALIFORNIA EDISON	002: ENERGY USAGE THRU 09/08/11	18,282.94	-	18,282.94
3479	THE GAS COMPANY	MONTHLY UTILITY CHARGES	65.13	61.22	3.91
3480	TIME WARNER CABLE	MONTHLY INTERNET SERVICE	1,000.00	940.00	60.00
3481	VERIZON COMMUNICATION	MONTHLY PHONE CHARGES	355.84	334.49	21.35
3482	WESTERN EXTERMINATOR	08/11 PESTICIDE SERVICE	70.00	65.80	4.20
3483	XEROX CORPORATION	08/11 COPIER SERVICE	5,803.47	5,455.26	348.21
3484	ACWA - HBA	10/11 MED/DEN/LIFE PREMIUM	54,312.35	51,053.61	3,258.74
3485	AMY'S TROPHIES	NAME BADGE - EF	33.68	31.65	2.03
3486	CAROLLO ENGINEERS	032: 05/12/11-06/30/11 PROF SERVICE	8,247.75	7,752.89	494.86
3487	COLORADO RIVER WATER USERS	2011 MEMBERSHIP DUES	100.00	94.00	6.00
3488	COUNTY SANITATION DISTRICT 2	002: 1ST QTR WWTS PAYMENT	22,495.00	-	22,495.00
3489	DRAGONFLY DESIGN	2011/12 WRD ANNUAL BUDGET	9,853.36	9,262.16	591.20
3490	GEIGER WEST MONROVIA	PROMOTIONAL ITEMS	4,061.20	3,817.53	243.67
3491	IN-SITU INC.	011: FIELD EQUIP MAINT SERVICE	10,627.89	6,309.65	4,318.24
3492	INTERIOR PLANT DESIGN	001: 09/11 MAINT SERVICE	2,000.00	1,816.00	184.00
3493	LA OPINION	07/01/11-07/31/11 NEWSPAPER AD	75.00	70.50	4.50
3494	MAIL DELIVERY SERVICE	MAIL DELIVERY SERVICE	436.80	410.59	26.21
3495	MARTIN E WHELAN, JR.	10/11 MEDICAL PREMIUM	733.45	689.44	44.01
3496	NORWALK PRINTING	BUSINESS CARDS - TM,RW & MC	193.58	181.97	11.61
3497	PARS	07/11 REP FEES	500.00	470.00	30.00
3498	PRESS-TELEGRAM	06/26/11-06/28/11 NEWSPAPER AD	1,125.00	1,057.50	67.50
3499	PR NEWswire ASSOCIATION	09/01/11 PRESS RELEASE	500.00	470.00	30.00
3500	PROFORMA GRAPHIC	PROMOTIONAL ITEMS	2,126.00	1,998.44	127.56
3501	STANDARD INSURANCE	10/11 STD/LTD PREMIUM	1,367.00	1,284.98	82.02
3502	STAR OFFICE	OFFICE SUPPLIES	1,318.43	1,239.32	79.11
3503	THE SIGNAL TRIBUNE	09/02/11 ECO GARDENING AD	550.00	517.00	33.00
3504	VASQUEZ & COMPANY	2010/11 FINANCIAL AUDIT SERVICE	18,000.00	16,920.00	1,080.00
3505	COUNTY SANITATION DISTRICT 2	001: 1ST QTR WWTS PAYMENT	39,855.00	39,855.00	-
3506	HISTORICAL SOCIETY OF LONG BEACH	HISTORICAL CEMETERY EVENT	750.00	705.00	45.00
3507	LA OPINION	05/11 NEWSPAPER AD	75.00	70.50	4.50
3508	PAUL, HASTINGS,	025: PROF SERVICE THRU 07/31/11	10,136.25	5,068.13	5,068.12
3509	SAGE SOFTWARE	10/11/11-10/11/12 MAINT RENEWAL FEE	6,449.00	6,062.06	386.94
3510	AARON BROTHERS	OFFICE SUPPLIES	141.81	133.30	8.51
3511	ACCOUNTEMPS	TEMP SERVICE THRU 09/02/11- MW	3,819.84	3,590.65	229.19
3512	ACWA HBA	10/11 EAP PREMIUM	134.52	126.46	8.06
3513	AMERICAN OFFICE PRODUCTS	OFFICE SUPPLIES	441.16	414.68	26.48
3514	ASBURY ENVIRONMENTAL SERVICES	018: FIELD SUPPLIES	122.36	122.36	-
3515	BOOKMAN-EDMONSTON	023: PROF SERVICE THRU 08/27/11	2,748.00	2,748.00	-
3516	DEPT OF TOXIC SUBS CONTROL	006: PROF SERVICE THRU 06/30/11	17,500.00	-	17,500.00
3517	CHRIS HAMAWI	06/11 PROF SERVICE	430.00	404.20	25.80
3518	CLIMATE PRO	MAINTENANCE SERVICE	1,240.00	1,165.60	74.40
3519	COUNTY SANITATION DISTRICT 2	07/11 WATER PURCHASE - WN	4,199.30	4,199.30	-
3520	COUNTY SANITATION DISTRICT 2	033: PROF SERVICE (JMPP)	69,200.00	69,200.00	-

Check #	Payee	Description	Total	Fund	Fund
3521	FEDERAL EXPRESS	FEDEX SERVICE	169.41	159.25	10.16
3522	FRANCHISE TAX BOARD	PAYMENT FOR COD#307701238506971108	100.00	94.00	6.00
3523	FRANCHISE TAX BOARD	PAYMENT FOR COD#663842107838225245	611.00	574.34	36.66 D04
3524	FRANCHISE TAX BOARD	PAYMENT FOR COD#378983098824156503	341.00	320.54	20.46 D06
3525	GAZETTE NEWSPAPER	08/12/11 NEWSPAPER ADD	560.00	526.40	33.60
3526	GEIGER WEST MONROVIA	PROMOTIONAL ITEM	1,591.68	1,496.18	95.50
3527	GEOTECH	011: FIELD SUPPLIES	814.47	407.24	407.23
3528	TETRA TECH GEO	025: PROF SERVICE THRU 08/26/11	3,572.80	1,786.40	1,786.40
3529	HARRIS & ASSOCIATES	08/11 LEGAL SERVICE - BC#464773	40,608.02	38,171.54	2,436.48
3530	KINDEL GAGAN	005: 07/11 PROF SERVICE	20,618.75	20,581.62	37.13
3531	KONE INC	09/01/11-11/30/11 ELEVATOR MAINT SERVICE	180.42	169.59	10.83
3532	LA COUNTY FLOOD CONTROL DISTRICT	023: 05/01/11-06/30/11 PROF SERVICE	19,763.10	19,763.10	-
3533	LAGERLOF SENEAL BRADLEY	08/11 LEGAL SERVICES	40,944.12	38,487.47	2,456.65
3534	LA OPINION	08/15/11-08/21/11 NEWSPAPER AD	1,900.00	1,786.00	114.00
3535	VOID	VOID	-	-	-
3536	VOID	VOID	-	-	-
3537	LONG BEACH, CITY OF	09/11 O & M SERVICE	100,000.00	100,000.00	-
3538	M ARTHUR GENSLE JR.	032: PROF SERVICE THRU 08/27/11	1,290.00	1,212.60	77.40
3539	MILLENNIUM ADVOCATES	09/11 LEGISLATIVE SERVICE	15,000.00	14,100.00	900.00
3540	MWH LABORATORIES	08/11 LAB SERVICES	9,943.50	6,647.50	3,296.00
3541	NELLOR	004: 08/11 PROF SERVICE	7,252.40	7,252.40	-
3542	NORWALK PRINTING	BUSINESS CARDS - EF	59.81	56.22	3.59
3543	ARC	001: MAP GRAPHIC SERVICE	272.84	219.36	53.48
3544	OFFICE TEAM	TEMP SERVICE THRU 09/02/11 - ME	1,276.36	1,236.88	39.48
3545	PACIFIC ATLANTIC PARTNERS	08/11 LEGISLATIVE SERVICE	15,000.00	14,100.00	900.00
3546	PHILLIPS 66-CONOCO-76	MONTHLY FUEL CHARGES	991.35	511.30	480.05
3547	POSTAGE BY PHONE	POSTAGE DEPOSIT	3,000.00	2,820.00	180.00
3548	PR NEWSWIRE ASSOCIATION	09/13/11 PRESS RELEASE	775.00	728.50	46.50
3549	PUBLIC WORKS WOMEN'S LEAD CONF	2011 WOMEN'S LEADERSHIP CONF	1,000.00	940.00	60.00
3550	RENEWABLE CHOICE ENERGY	RENEWABLE ENERGY	339.28	318.93	20.35
3551	ROBERT E. BUSH	005: 08/11 PROF SERVICE	3,000.00	3,000.00	-
3552	SCHLUMBERGER	011: PROF SERVICE THRU 06/26/11	17,500.00	8,750.00	8,750.00
3553	TORRANCE, CITY OF	002: 07/11 O & M SERVICE	33,414.99	-	33,414.99
3554	WATER RESEARCH FOUNDATION	10/11-09/12 MEMBERSHIP DUES	51,537.00	48,444.78	3,092.22
3555	WATER WISE CONSULTING	08/27/11 ECO PRO TRAINING PROG	2,400.00	2,256.00	144.00
3556	XO CORPORATION	PHONE CHARGES THRU 10/14/11	106.67	100.27	6.40
3557	LEAL & TREJO	025: 07/11 LEGAL SERVICE	67,121.00	62,615.24	4,505.76
3558	LEAL & TREJO	07/11 LEGAL EXPENSES - ADMIN	12,874.86	12,102.37	772.49
3559	LONG BEACH, CITY OF	08/11 (CAPR) IN-LIEU WATER	417,200.00	417,200.00	-
ACH110923	PROMERICA BANK	CC CHARGES THRU 09/06/11	6,626.41	6,228.83	397.58
ACH110930	EAST WEST BANK	CC CHARGES THRU 09/06/11	1,450.16	1,363.15	87.01
Total Demands from September 1, 2011 to September 30, 2011			4,604,796.17	4,381,774.31	223,021.86

Robb Whitaker, P.E., General Manager

Water Replenishment District of Southern California
 Demands List - Current and YTD By Vendor

<u>Payee</u>	<u>Description</u>	<u>Current Demands</u>	<u>YTD Demands</u>
PAYROLL	BENEFIT/DEDUCTION/REIMBURSEMENT	135,916.16	390,756.86
PAYROLL	PAYROLL	179,560.42	482,267.14
PAYROLL	TAXES	66,480.65	208,229.85
ROBERT E. KATHERMAN	DIRECTORS' COMPENSATION	999.56	2,998.68
ROBERT E. KATHERMAN	EXPENSE REIMBURSEMENT	896.50	1,599.01
SERGIO J. CALDERON	DIRECTORS' COMPENSATION	2,380.95	6,790.96
SERGIO J. CALDERON	EXPENSE REIMBURSEMENT	102.25	590.73
LILLIAN KAWASAKI	DIRECTORS' COMPENSATION	-	1,167.84
LILLIAN KAWASAKI	EXPENSE REIMBURSEMENT	938.41	938.41
WILLARD H. MURRAY, JR	DIRECTORS' COMPENSATION	360.53	1,903.92
ALBERT ROBLES	DIRECTORS' COMPENSATION	1,832.97	8,638.83
ALBERT ROBLES	EXPENSE REIMBURSEMENT	223.00	223.00
1-800-CONFERENCE(R)	025: 08/11 CONFERENCE CALLS	285.18	1,769.75
AARON BROTHERS	CUSTOM FRAME CERTIFICATE - TJ	212.72	212.72
AARON BROTHERS	OFFICE SUPPLIES	141.81	354.53
ACCONTEMPS	TEMP SERVICE THRU 08/12/11 - MW	852.16	7,886.66
ACCONTEMPS	TEMP SERVICE THRU 09/02/11 - MW	3,819.84	11,706.50
ACWA - HBA	10/11 MED/DEN/LIFE PREMIUM	54,312.35	163,706.05
ACWA - HBA	10/11 EAP PREMIUM	134.52	163,740.57
ALBRIGHT, YEE & SCHMIT	04/11 LEGAL SERVICES	11,491.50	11,491.50
ALSTON & BIRD	07/11 LEGAL SERVICES	55,699.94	167,070.55
AMERICAN OFFICE PRODUCTS	OFFICE SUPPLIES	441.16	441.16
AMY'S TROPHIES	NAME BADGE - EF	33.68	50.27
ARC	001: MAP GRAPHIC SERVICE	272.84	272.84
ASBURY ENVIRONMENTAL	018: FIELD SUPPLIES	122.36	5,726.71
AT&T	002: MONTHLY PHONE SERVICES	206.76	618.95
BOOKMAN-EDMONSTON	023: PROF SERVICE THRU 08/27/11	2,748.00	18,431.62
BROWNSTEIN HYATT	07/11 LEGISLATIVE SERVICES	15,000.00	45,000.00
CA HEIGHTS NEIGHBORHOOD	HOME TOUR BOOKLET AD	500.00	500.00
CALIFORNIA WATER SVC	WATER USAGE THRU 08/17/11	45.82	136.55
CAROLLO ENGINEERS	032: 05/12/11-06/30/11 PROF SERVICES	8,247.75	8,247.75
CDW GOVERNMENT	COMPUTER SUPPLIES	19,841.84	39,151.71
CENTRAL BASIN MWD	07/11 WATER PURCHASE	801,521.80	3,861,031.26
CHEVRON AND TEXACO	MONTHLY FUEL CHARGES	109.80	459.70
CHRIS HAMAWI	06/11 PROF SERVICE	430.00	1,235.00
CLIMATE PRO	MAINTENANCE SERVICES	4,435.09	4,435.09
CLIMATE PRO	MAINTENANCE SERVICES	1,240.00	5,675.09
COLORADO RIVER WATER USERS	2011 MEMBERSHIP DUES	100.00	100.00
COSTCO	KITCHEN SUPPLIES	245.23	714.24
COUNTY SANITATION DISTRICT 2	06/11 WATER PURCHASE - SJC	73,408.50	330,577.92
COUNTY SANITATION DISTRICT 2	002: 1ST QTR WWTS PAYMENT	22,495.00	353,072.92
COUNTY SANITATION DISTRICT 2	001: 1ST QTR WWTS PAYMENT	39,855.00	392,927.92
COUNTY SANITATION DISTRICT 2	07/11 WATER PURCHASE - WN	4,199.30	397,127.22
COUNTY SANITATION DISTRICT 2	033: PROF SERVICE (JMRP)	69,200.00	466,327.22
DELL MARKETING	COMPUTER SUPPLIES	5,428.54	7,573.54
DEPT OF TOXIC SUBS CONTROL	006: PROF SERVICE THRU 06/30/11	17,500.00	17,500.00
DMJ CONSULTING GROUP	011: PROF SERVICE THRU 08/31/11	8,220.55	20,840.49
DRAGONFLY DESIGN	2011/12 WRD ANNUAL BUDGET	9,853.36	9,853.36
EAST WEST BANK	CC CHARGES THRU 09/06/11	1,450.16	12,310.18
EXXON MOBIL	MONTHLY FUEL CHARGES	209.66	1,114.68
FEDERAL EXPRESS	FEDEX SERVICE	182.63	2,076.16
FEDERAL EXPRESS	FEDEX SERVICE	498.97	2,575.13
FEDERAL EXPRESS	FEDEX SERVICE	169.41	2,744.54
FLEX PLAN	07/11 MONTHLY SVC CHR	966.00	2,900.20
FLEX PLAN	08/11 MONTHLY SVC CHR	966.00	3,866.20
FRED PRYOR SEMINARS	REGISTRATION FEE - OQ	189.00	378.00
GAZETTE NEWSPAPER	08/12/11 NEWSPAPER AD	560.00	560.00
GEIGER WEST MONROVIA	PROMOTIONAL ITEMS	4,061.20	12,720.74
GEIGER WEST MONROVIA	PROMOTIONAL ITEMS	1,591.68	14,312.42
GEOTECH	011: FIELD SUPPLIES	2,498.19	3,502.62

Water Replenishment District of Southern California
 Demands List - Current and YTD By Vendor

<u>Payee</u>	<u>Description</u>	<u>Current Demands</u>	<u>YTD Demands</u>
GEOTECH	011: FIELD SUPPLIES	814.47	4,317.09
GROUNDWATER FOUNDATION	REGISTRATION FEES - EL	350.00	350.00
HARRIS & ASSOCIATES	06/11 LEGAL SERVICES	49,403.50	150,296.72
HARRIS & ASSOCIATES	07/11 LEGAL SERVICES	7,499.36	157,796.08
HARRIS & ASSOCIATES	08/11 LEGAL SERVICES	40,608.02	198,404.10
HISTORICAL SOCIETY OF LONG BEACH	HISTORICAL CEMETERY EVENT	750.00	750.00
HOUSE OF TROPHIES	SERVICE RECOGNITION AWARD	65.20	65.20
IN-SITU INC.	011: FIELD EQUIP MAINT SERVICE	10,627.89	20,827.76
INTERIOR PLANT DESIGN	001: 09/11 MAINT SERVICE	2,000.00	6,000.00
INTER-TEL NETSOLUTIONS	MONTHLY PHONE CHARGES	889.75	2,660.90
JAN-PRO CLEANING	09/11 JANITORIAL SERVICE	2,743.00	8,229.00
KINDEL GAGAN	005: 07/11 PROF SERVICE	20,618.75	33,206.25
KONE INC	09/01/11-11/30/11 ELEVATOR MAINT SVC	180.42	180.42
LA COUNTY FLOOD CONTROL DISTRICT	023: 05/01/11-06/30/11 PROF SERVICE	19,763.10	101,875.62
LA COUNTY PSYCHOLOGICAL ASSOC	AT-RISK YOUTH EDUCATIONAL PROG	2,500.00	2,500.00
LA EXPRESS	08/24/11 COURIER SERVICE	75.00	150.00
LA OPINION	07/01/11-07/31/11 NEWSPAPER AD	75.00	150.00
LA OPINION	05/11 NEWSPAPER AD	75.00	225.00
LA OPINION	08/15/11-08/21/11 NEWSPAPER AD	1,900.00	2,125.00
LAGERLOF SENEAL BRADLEY	07/11 LEGAL SERVICES	27,633.65	44,204.49
LAGERLOF SENEAL BRADLEY	08/11 LEGAL SERVICES	40,944.12	85,148.61
LEAL & TREJO	06/11 LEGAL SERVICES	77,469.79	120,197.88
LEAL & TREJO	07/11 LEGAL SERVICES	67,121.00	187,318.88
LEAL & TREJO	07/11 LEGAL SERVICES	12,874.86	200,193.74
LONG BEACH, CITY OF	07/01/10-12/31/10 CAPACITY CHARGE	26,403.77	2,597,262.56
LONG BEACH, CITY OF	07/11 (CAPR) IN-LIEU WATER	437,840.00	3,035,102.56
LONG BEACH, CITY OF	07/11 WATER PURCHASE	151,103.90	3,186,206.46
LONG BEACH, CITY OF	09/11 O & M SERVICE	100,000.00	3,286,206.46
LONG BEACH, CITY OF	08/11 (CAPR) IN-LIEU WATER	417,200.00	3,703,406.46
LOS ANGELES, CITY OF DWP	07/20/11-08/18/11 WATER PURCHASE	141,085.89	569,516.31
M ARTHUR GENSLER JR.	032: PROF SERVICE THRU 08/27/11	1,290.00	7,521.75
MAIL DELIVERY SERVICE	MAIL DELIVERY SERVICE	436.80	821.80
MARTIN E WHELAN. JR.	10/11 MEDICAL PREMIUM	733.45	2,200.35
McMASTER-CARR SUPPLY	011: FIELD SUPPLIES	300.99	300.99
MILLENNIUM ADVOCATES	08/11 LEGISLATIVE SERVICES	15,000.00	30,000.00
MILLENNIUM ADVOCATES	09/11 LEGISLATIVE SERVICES	15,000.00	45,000.00
MWH LABORATORIES	08/11 LAB SERVICES	9,943.50	151,606.50
NELLOR	004: 08/11 PROF SERVICES	7,252.40	15,969.09
NORWALK PRINTING	BUSINESS CARDS - TM,RW & MC	193.58	2,322.89
NORWALK PRINTING	BUSINESS CARDS - EF	59.81	2,382.70
OFFICE TEAM	TEMP SERVICE THRU 08/12/11 - MC	7,099.37	29,110.91
OFFICE TEAM	TEMP SERVICE THRU 09/02/11 - ME	1,276.36	30,387.27
PACIFIC ATLANTIC PARTNERS	08/11 LEGISLATIVE SERVICE	15,000.00	30,000.00
PARS	07/11 REP FEES	500.00	1,500.00
PAUL, HASTINGS,	025: PROF SERVICE THRU 07/31/11	10,136.25	40,818.75
PEPSI BOTTLING	SUPPLIES	263.20	834.82
PHILLIPS 66-CONOCO-76	MONTHLY FUEL CHARGES	991.35	1,991.32
POSTAGE BY PHONE	POSTAGE DEPOSIT	3,000.00	3,000.00
PR NEWswire ASSOCIATION	08/10/11 PRESS RELEASE	1,000.00	1,000.00
PR NEWswire ASSOCIATION	09/01/11 PRESS RELEASE	500.00	1,500.00
PR NEWswire ASSOCIATION	09/13/11 PRESS RELEASE	775.00	2,275.00
PRESS-TELEGRAM	06/26/11-06/28/11 NEWSPAPER AD	1,125.00	1,125.00
PROFORMA GRAPHIC	PROMOTIONAL ITEMS	2,126.00	2,126.00
PROMERICA BANK	CC CHARGES THRU 09/06/11	6,626.41	23,623.11
PUBLIC WORKS WOMEN'S LEAD	2011 WOMEN'S LEADERSHIP CONF	1,000.00	1,000.00
RENEWABLE CHOICE ENERGY	RENEWABLE ENERGY	339.28	339.28
ROBERT E. BUSH	005: 08/11 PROF SERVICE	3,000.00	9,000.00
SAGE SOFTWARE	10/11/11-10/11/12 MAINT RENEWAL FEE	6,449.00	6,449.00
SCHLUMBERGER	011: PROF SERVICE THRU 06/26/11	17,500.00	17,500.00
SOUTHERN CALIFORNIA EDISON	08/11 ENERGY USAGE	4,510.12	53,439.23

Water Replenishment District of Southern California
 Demands List - Current and YTD By Vendor

Payee	Description	Current Demands	YTD Demands
SOUTHERN CALIFORNIA EDISON	002: ENERGY USAGE THRU 09/06/11	18,282.94	71,722.17
SPARKLETTS	SUPPLIES	543.40	670.38
STANDARD INSURANCE	10/11 STD/LTD PREMIUM	1,367.00	4,102.00
STAPLES	OFFICE SUPPLIES	397.64	501.94
STAR OFFICE	OFFICE SUPPLIES	1,248.73	5,742.47
STAR OFFICE	OFFICE SUPPLIES	1,318.43	7,060.90
STAR OFFICE	OFFICE SUPPLIES	572.24	7,633.14
TETRA TECH GEO	025: PROF SERVICE THRU 08/26/11	3,572.80	3,572.80
THE GAS COMPANY	MONTHLY UTILITY CHARGES	65.13	224.96
THE SIGNAL TRIBUNE	09/02/11 ECO GARDENING AD	550.00	1,375.00
THE VOLUNTEER CENTER	2011 TEDDY BEAR EDU PROG	2,500.00	2,500.00
TIFFANI FONG FOR WRD	PETTY CASH REIMBURSEMENT	520.73	920.33
TIME WARNER CABLE	MONTHLY INTERNET SERVICE	1,000.00	3,000.00
TORRANCE, CITY OF	002: 07/11 O & M SERVICE	33,414.99	192,346.88
VASQUEZ & COMPANY	2010/11 FINANCIAL AUDIT SERVICE	18,000.00	18,000.00
VERIZON COMMUNICATION	MONTHLY PHONE CHARGES	355.84	1,067.33
VERIZON WIRELESS	MONTHLY CELL PHONE CHARGES	1,244.71	3,361.12
WATER RESEARCH FOUNDATION	10/11-09/12 MEMBERSHIP DUES	51,537.00	51,537.00
WATER WISE CONSULTING	08/27/11 ECO PRO TRAINING PROG	2,400.00	16,918.75
WEST BASIN MWD	07/11 WATER PURCHASE	1,030,194.44	2,498,773.59
WESTERN EXTERMINATOR	08/11 PESTICIDE SERVICE	70.00	205.00
XEROX CORPORATION	08/11 COPIER SERVICE	5,803.47	17,874.86
XO CORPORATION	PHONE CHARGES THRU 10/14/11	106.67	322.32
		4,604,796.17	28,810,485.71



MEMORANDUM

ITEM NO. 5.D

Prepared by: Scott M. Ota

Reviewed by: Scott M. Ota

Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011
TO: BOARD OF DIRECTORS
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: FINANCIAL STATEMENTS – SEPTEMBER 30, 2011

The attached financial statements include the Statement of Net Assets (Balance Sheet) as of September 30, 2011 and the Statement of Revenues, Expenditures and Changes in Net Assets (Income Statement) for the month ending September 30, 2011. Explanation of selected account balances are as follows:

Statement of Net Assets

LIABILITIES

Accounts Payable – This account decreased because there were no spreading water purchases during the month of September 2011, due to the soft bottom cleanup.

NET ASSETS

Invested in Capital Assets – This is a formula and related to the changes in all capital asset accounts:

<u>Accounts</u>	<u>Change</u>
Plant & Equipment	\$ 0
Construction-In-Progress	132,573
Accumulated Depreciation	(197,448)
Total	<u>\$ (64,875)</u>

Unrestricted – The Change/Variance of Total Assets, Total Liabilities and Invested in Capital Assets from August to September is (\$64,875)

Statement of Revenues, Expenditures and Changes in Net Assets

REVENUE

Operating Revenues – In August 2011, the District did not recognize any revenue due to the timing of reports submitted to the WRD and the Department of Water Resources. This is a timing difference relating to revenue recognition and is a normal part of the District's accounting cycle and is not considered an exception of note.

EXPENSES

Cost of Water – In August 2011, the District made a \$5.7M purchase of spreading water from Central Basin MWD. The District did not have any imported spreading water delivered in September 2011 (see accounts payable above).

Professional Benefits – The increase of approximately \$259,000 is mainly due to the timing of receiving invoices that occurred in September for the previous months.

FISCAL IMPACT

None.

FINANCE COMMITTEE RECOMMENDATION

Approve the Financial Statements for September 30, 2011.

Water Replenishment District of Southern California
Statement of Net Assets
September 30, 2011

Assets	Total	Prior Month Total	Variance
Current Assets			
Cash and Cash Equivalents	\$ 18,149,363	\$ 17,536,856	612,507
Restricted Cash	16,052,673	16,052,673	
Accounts Receivable	8,233,975	8,677,570	(443,596)
Interest Receivable	822	584	238
Prepaid Expenses	86,864	110,110	(23,246)
Total Current Assets	\$ 42,523,697	\$ 42,377,793	145,904
Noncurrent Assets			
Notes Receivable, Noncurrent	\$ 3,787,550	\$ 3,787,550	-
Plant & Equipment	64,876,088	64,876,088	-
Land	2,644,753	2,644,753	-
Construction-In-Progress	6,683,518	6,550,945	132,572
Deferred Charges	752,017	752,017	-
Accumulated Depreciation	(18,630,966)	(18,433,518)	(197,448)
Total Noncurrent Assets	\$ 60,112,960	\$ 60,177,835	(64,875)
Total Assets	\$ 102,636,657	\$ 102,555,628	81,029
Liabilities			
Current Liabilities			
Accounts Payable	\$ 9,522,072	\$ 10,873,914	(1,351,842)
Interest Payable - Bond	262,541	131,270	131,270
Accrued Payroll	-	-	-
Accrued Employee Benefits	3,009	4,973	(1,963)
Accrued Postemployment Benefits	2,070,442	2,070,442	-
Deferred Compensation	-	-	-
Cal Trans 0690	5,892,181	5,892,181	-
Long term Debt - Bond Payable	30,857,153	30,857,153	-
Other Liabilities	-	-	-
Total Current Liabilities	\$ 48,607,398	\$ 49,829,933	(1,222,535)
Noncurrent Liabilities			
Compensated Absences	\$ 344,174	\$ 344,174	-
Total Noncurrent Liabilities	\$ 344,174	\$ 344,174	-
Total Liabilities	\$ 48,951,572	\$ 50,174,107	(1,222,535)
Net Assets			
Invested in Capital Assets, Net of Related Debt	\$ 35,477,083	\$ 35,541,957	(64,875)
Unrestricted	18,208,003	16,839,564	1,368,439
Total Net Assets	\$ 53,685,085	\$ 52,381,521	1,303,564
Total Liabilities & Net Assets	\$ 102,636,657	\$ 102,555,628	81,029

Water Replenishment District of Southern California
Statement of Revenues, Expenditures and Changes in Net Assets
For the Month of September 2011

	Total	Prior Month Total	Variance
Revenues			
Operating Revenues			
Water Replenishment Assessments	4,623,710	-	4,623,710
Late Payment Penalties	-	-	-
MWD Subsidy	72,857	35,872	36,985
OCWD Recycled Water Product	27,365	212,142	(184,777)
Desalter Revenue	77,273	-	77,273
Title 22 Monitoring Program	-	-	-
Total Operating Revenues	4,801,204	248,014	4,553,190
Operating Expenses			
Cost of Water			
Spreading	98,005	5,731,322	(5,633,318)
Injected	1,208,398	804,729	403,669
In-Lieu	459,344	417,200	42,144
Connection Fees	142,840	52,235	90,605
Total Cost of Water	1,908,587	7,005,487	(5,096,899)
General & Administrative			
Salaries, Taxes & Benefits	392,863	390,114	2,749
Postemployment Benefits	-	-	-
Conference & Travel	25,689	7,433	18,256
Office Expenses	112,337	95,128	17,208
Utilities	47,039	28,074	18,965
Rents & Leases	7,224	2,311	4,913
Repairs & Maintenance	19,408	42,290	(22,882)
Material & Equipment	29,722	43,631	(13,909)
General Liability Insurance	23,246	23,246	-
Professional Fees	644,095	385,008	259,087
Other General & Administrative	93,126	92,231	895
Total General & Administrative	1,394,750	1,109,467	285,283
Depreciation	197,448	197,448	-
Total Operating Expenses	3,500,784	8,312,401	(4,811,617)
Operating Income (Loss)	1,300,420	(8,064,387)	9,364,807
Non-Operating Revenues (Expenses)			
Revenues			
Property Taxes	444	16,489	(16,045)
Investment Earnings	1,727	2,362	(635)
Miscellaneous	973	10,000	(9,027)
Total Non-Operating Revenues (Expenses)	3,144	28,851	(25,707)
Income (Loss) Before Contributions	1,303,564	(8,035,536)	9,339,099
Contributions			
Capital Contributions- Grant	-	-	-
Change in Net Assets	1,303,564	(8,035,536)	9,339,099



MEMORANDUM

ITEM NO. 5.E

Prepared by: Abbie Andom

Reviewed by: Scott Ota

Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: CONSIDERATION OF RESOLUTION NO. 11-914– A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF LOS ANGELES COUNTY GENERAL FUND, LOS ANGELES COUNTY FLOOD CONTROL, THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 1 OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT, LOS ANGELES, AND THE WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO.1 – ANNEXATION NO. 2

SUMMARY

A request has been received from the County Sanitation Districts of Los Angeles County regarding tax sharing resolutions.

FISCAL IMPACT

None.

FINANCE COMMITTEE RECOMMENDATION

Adopt Resolution No. 11-914.

RESOLUTION NO. 11-914

**A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF LOS ANGELES COUNTY GENERAL
FUND, LOS ANGELES COUNTY FLOOD CONTROL, THE BOARD OF DIRECTORS OF COUNTY
SANITATION DISTRICT NO. 1 OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF
GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT, LOS ANGELES, AND THE
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA APPROVING AND
ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION TO COUNTY SANITATION DISTRICT NO.1**

“ANNEXATION NO. 2”

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to County Sanitation District No. 1 entitled *Annexation No. 2*;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to County Sanitation District No. 1 in the annexation entitled *Annexation No. 2* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2011, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to County Sanitation District No.1 a total of 0.5609797 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 2* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other taxing agencies to County Sanitation District No. 1 as a result of annexation entitled *Annexation No. 2*.
4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.
5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented

for the next fiscal year, and any amounts of property tax received in excess of that which is proper shall be refunded to the appropriate agency.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of County Sanitation District No. 1 of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, Los Angeles, and Water Replenishment District of Southern California, signatory hereto.

WATER REPLENISHMENT DISTRICT OF
SOUTHERN CALIFORNIA

Sergio Calderon, President

ATTEST:

Robert Katherman, Secretary

Date



MEMORANDUM

ITEM NO. 5.F

Prepared by: Abbie Andom

Reviewed by: Scott M. Ota

Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

**SUBJECT: CONSIDERATION OF RESOLUTION NO. 11- 915 –
A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE
GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT, THE
BOARD OF DIRECTORS OF THE COUNTY SANITATION DISTRICT NO. 18,
AND THE BOARD OF DIRECTORS OF THE WATER REPLENISHMENT
DISTRICT OF SOUTHERN CALIFORNIA APPROVING AND ACCEPTING THE
NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING
FROM ANNEXATION OF TRACT NO. 51864 TO COUNTY LIGHTING
MAINTENANCE DISTRICT 1687**

SUMMARY

A request has been received from the County of Los Angeles Department of Public Works regarding participation in the exchange of ad valorem property tax. If a taxing agency involved in the negotiation does not adopt a resolution providing for the exchange of property tax, the Board of Supervisors can determine the exchange of property tax revenue for that taxing agency.

FISCAL IMPACT

None.

FINANCE COMMITTEE RECOMMENDATION

Adopt Resolution No. 11-915.

RESOLUTION NO. 11-915

A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION DISTRICT NO. 18, AND THE BOARD OF DIRECTORS OF THE WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF TRACT 51864 TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District 1687, the Los Angeles County General Fund, the Los Angeles County Library, the Los Angeles County Road District No. 4, the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Flood Control Drainage Improvement Maintenance District, and the Los Angeles County Flood Control District, the Board of Trustees of the Greater Los Angeles County Vector Control District, the Board of Directors of the County Sanitation District No. 18, and the Board of Directors of the Water Replenishment District of Southern California have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract No. 51864 County Lighting Maintenance District 1687 is as shown on the enclosed Property Tax Transfer Resolution Worksheet.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between the County Lighting Maintenance District 1687, and the Los Angeles County General Fund, the Los Angeles County Library, the Los Angeles County Road District No. 4, the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Flood Control Drainage Improvement Maintenance District, the Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the County Sanitation District No. 18, and the Water Replenishment District of Southern California resulting from the annexation of Tract No. 51864 to County Lighting Maintenance District 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2011, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract No. 51564 (Tax Rate Area 13071) shall be allocated to the affected agencies as indicated in the enclosed Property Tax Transfer Resolution Worksheet.
3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of annexation of Tract No. 51864.
4. If at any time after the effective date of this Resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year, and any amounts of property tax received in excess of that which is proper shall be refunded to the appropriate agency.

PASSED, APPROVED AND ADOPTED THIS _____ day of _____, 2011 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA

Sergio Calderon, President

ATTEST:

Robert Katherman, Secretary

Date



MEMORANDUM

ITEM NO. 5.G

<i>Prepared by:</i>	Abbie Andom
<i>Reviewed by:</i>	Scott M. Ota
<i>Approved by:</i>	Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

**SUBJECT: CONSIDERATION OF RESOLUTION NO. 11- 916 –
A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE
GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT, THE
BOARD OF DIRECTORS OF THE COUNTY SANITATION DISTRICT NO. 18,
AND THE BOARD OF DIRECTORS OF THE WATER REPLENISHMENT
DISTRICT OF SOUTHERN CALIFORNIA APPROVING AND ACCEPTING THE
NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING
FROM ANNEXATION OF PETITION NO. 28-510 TO COUNTY LIGHTING
MAINTENANCE DISTRICT 1687**

SUMMARY

A request has been received from the County of Los Angeles Department of Public Works regarding participation in the exchange of ad valorem property tax. If a taxing agency involved in the negotiation does not adopt a resolution providing for the exchange of property tax, the Board of Supervisors can determine the exchange of property tax revenue for that taxing agency.

FISCAL IMPACT

None.

FINANCE COMMITTEE RECOMMENDATION

Adopt Resolution No. 11-916.

RESOLUTION NO. 11-916

A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION DISTRICT NO. 18, AND THE BOARD OF DIRECTORS OF THE WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF PETITION NO. 28-510 TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District 1687, the Los Angeles County General Fund, the Los Angeles County Library, the Los Angeles County Road District No. 1, the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Flood Control Drainage Improvement Maintenance District, and the Los Angeles County Flood Control District, the Board of Trustees of the Greater Los Angeles County Vector Control District, the Board of Directors of the County Sanitation District No. 18, and the Board of Directors of the Water Replenishment District of Southern California have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Petition No. 28-510 County Lighting Maintenance District 1687 is as shown on the enclosed Property Tax Transfer Resolution Worksheet.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between the County Lighting Maintenance District 1687, and the Los Angeles County General Fund, the Los Angeles County Library, the Los Angeles County Road District No. 1, the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Flood Control Drainage Improvement Maintenance District, the Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the County Sanitation District No. 18, and the Water Replenishment District of Southern California resulting from the annexation of Petition No. 28-510 to County Lighting Maintenance District 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2011, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Petition No. 25-510 (Tax Rate Area 09678) shall be allocated to the affected agencies as indicated in the enclosed Property Tax Transfer Resolution Worksheet.
3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of annexation of Petition No. 28-510.
4. If at any time after the effective date of this Resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year, and any amounts of property tax received in excess of that which is proper shall be refunded to the appropriate agency.

PASSED, APPROVED AND ADOPTED THIS _____ day of _____, 2011 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA

Sergio Calderon, President

ATTEST:

Robert Katherman, Secretary

Date



MEMORANDUM

ITEM NO. 5.H

Prepared by: Scott M. Ota
Reviewed by: Scott M. Ota
Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011
TO: BOARD OF DIRECTORS
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: EXPENSES OVER 90 DAYS

SUMMARY

Section 7.3.1 of the District's Administrative Code states the following:

"In order to properly close the accounting records for each fiscal year, standard accounting practices require that all reimbursements for expenses be submitted and approved no later than 90 days after the end of the fiscal year. However, this does not preclude Directors and staff from submitting expenses subsequent to 90 days after the end of the fiscal year for further consideration. Reimbursement of expenses will be limited to a four year period."

Staff presented expenses over the 90 day period to the Finance Committee for submittal to the Board of Directors. The Finance Committee recommended Board approval.

FISCAL IMPACT

Staff will give the exact fiscal impact of these expenses at the Committee meeting.

FINANCE COMMITTEE RECOMMENDATION

Approve expense reimbursements for expenses over 90 days.



MEMORANDUM

ITEM NO. 5.I

Prepared by: Jim McDavid
Reviewed by: Ted Johnson
Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: WRD ADMINISTRATION BUILDING HVAC SERVICE CONTRACTS WITH CLIMATE PRO MECHANICAL AND SIGNET CONTROLS INC.

SUMMARY

As part of the remodel of the administration building in 2006-2007 an automated building environmental control system was installed to manage the heating and cooling needs for the building. The system was commissioned prior to the building being occupied in March 2007. In December, 2009, the two air conditioning (HVAC) units for the administration building were replaced in order to improve the efficiency and reduce the energy footprint of the facility. The new units have dramatically reduced the electrical consumption for the building. Further improvements to the existing system can provide additional savings by realizing the full efficiencies the system is capable of providing. These improvements will not only allow for increased energy and associated cost savings but they will allow for the ability to monitor the entire system which will allow us to better troubleshoot periodic episodes where the system appears to be overwhelmed at times, such as during special events held in the building. Installation of these improvements, as well as the ongoing service of the system, will require the services of two separate factory authorized vendors.

As it relates to the ongoing service of the new HVAC units, WRD is in need of a new vendor for this service. During the first year of operation the maintenance of the new HVAC units was covered under warranty. Since that time maintenance was provided under a contract with a firm involved with the installation of the units, F.M. Thomas. Over the duration of the maintenance contract the performance by F. M. Thomas has diminished to the point that staff felt compelled to seek maintenance services from another contractor. In the process of investigating alternative vendors, the contractor that is being used by the City of Long Beach staff to service the Leo J. Vander Lans advanced water treatment facility, Climate Pro Mechanical, was contacted to service the administration building during an emergency situation. This contractor has proven to be extremely responsive and highly competent in servicing the units. In addition, they have demonstrated a very professional attitude in integrating their services with that of the building environmental controls contractor and are competitively priced.

As it relates to the improvements and ongoing service to the environmental control system (not including the new HVAC units), WRD is in need of a new vendor for these services as well. The automated environmental control system is a proprietary system that requires servicing by factory authorized maintenance vendors. Each vendor is assigned a territorial service area and becomes the sole service entity for that given area. The service vendor originally

assigned to the WRD administration building was the firm Climatec. WRD maintained a service contract with Climatec for several years. Similar to the experience with the building environmental control system, the performance by Climatec staff has diminished to the point that WRD staff felt compelled to solicit maintenance services from another contractor. This involved notifying the manufacturer of our intent to seek the services from a factory authorized vendor from an adjacent service territory. The vendor that was identified is Signet Controls Inc. This contractor has proven to be extremely responsive and highly competent in servicing the environmental control system. In addition, they have demonstrated a very professional attitude in integrating their services with that of the current building HVAC maintenance contractor.

Experience with the various service contractors has shown that it is advantageous to have an ongoing service contract with a dedicated vendor. Entities that have ongoing service contracts are usually given priority over "call-in" parties in situations where an immediate site visit is required. Therefore, staff is recommending service contracts be issued to both Climate Pro Mechanical and Signet Controls Inc. for the period of two (2) years. In addition, both the HVAC units and the building environmental control system have issues requiring immediate attention on a one-time basis.

Climate Pro Mechanical has provided a quote in the amount of \$4,100 per year for a two year service program commitment along with a quote in the amount of \$10,900 to reconfigure the system. The annual service fees for the following year will remain constant at \$4,100 per year. The rate quoted by Climate Pro Mechanical is commensurate with quotes previously received from several other vendors. Signet Controls Inc. has provided a quote in the amount of \$2,800 per year for two year service program along with a quote of \$16,200 to reconfigure the system and integrate a computer monitoring system. The annual service fees for the following year will remain constant at \$2,800 per year. The quote received from Signet Controls is less than the rate charged by the previous vendor, Climatec. The proximity of both vendors to the administration building location was considered when identifying new vendors for the building HVAC needs.

FISCAL IMPACT

The total cost for the current fiscal year will be \$36,700. This includes a 10% contingency for each of the two quotes for reconfiguration work. The improvements that will be made will increase the efficiency of the HVAC system which will subsequently reduce the energy requirement and result in decreased operating costs. Funds are available in the current year's budget for this work. The annual service fees for the following year will be budgeted for in the fiscal year 2012-13 budget.

ADMINISTRATIVE COMMITTEE RECOMMENDATION

(1) Enter into a Professional Services Contract with Climate Pro Mechanical, subject to approval of form by District Counsel, for an amount not to exceed \$20,200 to reconfigure the current system and to provide HVAC maintenance services over a period of two years ; and
(2) Enter into a Professional Services Contract with Signet Controls Inc., subject to approval of form by District Counsel, for an amount not to exceed \$23,400 to reconfigure the current system, to integrate a computer monitoring system and to provide maintenance services for the building environmental control system over a period of two years.



MEMORANDUM

ITEM NO. 5.J

Prepared by: Abbie Andom

Reviewed by: Scott M. Ota

Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: ADMINISTRATIVE CODE REVISION – APPROVAL OF STAFF EXPENSES

SUMMARY

Section 7.3.2. of the Administrative Code requires the General Manager or Chief Financial Officer to approve or reject all requests for reimbursement of expenses submitted by staff. To improve efficiency, it is recommended that the Manager of Finance and Administration, in addition to the General Manager and Chief Financial Officer, be authorized to review and approve reimbursement of expenses submitted by staff. All expense reimbursements must continue to meet the criteria set forth by the Board of Directors and documented in the District's Administrative Code.

The proposed changes to Section 7.3.2 of the Administrative Code to allow for approval of staff expenses by the Manager of Finance and Administration are attached.

FISCAL IMPACT

None.

ADMINISTRATIVE COMMITTEE RECOMMENDATION

Authorize the Manager of Finance and Administration, in addition to the General Manager and Chief Financial Officer, to approve reimbursement of staff expenses, and adopt Resolution No. 11-917 revising Section 7.3.2 of the Administrative Code.

7.3.2 *Approval of Staff Expenses: General Manager Approval*

The General Manager, ~~or~~ the Chief Financial Officer *or the Manager of Finance and Administration*, acting as an agent of the General Manager, shall approve or reject all requests and claims for reimbursement by staff and shall report such ~~approval/rejection~~ to the Finance Committee at its monthly meeting.

Reimbursements shall be detailed on Expense Report Forms provided by the District. Itemized receipts documenting each expense shall be attached to the Expense Report Forms and provide description of the expense, date incurred, name(s) of attendees (if any), location and description of the District business purpose. Additionally, Expense Report Forms shall document that expenses meet the requirements, rates and policies as set forth in this Chapter.

For each incidental expense less than \$25, submission of documentation the Finance Committee deems acceptable shall be sufficient for purposes of this section.

If a claim or request is submitted to the General Manager, ~~or~~ *the* Chief Financial Officer *or the Manager of Finance and Administration without documentation*, with documentation he/ ~~or~~ she deems inadequate, ~~or without documentation~~, *or* expenses in excess of the rates provided in this Chapter, which were not approved by the Board of Directors at a public meeting prior to incurring the expense, that claim or request shall be rejected. A claim or request initially rejected can later be submitted for approval if it is supported by adequate documentation at such later time. A claim or request initially rejected can be appealed to the Finance Committee.

Requests for reimbursement must be submitted within 90 days of the date the expense was incurred. Specifically excluded from this time limit are expenses incurred for medical, dental, eye care, or other expenses that require processing by an insurance or benefit provider or an expense where backup documentation was delayed beyond the control of the employee.

In order to properly close the accounting records for each fiscal year, standard accounting practices required that all reimbursement for non-excluded expenses be submitted and approved no later than 90 days after the end of the fiscal year (September 30).

Any reimbursement for a non-excluded expense submitted after 90 days must be approved by the Board of Directors.

RESOLUTION NO. 11-917

RESOLUTION OF THE BOARD OF DIRECTORS OF THE WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA AMENDING SECTION 7.3.2 OF CHAPTER 7 OF THE ADMINISTRATIVE CODE RELATING TO APPROVAL OF STAFF EXPENSES

WHEREAS, Water Code Section 60183 authorizes the Water Replenishment District of Southern California ("District") to adopt procedures relating to auditing and payment of demands; and

WHEREAS, Water Code Section 60183 authorizes the District to prescribe standards for approval of checks and warrants, prepared and issued in the District's ordinary course of business; and

WHEREAS, the proposed amendments to Section 7.3.2 of Chapter 7 of the Administrative Code were considered by the Administrative Committee at its November 14, 2011, meeting; and

WHEREAS, Section 7.3.2. of the Administrative Code requires the General Manager or Chief Financial Officer to approve or reject all requests for reimbursement of expenses submitted by staff; and

WHEREAS, the addition of the Manager of Finance and Administration approving or rejecting all requests for reimbursement of expenses by staff would enhance operational efficiency; and

WHEREAS, the Administrative Committee recommends the approval of this Resolution relating to the District's process for payment of staff expenses.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Section 7.3.2 of Chapter 7 entitled "Reimbursement of Expenses for Members of the Board of Directors and District Employees" of the District's Administrative Code, is hereby amended to read in its entirety as follows:

"7.3.2 Approval of Staff Expense

The General Manager, the Chief Financial Officer or the Manager of Finance and Administration, acting as an agent of the General Manager, shall approve or reject all requests and claims for reimbursement by staff and shall report such rejection to the Finance Committee at its monthly meeting.

Reimbursements shall be detailed on Expense Report Forms provided by the District. Itemized receipts documenting each expense shall be attached to the Expense Report Forms and provide description of the expense, date incurred, name(s) of attendees (if any), location and description of the District business

purpose. Additionally, Expense Report Forms shall document that expenses meet the requirements, rates and policies as set forth in this Chapter.

For each incidental expense less than \$25, submission of documentation the Finance Committee deems acceptable shall be sufficient for purposes of this section.

If a claim or request is submitted to the General Manager, the Chief Financial Officer or the Manager of Finance and Administration without documentation, with documentation he/she deems inadequate, or expenses in excess of the rates provided in this Chapter, which were not approved by the Board of Directors at a public meeting prior to incurring the expense, that claim or request shall be rejected. A claim or request initially rejected can later be submitted for approval if it is supported by adequate documentation at such later time. A claim or request initially rejected can be appealed to the Finance Committee.

Requests for reimbursement must be submitted within 90 days of the date the expense was incurred. Specifically excluded from this time limit are expenses incurred for medical, dental, eye care, or other expenses that require processing by an insurance or benefit provider or an expense where backup documentation was delayed beyond the control of the employee.

In order to properly close the accounting records for each fiscal year, standard accounting practices required that all reimbursement for non-excluded expenses be submitted and approved no later than 90 days after the end of the fiscal year (September 30).

Any reimbursement for a non-excluded expense submitted after 90 days must be approved by the Board of Directors.”

PASSED, APPROVED AND ADOPTED THIS ___ day of _____ 2011 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA

Sergio Calderon, President

ATTEST:

Robert Katherman, Secretary

Date



MEMORANDUM

ITEM NO. 5.K

<i>Prepared by:</i>	Abbie Andom
<i>Reviewed by:</i>	Scott M. Ota
<i>Approved by:</i>	Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: ADMINISTRATIVE CODE REVISION – REMOVAL OF MANAGEMENT VEHICLE ALLOWANCE

SUMMARY

Section 9.3 of the Administrative Code provides the Assistant General Manager with a vehicle allowance of \$450 per month in addition to salary payment. Staff recommends deletion of Section 9.3.

The Administrative Committee reviewed this item at its November 22, 2011 meeting and recommended Board approval.

FISCAL IMPACT

Annual savings of \$5,400.

ADMINISTRATIVE COMMITTEE RECOMMENDATION

Revise Section 9 – District Management of the Administrative Code, delete Section 9.3 and adopt Resolution No. 11-918.

9.3 Management Vehicle Allowance

~~In addition to salary payment as established by the Board, the Assistant General Manager shall receive a vehicle allowance of \$450 per month.~~

RESOLUTION NO. 11-918

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
AMENDING SECTION 9.3 OF CHAPTER 9 OF THE ADMINISTRATIVE CODE
RELATING TO MANAGEMENT VEHICLE ALLOWANCE**

WHEREAS, the Water Replenishment District of Southern California (the "District") is organized and operates pursuant to the Water Replenishment District Act, Water Code Section 60000 *et seq.* ("Enabling Act") and the District's Administrative Code;

WHEREAS, the Board of Directors at its February 18, 2000 meeting approved modifications to the Administrative Code providing an increase to the vehicle allowance of the Assistant General Manager to \$450 a month;

WHEREAS, the proposed amendment to Section 9.3 of Chapter 9 of the Administrative Code constitutes considerable savings to the District;

WHEREAS, the Administrative Committee recommends the approval of this Resolution relating to the District's management vehicle allowance.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Section 9.3 of Chapter 9 entitled "Management Vehicle Allowance" of the Administrative Code is hereby deleted in its entirety as follows:

~~9.3 Management Vehicle Allowance~~

~~In addition to salary payment as established by the Board, the Assistant General Manager shall receive a vehicle allowance of \$450 per month."~~

PASSED, APPROVED AND ADOPTED THIS ___ day of _____ 2011 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA

Sergio Calderon, President

ATTEST:

Robert Katherman, Secretary

Date



MEMORANDUM

ITEM NO. 5.L

Prepared by: Jenna Shaunessy

Reviewed by: Scott Ota

Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: PUBLIC AGENCY RETIREMENT SERVICES (PARS) IRS AMENDMENT

SUMMARY

Public Agency Retirement Services (PARS), is a tax-qualified plan to provide retirement benefits for Board Members who are not active CalPERS members. This is a qualified plan and pension trust established to hold the assets on behalf of the District. This is an Internal Revenue Service required amendment that brings WRD's current agreement into compliance with recent IRS related legislation. This amendment does not make any changes to WRD's existing procedures and has no impact on contract fees. This amendment solely serves to bring the current agreement into compliance with Internal Revenue Service guidelines.

FISCAL IMPACT

There is no increase in fees. This is a budgeted item.

FINANCE COMMITTEE RECOMMENDATION

Update and amend the existing contract with Public Agency Retirement Services (PARS) to comply with current IRS regulations.

**AMENDMENT TO THE
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
PARS RETIREMENT ENHANCEMENT PLAN**

WHEREAS, the Water Replenishment District of Southern California (the "Employer") has previously adopted the Water Replenishment District of Southern California PARS Retirement Enhancement Plan (the "Plan"); and

WHEREAS, the Employer has the right to amend said Plan in accordance with Section 5.3 of the Plan; and

WHEREAS, the Employer desires to amend the Plan to comply with recent legislation and regulations applicable to the Plan.

NOW, THEREFORE, the Plan is hereby amended as follows:

1. Effective January 1, 2008, Section 4.6(b)(1)(B), "Eligible Retirement Plan," is hereby amended by adding the following to the end of the Section:

"With respect to eligible rollover distributions made on or after January 1, 2008, an eligible retirement plan shall also include a Roth IRA as described in Section 408A of the Code, provided that the distributee is not restricted from making such a rollover from this Plan to a Roth IRA pursuant to Section 408A(c) of the Code."

This Amendment is hereby adopted this 9th day of December, 2011 effective as of the dates set forth above.

Water Replenishment District of Southern California

By: _____

Its: Board Secretary _____

By: _____

Its: Board President _____



MEMORANDUM

ITEM NO. 5.M

Prepared by: Abbie Andom

Reviewed by: Jenna Shaunessy

Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011
TO: BOARD OF DIRECTORS
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: BOND DISCLOSURE COUNSEL INVOICE

SUMMARY

In June 2011, the District entered into a contract with Greenberg Traurig LLP to assist the District in its debt financing issuance as Disclosure Counsel. Disclosure Counsel is an attorney or law firm retained by the issuer to provide advice on disclosure obligations and to prepare the offering documents that investors and rating agencies use to measure the risks and quality of the bonds being issued. Disclosure documents typically provide detailed information about the issuers' management team, governmental powers, financial statements and potential risks. The types of documents prepared by Disclosure Counsel also include the preliminary official statement, the official statement and continuing disclosure agreement. Bond Disclosure Counsel also prepare and/or review Board resolutions, agreements, contracts and other documents related to the issuance of debt.

The budgeted amount for the effort was \$50,000. Due to additional work relating to the litigation involving Proposition 218 it was necessary to amend the fee.

The Ad Hoc Bond Financing Committee met, reviewed the item, and recommended the Board approve payment of the invoice for a not to exceed amount of \$46,000.

FISCAL IMPACT

Funds will be paid out of the bond administrative set-aside funds.

AD HOC BOND FINANCING COMMITTEE RECOMMENDATION

Approve payment to Greenberg Traurig LLP for additional fees associated with bond disclosure services for an amount not to exceed \$46,000.



MEMORANDUM

ITEM NO. 5.N

Prepared by: Everett Ferguson

Reviewed by: Ted Johnson

Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: MEMORANDUM OF UNDERSTANDING WITH WBMWD FOR SALINE PLUME GROUNDWATER MODELING IMPROVEMENTS

SUMMARY

The West Basin Municipal Water District (WBMWD) utilizes a groundwater model each year to comply with their recycled water permit for injection into the West Coast Basin Barrier Project (WCBBP). The model was originally developed in the 1990s to simulate recycled water movement through the aquifers and has been subsequently updated by various consulting firms over the years. The most recent update was in 2010 by the consulting firm Geoscience and was utilized for WBMWD's 2010 permit compliance report. The model is calibrated to simulate groundwater flow, barrier injection, and recycled water movement, but has not been calibrated to reliably simulate the movement of the Saline Plume in the West Coast Basin since this function is not a requirement of WBMWD's permit.

To consolidate efforts, minimize costs, and utilize the existing model versus constructing a new model from scratch, the WBMWD and WRD recently reviewed the needs of both agencies. The WBMWD needs to meet its permit compliance monitoring and reporting requirements for 2011 and 2012, and WRD needs to have an enhanced model that can simulate the movement of the Saline Plume for its basin management purposes. The WBMWD and WRD agreed to team up so that both agencies could obtain their respective goals and share costs. The WBMWD prepared and released a Request for Proposals (RFP) for a two-year contract for annual modeling updates and simulations for their permit compliance purposes, and for Saline Plume modeling and calibration as a separate optional task (defined as Task 7 in the RPF). The WBMWD forwarded the RPF to their pre-qualified consultants as well as posted it on their web site.

The WBMWD received a total of four (4) proposals from Geoscience, Langan Engineering, Intera, and Worley Parsons. Each proposal was carefully evaluated by a proposal review panel consisting of WBMWD staff and also staff experienced in modeling from the Orange County Water District (OCWD) and the WRD. Each proposal was evaluated based on five initial weighted criteria including Proposal Completeness (15%), Project Approach & Understanding (20%), Modeling Experience and Project Familiarity (15%), Experience in Similar Projects (15%), and Estimated Cost (15%). Based on this initial review, three (3) of the

proposing firms were short-listed and requested to participate in an Interview (20%) - Geoscience, Langan Engineering, and Worley Parsons.

The proposal review panel met at the WBMWD's office on November 10, 2011 to interview the three (3) final candidates. Based on overall qualifications of the proposal and interviews, the panel is recommending Geoscience as the winning firm. Geoscience has the most recent experience with the model, has well qualified and experienced professionals assigned to the project, has previously met all WBMWD's schedules, budgets and timelines, and had the lowest overall cost.

WBMWD intends to enter into a contract with Geoscience for the permit compliance and Saline Plume modeling work. Since it is WRD that is requesting the Saline Plume modeling work, staff is recommending that WRD enter into a Memorandum of Understanding (MOU) with WBMWD to reimburse WBMWD for Task 7 - Saline Plume Modeling expenses. At the completion of the project, WRD will have a complete working version of the full updated model, including the Saline Plume calibration, for use in future basin planning and forecasting.

FISCAL IMPACT

The estimated cost for Geoscience to complete the Saline Plume modeling for WRD is not to exceed \$50,000. This work was anticipated and is included in the current fiscal year budget.

WATER RESOURCES COMMITTEE RECOMMENDATION

Enter into an MOU with WBMWD for reimbursement of costs associated with Saline Plume calibration and model updates for a cost not to exceed \$50,000.



MEMORANDUM

ITEM NO. 5.0

Prepared by: Paul Fu
Reviewed by: Ted Johnson
Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: TIME EXTENSION FOR CONTRACT SERVICES AGREEMENT BETWEEN WRD AND THE CITY OF TORRANCE FOR GOLDSWORTHY DESALTER

SUMMARY

On June 19, 2007, WRD and City of Torrance (City) entered into a Contract Services Agreement (Agreement) for the operation of the Goldsworthy Desalter (Desalter). The Agreement also sets a water pricing structure for City to purchase from WRD for water produced by the Desalter. The term of the Agreement will expire by December 31, 2011.

The District is currently working with the City to develop a new pricing structure for the water purchase. WRD and the City of Torrance are discussing various options for a new agreement. To allow the Desalter to continue to produce water starting in year 2012, the two parties desire to extend the existing Agreement for up to 6 months or until a revised agreement is executed.

This item was discussed in the Groundwater Quality Committee meeting on November 23, 2011.

FISCAL IMPACT

None at this time.

GROUNDWATER QUALITY COMMITTEE RECOMMENDATION

Amend the existing Contract Services Agreement with the City of Torrance for the Goldsworthy Desalter, subject to approval of form by District Counsel, to extend the expiration date to June 30, 2012.



MEMORANDUM

ITEM NO. 6

Prepared by: Charlene King

Reviewed by: Ted Johnson

Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

**SUBJECT: SAFE DRINKING WATER PROJECT - MAYWOOD MUTUAL #3
PROSPECT WELL ADOPTION OF CEQA NEGATIVE DECLARATION &
AUTHORIZATION TO ADVERTISE FOR BIDS**

SUMMARY

The District administers the Safe Drinking Water Program (SDWP) to assist basin pumpers in sustaining active production from contaminated wells. Wells are evaluated for assistance based on factors such as water quality data and production history. When assistance is deemed necessary, WRD and the basin pumper jointly develop a treatment solution for the subject well.

Maywood Mutual Water Company No. 3 has a well currently affected with Trichloroethylene (TCE), a Volatile Organic Compound (VOC), at levels exceeding the state standard. Maywood Mutual No. 3 requested assistance from WRD through the Safe Drinking Water Program (SDWP) for treatment at their Prospect Well. On October 21, 2011, the WRD Board approved this well as a project through the Safe Drinking Water Program.

The wellhead treatment system will consist of one complete granular activated carbon system. A permit to operate will be obtained by Maywood Mutual Company No. 3 from the California Department of Public Health and a discharge permit (if needed) will be obtained from the Los Angeles Regional Water Quality Control Board prior to the construction and operation of the facility. The facility will be built within the boundaries of the well site owned and operated by the Maywood Mutual Water Company No 3 and will have the capacity to treat the full flow of the well. The treated water will be disinfected prior to entering the distribution system.

District staff has prepared an Initial Study that concludes that no significant environmental impact is expected from the project. In accordance with the California Environmental Quality Act (CEQA) guidelines, the attached environmental documentation in the form of an initial study has been prepared and a 30-day public notice has been posted. No comments were received as of November 30, 2011 (date of preparation for this report).

The District's consultant URS Corporation is currently working with WRD and Maywood Mutual Water Company No. 3 to design the facility and prepare the plans and contract documents. District staff intends to put the construction and treatment equipment out for competitive bid.

The Groundwater Quality Committee reviewed this item during its meeting on November 23, 2011.

FISCAL IMPACT

The construction cost of the treatment system is estimated not to exceed \$800,000. Funds for this project are budgeted and have been approved.

GROUNDWATER QUALITY COMMITTEE RECOMMENDATION

Adopt a Negative Declaration for the Maywood Mutual Water Company No. 3 Prospect Well Treatment Project and authorize advertisement for competitive bids toward construction of the wellhead treatment facility.



WATER REPLENISHMENT DISTRICT
OF SOUTHERN CALIFORNIA

ENVIRONMENTAL

DOCUMENTATION

FOR

**INSTALLATION OF GRANULAR
ACTIVATED CARBON FILTERS
FOR TREATMENT OF VOLATILE
ORGANIC COMPOUNDS**

FOR

**MAYWOOD MUTUAL WATER
COMPANY NUMBER 3
PROSPECT WELL**

**Located in
BELL, CALIFORNIA**

*A WRD Safe Drinking Water Program
Project*

October 2011

Interested Agencies, Organizations and Individuals

**NOTICE OF COMPLETION AND AVAILABILITY OF THE INITIAL STUDY/PROPOSED
NEGATIVE DECLARATION FOR THE WELLHEAD TREATMENT CONSTRUCTION
PROJECT**

The Water Replenishment District of Southern California (WRD) has prepared a negative declaration for the Wellhead Treatment Construction for Maywood Mutual Water Company No. 3 Prospect Well for review and comment by the public and local agencies. The District has determined that the proposed project will be beneficial and will not have a significant adverse effect on the environment.

The Water Replenishment District of Southern California (WRD) encompasses the urban coastal plain of Los Angeles County. WRD is a special district vested with the responsibility to manage and protect the groundwater supplies of the Central and West Coast Basins.

As part of its Clean Water Programs, WRD has developed a Safe Drinking Water Program designed to provide wellhead treatment to pumpers with affected wells. This enables the pumper to keep an affected well on-line or to bring an otherwise shut down well back on-line and assists in WRD's effort to clean up existing groundwater contamination at that particular site.

The wellhead treatment system will consist of one complete granular activated carbon unit. A permit to construct and operate will be obtained from the California Department of Public Health and a discharge permit (if needed) will be obtained from the LA Regional Water Quality Control Board prior to the construction of the facility.

The facility will be built within the boundaries of the well site own and operated by the Maywood Mutual Water Company No. 3. Maywood Mutual Water Company No. 3 personnel will perform the routine operation and maintenance associated with this wellhead treatment unit. The system will have the capacity to treat the full flow of the well. The treated water will be disinfected with a chlorination system prior to entering the distribution system.

Written comments must be received by December 1, 2011. All written responses to this notice should be sent to:

Charlene King
Associate Engineer
Water Replenishment District of Southern California
4040 Paramount Boulevard
Lakewood, California 90712
Email: cking@wrd.org

Copies of the document will be available for review at the Water Replenishment District of Southern California.

PROPOSED NEGATIVE DECLARATION

WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA SAFE DRINKING WATER PROGRAM AT PROSPECT WELL

PROJECT NAME

Construction of Wellhead Treatment Unit for Maywood Mutual Water Company 3 Prospect Well

ENTITY UNDERTAKING PROJECT

Water Replenishment District of Southern California.

LOCATION

The Prospect well site is located in the City of Bell at 6253 Prospect Avenue, Los Angeles County.

PROJECT DESCRIPTION

As part of its Clean Water Programs, WRD has developed a Safe Drinking Water Program designed to provide wellhead treatment to pumpers with affected wells. This enables the pumper to keep an affected well on-line or to bring an otherwise shut down well back on-line and assists in WRD's effort to clean up existing groundwater contamination by pumping and treating at that particular site.

The Maywood Mutual Water Company No. 3 owns and operates the Prospect well facility. The well is currently affected by volatile organic compound (VOC) contamination and has surpassed the maximum contaminant levels (MCL) of 5 parts per billion for Trichloroethylene (TCE). The Prospect wellhead treatment facility will utilize a Liquid Phase Granular Activated Carbon (GAC) system. A permit to operate the treatment system will be obtained from the California Department of Health Services and a discharge permit (if needed) will be obtained from the LA Regional Water Quality Control Board prior to construction of the facility. This facility will be built within the boundaries of the well site owned by the Maywood Mutual Water Company No. 3. The system will have the capacity to treat the full flow of the Prospect Well. The treated water will be disinfected with a chlorination system prior to entering the distribution system. Maywood Mutual Water Company No. 3 personnel will perform the routine operation and maintenance associated with this wellhead treatment unit.

FINDING

The Water Replenishment District of Southern California (WRD) Board of Directors having heard, at a public meeting of the District, the comments of any and all concerned persons or entities, including the recommendations of the District staff, does hereby find that the proposed project will not have a significant adverse effect on the environment. The facts supporting this finding are presented in the attached Initial Environmental Study (IES) prepared for this project and in the reference material cited in the IES. When considering the record as a whole, there is no evidence

before the agency that the proposed project will have potential for an adverse effect on wildlife resources or the habitat upon which the wildlife depends. The analysis and findings contained in the IES and this Declaration represent the independent judgment of the District.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Water Replenishment District of Southern California held on December 16, 2011.

Sergio Calderon, President

ATTEST:

Robert Katherman, Secretary

INITIAL STUDY

BACKGROUND

1. Name of Proponent(s):
Water Replenishment District of Southern California
Maywood Mutual Water Company No. 3
2. Name of Lead Agency:
Water Replenishment District of Southern California
3. Address and phone number of Lead Agency:
4040 Paramount Boulevard
Lakewood, California
(562) 921-5521
4. Date of Initial Study:
October 21, 2011

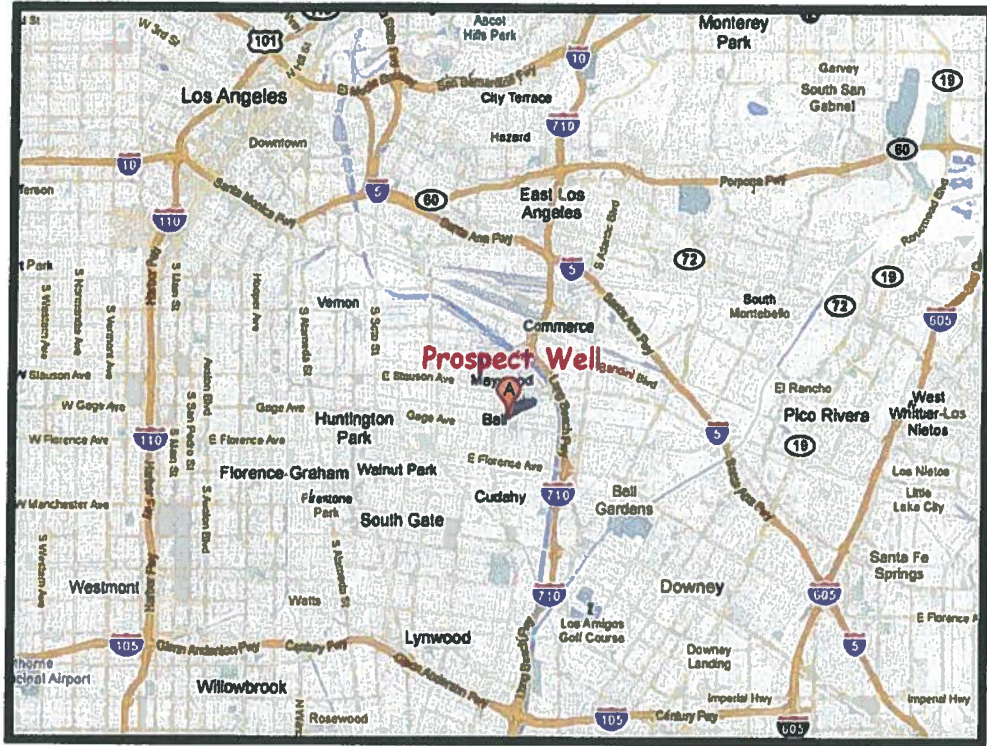
PROJECT INFORMATION

1. Description of the project:

The Water Replenishment District of Southern California (WRD) encompasses the urban coastal plain of Los Angeles County. WRD is a special district vested with the responsibility to manage and protect the groundwater supplies of the Central and West Coast Basins.

Currently, some water wells in the WRD service area are affected by groundwater contamination. Maywood Mutual Water Company No. 3 owns and operates Prospect Well, which is currently affected by volatile organic compound (VOC) contamination. This well has surpassed the maximum contaminant level (MCL) of 5 parts per billion for Trichloroethylene (TCE) and is currently off-line.

As part of its Clean Water Programs, WRD has developed a Safe Drinking Water Program designed to provide wellhead treatment to pumpers with affected wells. This enables the pumper to keep an affected well on-line or to bring an otherwise shut down well back on-line and assists in WRD's effort to clean up existing groundwater contamination by pumping and treating at that particular site. Prospect Well is located at 6253 Prospect Avenue. The well site is in located in a residential area.



The Prospect wellhead treatment unit will consist of a Liquid Phase Granular Activated Carbon (GAC) system. Liquid Phase GAC treatment is a technology used to remove organic contaminants from the groundwater. Groundwater is pumped through one or more vessels containing GAC. Thermal processing of carbon creates small porous particles with a large internal surface area. This attribute makes it activated. The activated carbon attracts and absorbs the contaminant molecules, allowing water to pass through the vessels relatively quickly. When the carbon is exhausted from the vessel, the carbon must be replaced. The spent carbon is replaced with newly activated carbon. A permit to operate the treatment system will be obtained from the California Department of Public Health.

This facility will be built within the boundaries of the well sites owned and operated by the Maywood Mutual Water Company No. 3. The system will have the capacity to treat the full flow of the well. The treated water will be disinfected with a chlorination system prior to entering the distribution system.

Maywood Mutual Water Company No. 3 will perform the routine operation and maintenance associated with this wellhead treatment unit.

2. Identification of the environmental setting:

The well site is located on a .37 acre lot at 6253 Prospect Avenue. The well site is bordered by residential property. See attached site map.

3. Identification of environmental effects:

See attached Environmental Checklist.

4. Discussion of ways to mitigate any significant effects identified:

No significant effects were identified in the Initial Study.

5. Examination of whether or not the project is compatible with existing zoning, plans, and other land use controls:

Appropriate use, construction and operating permit applications will be filed with the appropriate agencies.

6. Name(s) of person(s) who prepared or participated in the Initial Study:

Charlene King
Associate Engineer – Construction and Operations
Water Replenishment District of Southern California
4040 Paramount Boulevard
Lakewood, California 90712
(562) 921-5521

Robert Rohlf
Director of Operations
Maywood Mutual Water Company No. 3
6151 Heliotrope Avenue
Maywood, California 90270
(323) 560-3657

Mike N. Agbodo, PE
Senior Project Manager
URS Corporation
3500 Porsche Way
Ontario, California 91764
(909) 942 4127

Environmental Checklist Form

1. Project title: Prospect Well Wellhead Treatment Facility Project

2. Lead agency name and address:

Water Replenishment District of Southern California
4040 Paramount Blvd., Lakewood, CA 90712

3. Contact person and phone number: Ms. Charlene King (562) 921-5521

4. Project location: 6253 Prospect Avenue, Bell, CA, LA County

5. Project sponsor's name and address:

Water Replenishment District of Southern California
4040 Paramount Blvd., Lakewood, CA 90712

6. General plan designation: Utility Site

7. Zoning: Residential

8. Description of project: (Describe the whole action involved, including but not limited to later phases of the project, and any secondary, support, or off-site features necessary for its implementation. Attach additional sheets if necessary.)

This site is an existing water supply utility site owned by Maywood Mutual Water Company No. 3. See Initial Study—Section 2 (Project Information)

The proposed activities include the following items:

1. Modify the existing piping
2. Installation of one complete granular activated carbon filtration system, backwash tank & associated piping

9. Surrounding land uses and setting: (Briefly describe the project's surroundings)

This existing site is in a residential area on Prospect between Gage Avenue and Randolph Street.

10. Other public agencies whose approval is required (e.g., permits, financing, approval, or participation agreement.)

- California Department of Public Health
- LA County Sanitation District

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

- | | | |
|--|--|--|
| <input type="checkbox"/> Aesthetics | <input type="checkbox"/> Agriculture Resources | <input type="checkbox"/> Air Quality |
| <input type="checkbox"/> Biological Resources | <input type="checkbox"/> Cultural Resources | <input type="checkbox"/> Geology/Soils |
| <input type="checkbox"/> Hazards & Hazardous Materials | <input type="checkbox"/> Hydrology/Water Quality | <input type="checkbox"/> Land Use/Planning |

- | | | |
|--|---|---|
| <input type="checkbox"/> Mineral Resources | <input type="checkbox"/> Noise | <input type="checkbox"/> Population/Housing |
| <input type="checkbox"/> Public Services | <input type="checkbox"/> Recreation | <input type="checkbox"/> Transportation/Traffic |
| <input type="checkbox"/> Utilities/Service Systems | <input type="checkbox"/> Mandatory Findings of Significance | |

DETERMINATION: (To be completed by the Lead Agency)

On the basis of this initial evaluation:

- I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.
- I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- I find that the proposed project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.
- I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.



 Signature

10/28/11

 Date

Charlene King, Associate Engineer
 Printed name

For: Water Replenishment District of Southern California

EVALUATION OF ENVIRONMENTAL IMPACTS:

- 1) A brief explanation is required for all answers except "No Impact" answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based

- on project-specific factors as well as general standards (e.g., the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
- 2) All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
 - 3) Once the lead agency has determined that a particular physical impact may occur, then the checklist answers must indicate whether the impact is potentially significant, less than significant with mitigation, or less than significant. "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect may be significant. If there are one or more "Potentially Significant Impact" entries when the determination is made, an EIR is required.
 - 4) "Negative Declaration: Less Than Significant With Mitigation Incorporated" applies where the incorporation of mitigation measures has reduced an effect from "Potentially Significant Impact" to a "Less Than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from Section XVII, "Earlier Analyses," may be cross-referenced).
 - 5) Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D). In this case, a brief discussion should identify the following:
 - a) Earlier Analysis Used. Identify and state where they are available for review.
 - b) Impacts Adequately Addressed. Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.
 - c) Mitigation Measures. For effects that are "Less than Significant with Mitigation Measures Incorporated," describe the mitigation measures which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions for the project.
 - 6) Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g., general plans, zoning ordinances). Reference to a previously prepared or outside document should, where appropriate, include a reference to the page or pages where the statement is substantiated.
 - 7) Supporting Information Sources: A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.
 - 8) This is only a suggested form, and lead agencies are free to use different formats; however, lead agencies should normally address the questions from this checklist that are relevant to a project's environmental effects in whatever format is selected.
 - 9) The explanation of each issue should identify:
 - a) the significance criteria or threshold, if any, used to evaluate each question; and
 - b) the mitigation measure identified, if any, to reduce the impact to less than significance

SAMPLE QUESTIONS

Issues:

	Potentially Significant Impact	Less Than Significant With Mitigation Incorporation	Less Than Significant Impact	No Impact
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I. AESTHETICS—Would the project:

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Have a substantial adverse effect on a scenic vista? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Substantially degrade the existing visual character or quality of the site and its surroundings? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

II. AGRICULTURE RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. Would the project:

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Conflict with existing zoning for agricultural use, or a Williamson Act contract? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

III. AIR QUALITY—Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:

- | | | | | |
|---|--------------------------|--------------------------|-------------------------------------|--------------------------|
| a) Conflict with or obstruct implementation of the applicable air quality plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|---|--------------------------|--------------------------|-------------------------------------|--------------------------|

- | | | | | |
|---|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d) Expose sensitive receptors to substantial pollutant concentrations? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e) Create objectionable odors affecting a substantial number of people? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

IV. BIOLOGICAL RESOURCES—Would the project:

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or US Fish and Wildlife Service? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

V. CULTURAL RESOURCES -- Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Disturb any human remains, including those interred outside of formal cemeteries? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

VI. GEOLOGY AND SOILS -- Would the project:

- | | | | | |
|--|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving: | | | | |
| i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| ii) Strong seismic ground shaking? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| iii) Seismic-related ground failure, including liquefaction? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| iv) Landslides? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Result in substantial soil erosion or the loss of topsoil? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

HAZARDS AND HAZARDOUS MATERIALS—
Would the project:

- | | | | | |
|--|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

VIII. HYDROLOGY AND WATER QUALITY—Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Violate any water quality standards or waste discharge requirements? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|

- | | | | | |
|---|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| f) Otherwise substantially degrade water quality? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| j) Inundation by seiche, tsunami, or mudflow? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

IX. LAND USE AND PLANNING—Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Physically divide an established community? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Conflict with any applicable habitat conservation plan or natural community conservation plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

X. MINERAL RESOURCES—Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

XI. NOISE—Would the project result in:

- | | | | | |
|---|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) For a project within the vicinity of a private airstrip, would the project expose people | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

residing or working in the project area to excessive noise levels?

XII. POPULATION AND HOUSING—Would the project:

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

XIII. PUBLIC SERVICES

- a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:

- | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|
| Fire protection? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Police protection? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Schools? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Parks? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Other public facilities? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

XIV. RECREATION—

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|-------------------------------------|
| a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

XV. TRANSPORTATION/TRAFFIC—Would the project:

- | | | | | |
|--|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| a) Cause an increase in traffic which is substantial in relation to the existing traffic load and capacity of the street system (i.e., result in a substantial increase in either the number of vehicle trips, the volume to capacity ratio on roads, or congestion at intersections)? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b) Exceed, either individually or cumulatively, a level of service standard established by the county congestion management agency for designated roads or highways? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e) Result in inadequate emergency access? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| f) Result in inadequate parking capacity? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| g) Conflict with adopted policies, plans, or programs supporting alternative transportation (e.g., bus turnouts, bicycle racks)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

XVI. UTILITIES AND SERVICE SYSTEMS—Would the project:

- | | | | | |
|--|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

- | | | | | |
|---|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| g) Comply with federal, state, and local statutes and regulations related to solid waste? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

		Less Than Significant		
Potentially Significant Impact	With Mitigation Incorporation	Less Than Significant Impact	No Impact	

XVII. MANDATORY FINDINGS OF SIGNIFICANCE:

- | | | | | |
|--|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

ENVIRONMENTAL CONSEQUENCES OF THE PROPOSED PROJECT

This section considers impacts of the proposed project, including short- and long-term impacts of project actions (construction and operation), and indirect (secondary) impacts from projects actions. The analysis presented in this section evaluates whether or not there is potential for significant environmental impacts to occur as a result of the proposed project. This section, as with all sections in this document, is structured to conform to environmental documentation requirements.

For each issue area, a description of thresholds of significance is provided. These thresholds provide guidance in the Lead Agency's determination as to whether there is potential for significant effects on the environment. One of the following four responses is provided for each issue with regard to the significance of any identified environmental effects:

- g) *No Impact.* The proposed project will not have any measurable impact on the environmental factor being analyzed (e.g., the project will not discharge into a municipal drinking water supply, therefore there will be no impacts on drinking water quality).
- h) *Less Than Significant Impact.* The proposed project will have the potential for impacting the environmental factor under consideration, although this impact will be below established thresholds (e.g. the project will result in discharge to surface waters, but it is not expected that such discharge will result in exceedance of established water quality standards).
- i) *Potentially Significant Impact Unless Mitigation Incorporated.* The proposed project will have the potential to generate impacts that result in exceedance of the threshold significance criteria, but measures such as a change in project design will mitigate such impacts to levels that are less than significant.
- j) *Potentially Significant Impact.* The proposed project will have impacts that are considered significant. Additional analysis is required to identify mitigation measures that could reduce these impacts to less than significant levels.

Generally, the above responses are considered only in relation to adverse impacts of a project. It is possible that a project may have one or more beneficial impacts on the resource in question, and discussion of mitigation is not meaningful. In such cases, beneficial impacts are identified in the analysis but are evaluated to be less than significant for purposes of the Environmental Checklist. An explanation is required for all answers except "No Impact" answers that are adequately supported by the information sources a lead agency cites following each question. A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g., the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors as well as general standards (e.g., the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).

CEQA Supplemental Information – Impact Analysis

The following sections provide explanation of responses to the referenced Checklist questions.

I. Aesthetics

A, B, C, and D.

No Impact. The project will be built within an enclosed existing well site and will not impact aesthetic resources or affect the existing visual character of the area.

II. Agriculture Resources

A, B, and C.

No Impact. The project site is not located in an agricultural use area, therefore this issue is not applicable.

III. Air Quality

Significance Criteria

Project actions are evaluated in reference to the following:

- A. Conflict with or obstruction of implementation of an applicable air quality plan;
- B. Violation of any ambient air quality standard, or contribute to an existing or projected air quality violation;
- C. Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is in non-attainment under an applicable federal or state ambient air quality standard;
- D. Exposure of sensitive receptors to pollutants;
- E. Create objectionable odors affecting a substantial number of people.

In addition, the South Coast Air Quality Management District (SCAQMD) has established emissions thresholds for a number of criteria pollutants. These thresholds apply to both short-term (construction-related) emissions and long-term (operational emissions).

A, B, C, and D.

Less Than Significant Impact. Construction of the project would generate short-term exhaust emissions from construction equipment and motor vehicles. Excavation and compaction of soil for the laying of pipe and the installation of concrete base pads will be required, and based on AQMD Rule 403 FUGITIVE DUST, this as well as other site preparation activities would generate fugitive dust of a short-term, temporary nature. However, the short-term emissions from vehicles and fugitive dust are not expected to violate South Coast Air Quality Management District's existing or projected air quality standards, nor affect a potentially sensitive receptor (dwellings) located adjacent to the project site.

The GAC facility is a closed treatment system, therefore, there will be no impact to air emissions during normal operations.

E.

No Impact. The GAC facility is a closed treatment system and it is not possible for objectionable odors to be released. No impact will occur.

IV. Biological Resources

A, B, C, D, E, and F.

No Impact. The project site is located in an urban area on an existing well site that has been previously cleared and leveled, and is not located in a conservation plan area. No impacts to biological resources will occur.

V. Cultural Resources

A, B, C, and D.

No Impact. The project site is located on an existing water facility and will not impact historical, paleontological, or archaeological resources.

VI. Geology and Soils

A, C, and D.

No Impact. The project site is located on an existing water facility site, upon which a well and related facilities have already been constructed. The site is not located within a fault zone, landslide area, or area of expansive soils, therefore no exposure of people or structures to these hazards will occur.

B.

Less Than Significant Impact. If construction is delayed into the winter season, site preparation would potentially result in some soil erosion due to runoff. In this case, standard erosion control procedures will be in place and erosion impacts will be less than significant.

E.

No Impact. The project will not affect the ability of the soil to adequately support the use of septic tanks or alternative wastewater disposal systems, therefore this issue is not applicable.

VII. Hazards and Hazardous Materials

A, B, and C.

Less Than Significant Impact.

Chlorine has been, and will continue to be used for disinfection of treated drinking water. The solution is classified as a corrosive liquid. Accidental release of chlorine has been evaluated and is addressed in the "Hazardous Materials Business Plan" on file with Los Angeles County Fire Department. The storage tank of the Chlorine solution has a secondary container as required by the Uniform Fire Code, which is designed to prevent the release of the solution into the environment. Transport and handling of the solution will follow specified handling procedures and OSHA requirements. Therefore no significant hazard to the public or personnel is expected.

On a periodic basis, spent carbon from the GAC facility will need to be replaced with newly activated carbon. Due to the fact that the carbon filter will be used to remove carbon tetrachloride, trichloroethylene, and tetrachloroethylene from groundwater, it is anticipated that the spent carbon will have these contaminants. Handling, transportation, and disposal of the spent carbon will comply with all federal, state, and local statutes with regard to the contaminants, therefore no significant hazard to the public or personnel is expected.

D, E, F, and H.

No Impact. The site is not located on a hazardous materials site, nor is it located within two miles of an airport, nor in the vicinity of a private airstrip or wildland area, therefore these issues are not applicable.

G.

Less Than Significant Impact. Site preparation and construction may temporarily result in an increase in traffic in the immediate vicinity of the project site, due to entry/exit of construction vehicles. However it is not expected that this temporary condition will impair or physically interfere with emergency response or evacuation plans of the nearby high school or businesses of the area.

VIII. Hydrology and Water Quality

A, G, H, I, and J.

No Impact. A discharge permit will be obtained from the LA Regional Water Quality Control Board prior to the construction of the facility. The project is not located in a flood hazard area or area subject to seiche, tsunami, or mudflow. No impacts to water quality standards, waste discharge requirements, or exposure of people or structures to floods and related hazards will occur.

B.

Less Than Significant Impact. The project will enable a groundwater extraction well that is currently off-line to go on-line; therefore groundwater extraction from the water table will be incrementally increased. However, this incremental increase is not expected to exceed that which existed prior to the well contamination when the well was on-line.

C, D, E, and F.

Less Than Significant Impact. If construction is delayed into the winter season, site preparation would potentially result in some soil erosion due to runoff. Excavation and compaction of soil for the laying of pipe and the installation of concrete base pads will also be required. In this case, standard erosion control procedures will be in place and impacts on water quality will be less than significant. The facility, after construction, will result in no increase in the amount of impervious surface on the site and therefore in surface runoff. The facility will connect to an existing stormwater system; however, impacts to drainage, stormwater systems, and water quality are not expected to be significant.

IX. Land Use and Planning

A, B, and C.

No Impact. The project is located on an existing well site that will not conflict with general plan designation or zoning. The project site will be compatible with existing land use and have no impact on the physical arrangement of an established community. There is no habitat or natural community conservation plan that is applicable to the site location.

X. Mineral Resources

No Impact. There are no valuable or locally important mineral resources on the site and therefore the project will not impact these resources.

XI. Noise

A, C, D.

Less Than Significant Impact. The noise generated from construction and operation of this facility will be common noise for pipeline and water facility construction and operation. Construction noises will be short-term and will occur only during normal working hours. The temporary additional noise from the construction associated with this project, and periodic noise associated with personnel vehicles and other activities required for maintenance and operation of the facility, are not expected to be significant compared to existing noise levels from the current site use.

B, E, F.

No Impact. The project will not generate groundborne noise, nor is it located within two miles of an airport or in the vicinity of an airstrip, therefore these issues are not applicable.

XII. Population and Housing

No Impact. Project personnel will not reside on the project site, nor will construction of the facility displace people or housing.

XIII. Public Services

A.

No Impact. The project will not require personnel to reside on site, or result in potential for fire or public safety hazard. Therefore the project will not alter existing services, or require new facilities, for fire protection, police protection, schools, parks, or other public facilities. No impacts to these services will occur.

XIV. Recreation

A, B.

No Impact. The project will not require personnel to reside on site or otherwise create conditions under which existing parks and other recreational facilities would be utilized. No impacts to these resources will occur.

XV. Transportation/Traffic

A, B, E.

Less Than Significant Impact. Construction and site preparation will potentially generate a temporary increase in traffic on Prospect Avenue due to entry/exit of construction vehicles to/from the project site. However, this temporary condition is not expected to significantly affect existing traffic loads and capacity of the street system, levels of service, or emergency access on Gage Avenue. The contractor will be required to adhere to all safety measures including but not limited to a special person designated to direct entry/exit traffic.

C, D, F, and G.

No Impact. The project will not affect air traffic patterns or increase hazards due to design features. All maintenance and operation personnel will park on site on a temporary basis as needed. The project will not require any increase in parking capacity of the area or result in inadequate parking capacity. The project will not conflict with alternative transportation policies, plans, or programs.

XVI. Utilities and Service Systems

A, D, and E.

No Impact. The project will not generate wastewater, or require new water supplies or entitlements, therefore impacts to these resources will not occur.

B and C.

Less Than Significant Impact. The project consists of construction of a new water treatment facility in order to address an existing problem of water contamination. The construction is therefore expected to have beneficial environmental effects. The facility will result in no

increase in impervious surface and therefore runoff from the site. This facility will require connecting to the existing storm water drainage system. A discharge permit will be obtained from the LA Regional Water Quality Control Board prior to the construction of the facility.

F and G.

Less Than Significant Impact. On a periodic basis, spent carbon from the GAC facility will need to be replaced with newly activated carbon. Due to the fact that the carbon filter will be used to remove trichloroethylene from groundwater, it is anticipated that the spent carbon will have the contaminants. Disposal of the spent carbon will comply with all federal, state, and local statutes with regard to this contaminant, and is not expected to significantly affect the capacity of the disposal facility to which it is transported.

XVII. Mandatory Findings of Significance

A.

No Impact. The CEQA Guidelines require a discussion of potential cumulative impacts that could result from a proposed project in conjunction with others in the vicinity. The cumulative impact of several projects is the change in the environment that results from the incremental impact of the project when added to other closely related past, present, or reasonably foreseeable projects. (Guidelines Section 15355).

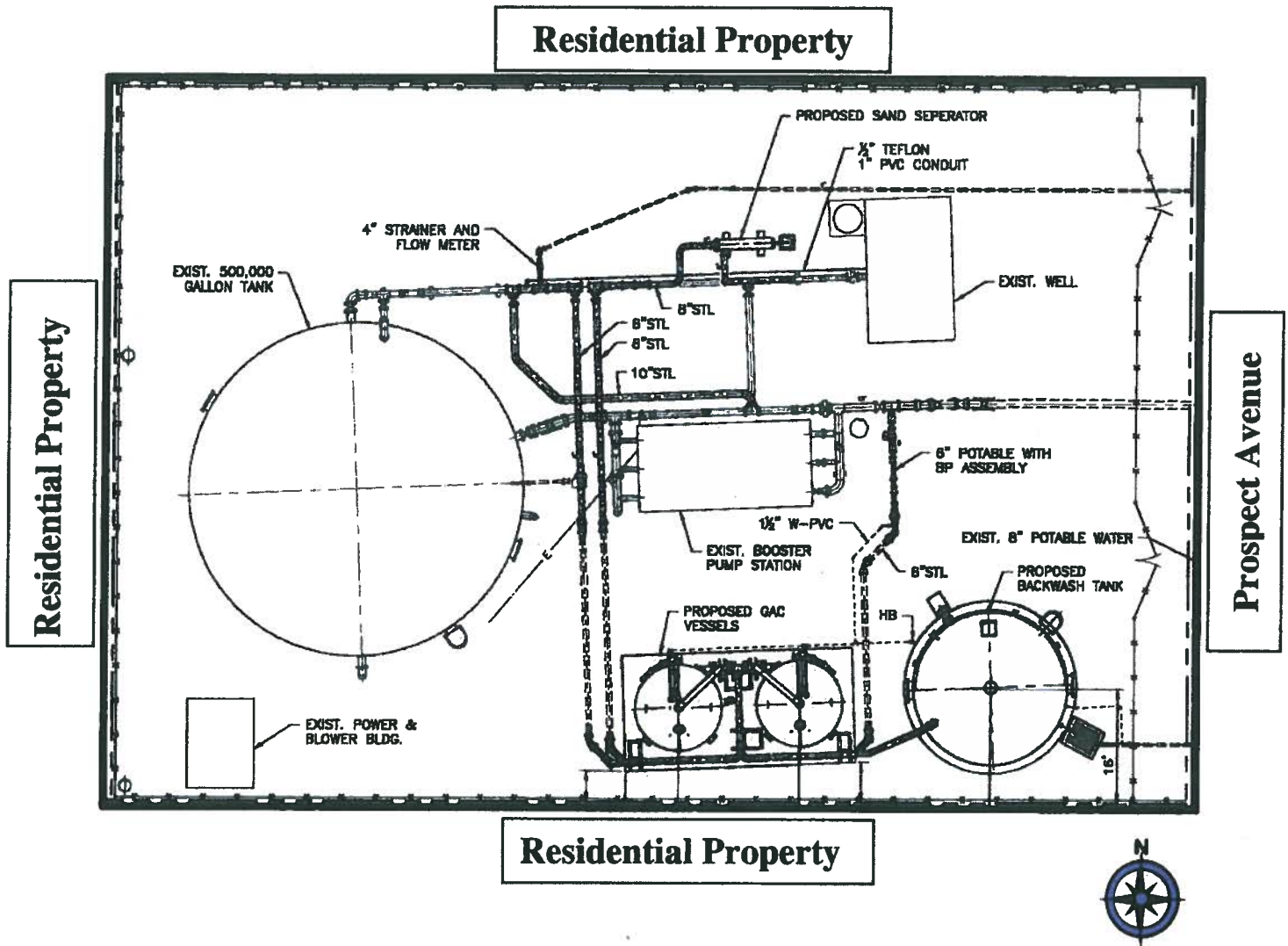
The vicinity is defined by the immediate areas surrounding the proposed project site. Based on past and current similar projects, this project should have no incremental effect and thus is not significant. The environmental conditions would essentially be the same whether or not the proposed project is implemented.

The project will have a beneficial impact on the environment by treating an existing water contamination problem, and therefore will not have the potential to degrade the quality of the environment.

B and C.

Less Than Significant. Project construction, operation, and maintenance has the potential to cause temporary and/or periodic effects on fugitive dust, soil erosion, and traffic, but these effects are expected to be negligible in comparison to the existing conditions of this urbanized environment. Adverse project impacts, whether direct or indirect, on the environment and on human beings will be less than significant.

MAYWOOD MUTUAL WATER COMPANY PROSPECT WELL SITE MAP





MEMORANDUM

ITEM NO. 7

Prepared by: Jenna Shaunessy
Reviewed by: Scott M. Ota
Approved by: Robb Whitaker

DATE: DECEMBER 9, 2011

TO: BOARD OF DIRECTORS

FROM: ROBB WHITAKER, GENERAL MANAGER

**SUBJECT: CONSIDERATION OF PROPOSED ACCOUNTING MODIFICATION
RELATING TO ADMINISTRATION CODE 14.9**

SUMMARY

Due to rising healthcare costs and the desire to provide flexibility to participants in the health care program(s), the District is discussing potential changes relating to WRD accounting and budgeting for certain healthcare provisions. The District will not incur any additional costs if the changes are adopted.

FISCAL IMPACT

None

RECOMMENDATION

For discussion and possible action.