

**MEETING OF THE EXTERNAL AFFAIRS COMMITTEE
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
4040 PARAMOUNT BLVD., LAKEWOOD, CALIFORNIA
4:00 P.M., MONDAY, AUGUST 17, 2009**

AGENDA

THE EXTERNAL AFFAIRS COMMITTEE IS A STANDING COMMITTEE OF THE ENTIRE BOARD OF DIRECTORS. PURSUANT TO THE ADMINISTRATIVE CODE, ANY DECISIONS OF THE EXTERNAL AFFAIRS COMMITTEE SHALL BE SUBJECT TO REVIEW BY THE FULL BOARD.

- 1. DETERMINATION OF A QUORUM**
- 2. PUBLIC COMMENT**
- 3. MINUTES OF THE MEETING OF JULY 20, 2009**
Staff Recommendation: Approve as submitted.
- 4. LEGISLATIVE REPORT**
Staff Recommendation: For information.
- 5. ACWA CALL FOR PRESIDENT AND VICE PRESIDENT NOMINATIONS**
Staff Recommendation: For discussion.
- 6. ACWA REGION 8 ELECTION**
Staff Recommendation: For discussion.
- 7. NWRA ELECTION**
Staff Recommendation: For discussion.
- 8. DEPARTMENT REPORT**
Staff Recommendation: For information.
- 9. DIRECTORS' REPORTS, INQUIRIES, AND REVIEW OF DIRECTIONS TO STAFF**
- 10. ADJOURNMENT**

Posted by Abigail C. Andom, Deputy Secretary, August 12, 2009.

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact Deputy Secretary Abigail Andom at (562) 921-5521 for assistance to enable the District to make reasonable accommodations.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 4040 Paramount Boulevard, Lakewood, California 90712.

Agendas and minutes are available at the District's website, www.wrd.org.

UNAPPROVED
MINUTES

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MINUTES

**MINUTES OF JULY 20, 2009
MEETING OF THE EXTERNAL AFFAIRS COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA**

A meeting of the External Affairs Committee of the Board of Directors of the Water Replenishment District of Southern California was held on July 20, 2009 at 12:40 p.m. at the District Office, 4040 Paramount Boulevard, Lakewood, California. Vice President Rob Katherman called the meeting to order. Deputy Secretary Abigail C. Andom recorded the minutes.

1. DETERMINATION OF A QUORUM

Committee: Sergio Calderon, Rob Katherman, Lillian Kawasaki
Excused: Willard H. Murray, Jr., Albert Robles
Staff: Robb Whitaker, Elsa Lopez, Adeline Yoong,
Olga Quiñones, Tracey Burke

2. PUBLIC COMMENT

None.

The agenda items were taken out of order.

3. APPROVAL OF THE MINUTES OF FEBRUARY 18, 2009 AND APRIL 9, 2009

The minutes were approved as submitted.

The agenda items were taken out of order.

4. LEGISLATIVE REPORT

Scott Aliferis and Mike Evans of KL Gates provided an update on federal legislative activities. Mr. Aliferis stated that the Energy, Water and Appropriations Committee met last Friday and staff has been following activities for future funding opportunities for the Whittier Narrows Conservation Pool project. Mr. Evans stated that staff has also been monitoring the Health Care Reform bill regarding possible impacts to the District's medical reimbursement plan.

Tammy Lindenberg of Pacific Atlantic Partners provided additional federal legislative information. Ms. Lindenberg stated that Congress has been working on a climate change bill and there has been preliminary discussion regarding a Clean Water Trust Fund.

3. APPROVAL OF THE MINUTES OF MAY 11, 2009

The minutes were approved as submitted.

5. ACWA CALL FOR PRESIDENT AND VICE PRESIDENT NOMINATIONS
The item was deferred to the August meeting.

6. PRESS RELEASE POLICY AND MEDIA CONTACT PROCEDURE
Manager of External Affairs Elsa Lopez stated that staff is in the process of developing a press release policy and media contact procedure. The procedure would help staff's turnaround time in dealing with the media and identify the appropriate media contacts.

Director Kawasaki stated that directors and staff need a proactive media strategy as well as training in crisis communication. She noted that time sensitive issues should be handled within two hours.

7. RFP FOR FEDERAL ADVOCACY SUPPORT SERVICES
Discussion followed on the possible issuance of request for proposals (RFP) for federal advocacy support services. The Committee recommended the item be continued to the next meeting to include scope of work, time frame and schedule, criteria for election, etc.

8. DIRECTORS REPORTS, INQUIRIES, AND REVIEW OF DIRECTIONS TO STAFF
Director Calderon requested that the District request for sponsorship form be made available on the web site.

Director Kawasaki stated that she would like to receive the master calendar of events.

Director Katherman requested that the WRD scholarship be included in the mid-year budget review and asked that a criteria and selection process be developed.

9. ADJOURNMENT
There being no further business to come before the committee, the meeting was adjourned.

Chair

ATTEST:

Director



MEMORANDUM

ITEM NO. 4

Prepared by: Adeline Yoong
Reviewed by: Elsa Lopez
Approved by: Robb Whitaker

DATE: AUGUST 17, 2009
TO: EXTERNAL AFFAIRS COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: LEGISLATIVE REPORT

SUMMARY

Legislative Calendar

State Legislature

| | |
|-----------------|---|
| Aug 17 | Legislature reconvenes from Summer Recess |
| Aug 28 | Last day for fiscal committees to meet and report bills to the Floor |
| Aug 31 – Sep 11 | Floor Session |
| Sep 4 | Last day to amend bills on the Floor |
| Sep 11 | Last day for each House to pass bills. Interim Study Recess begins at the end of this day's session |

Congress

| | |
|---------------|--------------------------|
| Aug 8 – Sep 7 | House and Senate recess |
| Oct 30 | House target adjournment |

Legislative Report

Verbal updates will be provided on state and federal matters.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

For information.



MEMORANDUM

ITEM NO. 5

Prepared by: Abbie Andom

Reviewed by: Scott Ota

Approved by: Robb Whitaker

DATE: AUGUST 17, 2009

TO: EXTERNAL AFFAIRS COMMITTEE

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: ACWA CALL FOR PRESIDENT AND VICE PRESIDENT NOMINATIONS

SUMMARY

The Association of California Water Agencies (ACWA) Nominating Committee is calling for nominations for President and Vice President. Interested parties are asked to submit a Nomination Request form no later than September 1, 2009 and obtain a resolution of support from the agency's board of directors. The Nominating Committee will review all submissions, interview prospective candidates on September 10, and choose candidates for consideration by the general membership during the fall conference to be held December 1-4, 2009 in San Diego, California.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

For discussion.



MEMORANDUM

ITEM NO. 6

Prepared by: Adeline Yoong

Reviewed by: Elsa Lopez

Approved by: Robb Whitaker

DATE: AUGUST 17, 2009

TO: EXTERNAL AFFAIRS COMMITTEE

FROM: ROBB WHITAKER, GENERAL MANAGER

SUBJECT: ACWA REGION 8 ELECTION

SUMMARY

Elections are underway for ACWA Region 8 officers and board members for the 2010-2011 term. WRD is entitled to cast one vote and the ballot is due back at ACWA by September 30, 2009.

The Nominating Committee's recommended slate is as follows:

- Chair** - Robert Gomperz, Foothill Municipal Water District
- Vice Chair** - Gail Pringle, Calleguas Municipal Water District
- Board Members (5)**
 - Robert Bowcock, Main San Gabriel Basin Watermaster
 - Steve Cole, Newhall County Water District
 - Robert Diprimio, Castaic Lake Water Agency
 - Linda Godin, Palmdale Water District
 - Melvin Matthews, Kinneloa Irrigation District

The full list of candidates is as follows:

- Candidates for Chair: (Choose one)**
 - Robert Gomperz, Foothill Municipal Water District
 - Robert W. Lewis, Rowland Water District
- Candidates for Vice Chair: (Choose one)**
 - Robert Bowcock, Main San Gabriel Basin Watermaster
 - Robert Diprimio, Castaic Lake Water Agency
 - Gail Pringle, Calleguas Municipal Water District
- Candidates for Board Members: (Max of 5 choices)**
 - Robert Bowcock, Main San Gabriel Basin Watermaster
 - Steve Cole, Newhall County Water District
 - Robert Diprimio, Castaic Lake Water Agency
 - Linda Godin, Palmdale Water District
 - Melvin Matthews, Kinneloa Irrigation District
 - Ronald C. Smith, West Basin Municipal Water District

FISCAL IMPACT

None.

STAFF RECOMMENDATION

For discussion.

ATTACHMENTS

Region 8 Ballot

Region 8 Rules & Regulations

Region 8 Board Ballot

2010-2011 TERM



Association
of California
Water Agencies
Leadership Since 1910
Advocacy
Information

Please return completed ballot
by September 30, 2009

E-mail: kated@acwa.com
Fax: 916-561-7124
Mail: ACWA
910 K Street, Suite 100
Sacramento, CA 95814

General Voting Instructions:

1. Please complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures. Region 8 Rules and Regulations "require the Board President's signature for approval."
2. You may either vote for the slate recommended by the Region 8 Nominating Committee or vote for individual region board members. Please mark the appropriate box to indicate your decision.

Region 8 Nominating Committee's Recommended Slate

- I concur with the Region 8 Nominating Committee's recommended slate below.

Chair:

Robert Gomperz, Foothill Municipal Water District

Vice Chair:

Gail Pringle, Calleguas Municipal Water District

Board Members:

Robert Bowcock, Main San Gabriel Basin Watermaster

Steve Cole, Newhall County Water District

Robert Diprimio, Castaic Lake Water Agency

Linda Godin, Palmdale Water District

Melvin Matthews, Kinneloa Irrigation District

Region 8 Individual Board Candidate Nominations

- I do not concur with the Region 8 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

Candidates for Chair: (Choose one)

Robert Gomperz, Foothill Municipal Water District

Robert W. Lewis, Rowland Water Municipal Water District

Candidates for Vice Chair: (Choose one)

Robert Bowcock, Main San Gabriel Basin Watermaster

Robert Diprimio, Castaic Lake Water Agency

Gail Pringle, Calleguas Municipal Water District

Candidates for Board Members: (Max of 5 choices)

Robert Bowcock, Main San Gabriel Basin Watermaster

Steve Cole, Newhall County Water District

Robert Diprimio, Castaic Lake Water Agency

Linda Godin, Palmdale Water District

Melvin Matthews, Kinneloa Irrigation District

Ronald C. Smith, West Basin Municipal Water District

AGENCY NAME

AUTHORIZED REPRESENTATIVE

BOARD PRESIDENT SIGNATURE

DATE

**ACWA REGION 8
Rules & Regulations**

Region Board Composition:

- The region shall elect its chair and vice chair to the Association's Board of Directors as provided in Article IV, Section 1(b) of ACWA's Bylaws, and elect five (5) region board members.
- At least one of the Chair or Vice Chair positions must be an elected / appointed director from a member agency.

Region Board Responsibilities:

- The Region 8 Board shall exercise the powers and perform the duties of the region during the interim between region meetings.
- Members of the Region 8 Board are expected to attend all Region 8 board meetings. Three (3) consecutive absences in a calendar year may result in removal from office.

Candidate Eligibility:

- All ACWA public agency members are eligible to serve in region officer and board member positions based on the condition that they meet the following criteria:
 - a) All candidates must represent an ACWA agency member.
 - b) All candidates must have a resolution of support signed by their affiliated agency.

Term of Service:

- Region officers and board members shall hold office for two (2) years, or until successors are elected and take office.
- The newly-elected region board members take office effective January 1 of the calendar year following the election.
- The term of the Chair and Vice Chair shall allow for successive two-year terms allowing a maximum of four consecutive years as Chair or Vice Chair.

Alternates:

- The region board shall appoint alternates for both the region officer positions (chair and vice chair) from among the elected board members. Alternates will represent the region at meetings of the Association's Board of Directors when the chair or vice chair is unable to attend

Vacancies:

- Should a vacancy occur on the region board before the end of the term, the region board shall appoint a new region board member, pending support from his/her agency.

Voting Eligibility:

- In accordance with ACWA's Bylaws, only ACWA public agency members are entitled to vote during a region board election and at all region meetings.
- Each agency is entitled to one vote.

Elections:

- The region shall conduct its election by mail ballot before September 30 of odd-numbered years. *Please see the current region election timeline for specific dates.*
- Mail ballots will be sent to the board president of each ACWA member agency and will require the Board President's signature for approval. Agency general managers will be sent copies of the ballot mailing.

Nominating Committee:

- All nominations received for the positions of chair, vice chair and Region board members for each region shall be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the board of directors. This policy applies to nominations received in the ACWA office prior to the region election and to all nominations received from the floor at the region election. (Feb. 1996)
- The region chair in concurrence of the Vice Chair shall appoint a nominating committee and its Chair. The Nominating Committee shall consist of three (3) and no more than five (5) persons to:
 - a) Pursue qualified members from within the region to run for election to the region board.
 - b) Review eligible nomination requests and select a slate of candidates for consideration by the voting ACWA region membership.
 - c) Consider geographic diversity, agency size and focus in selecting a recommended slate of candidates.
 - d) Nominate both elected/appointed officials and staff members as part of the Region 8 Board.
 - e) Nominate only one person from a member agency to an elected position within the Region.
 - f) Preserve objectivity by not nominating a member of the Nominating Committee for any elected positions being considered.
 - g) Only one individual may be nominated from a given agency to run for election to a region board.
 - h) Agencies with representatives serving on region nominating committees should strive not to submit nominations for the region board from their agency. (Nov. 2005)
- Nominating Committee members must represent ACWA public agency members.
- All Nominating Committee members must be from different agencies.

- The nominating committee appointments shall be announced during ACWA's spring conference of the calendar year of an election.

Region Activities:

- The Region 8 Board shall approve all region programs and activities.
- Region 8 shall have a general membership meeting annually in addition to those meetings at the ACWA conferences.

ACWA Committee Appointments:

- The Chair and Vice Chair shall make all committee appointment recommendations to ACWA committees, to be ratified by the Region 8 Board prior to submission to the ACWA President for consideration.
- Only one individual from a member agency can serve on a limited committee.

Committee Recommendations and Representation:

- All regions will be given equal opportunity to recommend representatives of the region for appointment to standing and regular committees of the Association. If a region fails to provide full representation on all ACWA committees for their respective region, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term.
- At the first region board / membership meeting of the new term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (Nov 2005)

Endorsements:

- ACWA, as a statewide organization, encourages the endorsement of candidates on boards or commissions who have the potential for impacting on member agencies or the way they do business.
- For local positions, endorsement recommendations should be sent to the region in which the local board or commission is located. The region board will make its recommendation for endorsement to the ACWA Board.
- For regional positions, endorsement recommendations should be sent to each region that has a position of the territory covered within its geographic boundaries. The region boards will make their recommendations for endorsement to the ACWA Board.
- For statewide positions, endorsement recommendations should be sent to regions from which the individual being recommended resides and to all other ACWA

regions. Relevant committees will be notified regarding an endorsement that pertains to its assigned areas of responsibility. Committees need to make their thoughts known to the recommending region in a timely manner. The region board will make its recommendation for endorsement to the ACWA Board.

- ACWA region boards are recommending bodies to the ACWA Board. The ACWA Board will take action for endorsement of candidates for various local, regional, or statewide boards or commissions. (Sept. 1996)

Finance Committee Service by Region Chairs / Vice Chairs:

- Regions at the first board meeting / membership meeting of the new term will designate either the chair or the vice chair to serve as the official representative of the region to ACWA's Finance Committee. (Nov. 2005)

Attendance:

- ACWA Board of Directors
 - Regular attendance by ACWA Board members is expected and necessary to assure proper governance of the Association. If a region chair or vice chair misses three consecutive ACWA Board meetings, the region board shall appoint from among the existing region board a new region officer. If the region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (Nov. 2005)
- ACWA Committees
 - If a committee chair of a standing committee misses three consecutive ACWA Board meetings, the ACWA president shall appoint a new committee chair. If any committee chair misses three consecutive committee meetings, the ACWA president shall also move to appoint a new committee chair. (Nov. 2005)



MEMORANDUM

ITEM NO. 7

Prepared by: Abbie Andom

Reviewed by: Elsa Lopez

Approved by: Robb Whitaker

DATE: AUGUST 17, 2009
TO: EXTERNAL AFFAIRS COMMITTEE
FROM: ROBB WHITAKER, GENERAL MANAGER
SUBJECT: NWRA ELECTION

SUMMARY

Membership in ACWA includes membership in the National Water Resources Association (NWRA), which assists ACWA in its work toward the development, protection and management of water resources at the federal level.

ACWA is calling for nominations from its membership to fill four (4) vacant positions (3 directors, 1 alternate) on the ACWA seats for the NWRA board. A nominee must receive support from its board either through specific board action or a resolution. Nominations must be received no later than September 10, 2009 to be included on the ballot.

The new directors will serve the 2010-2011 term where elected representatives assume their respective positions at the first scheduled NWRA meeting in 2010. The NWRA Board meets 4 times a year in conjunction with each of its regularly scheduled meetings. Other business is conducted via conference calls and through the mail.

Elected representatives are expected to attend all noticed meetings. Alternates are encouraged to attend should the representative not be in attendance and as a way of staying informed and knowledgeable about the issues. The elected representatives and alternates are responsible for representing the views of California.

The individuals elected must also serve on ACWA's Federal Affairs Committee to provide a link between the two organizations through reports to both the committee and the ACWA board.

Should the required time commitment for the position be a difficulty for a WRD director, staff is recommending that Government Affairs Manager Adeline Yoong be nominated for a seat on the NWRA Board.

FISCAL IMPACT

Expenses would be for the 4 NWRA meetings which will include hotel and flight costs. Additionally, there will be at least 1 ACWA Federal Affairs meeting that coincides with the annual ACWA Federal Legislative Workshop in Washington DC. Funds for this item are available in the FY09-10 budget.

STAFF RECOMMENDATION

For discussion.

S. NATIONAL WATER RESOURCES ASSOCIATION (June 2001)

Membership in the National Water Resources Association (NWRA) assists in ACWA's work toward the development, protection and management of water resources throughout the west. Membership in ACWA includes membership in NWRA. According to NWRA Bylaws, California is allowed four Board positions, one of which shall be the ACWA Federal Affairs Committee Chair, and a Policy Development Committee position. The Vice Chair of the Federal Affairs Committee shall serve as the alternate for the Federal Affairs Committee Chair. In addition, two additional alternates shall be selected for the Board. The association's Executive Director will serve as ACWA's representative to the Policy Development Committee. ACWA's Federal Affairs Director will serve as the alternate to that committee. (Sept. 2005)

General Guidelines:

- a. The two-year term for the positions shall be the same as that of the ACWA Board. (Sept. 2005)
- b. Requests for nominations will be sent to all voting members of ACWA specifying the positions, responsibilities of each, NWRA meeting schedule, expectations and deadline for return. A nominee must receive support from its board either through specific board action or a resolution.
- c. In the event there are only three nominations received for membership on the Board and two nominations for alternate to the Board, there will be no election. If an election is held, the three nominees receiving the highest number of votes will serve on the Board of Directors. The nominees receiving the fourth and fifth highest votes will serve as alternates. The election results will be announced in *ACWA News* and on the ACWA Web site. (Sept. 2005)
- d. Elected representatives shall assume their respective positions at the same time as the ACWA Board. (Sept. 2005)
- e. The chair of ACWA's Federal Affairs Committee will provide reports to the Committee and Board regarding NWRA and its activities.