

**SPECIAL MEETING OF THE ADMINISTRATIVE COMMITTEE
OF THE BOARD OF DIRECTORS
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
4040 PARAMOUNT BOULEVARD, LAKEWOOD, CALIFORNIA 90712
10:00 A.M., TUESDAY, JUNE 10, 2008**

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "For information" may also be the subject of an "action" taken by the Board or a Committee at the same meeting.

- 1. DETERMINATION OF QUORUM**
- 2. PUBLIC COMMENT**
- 3. APPROVAL OF THE MINUTES OF THE MEETING OF MARCH 27, 2008**
Staff Recommendation: Approve as submitted.
- 4. ADMINISTRATIVE CODE REVISIONS – AMENDMENT TO CHAPTER 7 OF THE WRD ADMINISTRATIVE CODE RELATING TO POLICY AND PROCEDURES FOR REIMBURSEMENT OF EXPENSES FOR MEMBERS OF THE BOARD OF DIRECTORS AND DISTRICT EMPLOYEES**
Staff Recommendation: Approve for consideration by the Board of Directors Resolution No. 08-820, adopting Policy and Procedures pertaining to reimbursement for expenses incurred by Directors and District employees in performance of official duties and amending Chapter 7 and partially repealing Chapter 13 of the Administrative Code to reflect same.
- 5. ADMINISTRATIVE CODE REVISIONS - DISTRICT POLICY PERTAINING TO FACILITIES USE AGREEMENT, PERTINENT FEES, AND RESERVATION FORMS**
Staff Recommendation: Approve for consideration by the Board of Directors the attached Resolution No. 08-821, adopting a Facilities Use Policy pertaining to procedures for making certain District facilities available to members of the public on reasonable terms and conditions.
- 6. ADMINISTRATIVE CODE REVISIONS – AMENDMENT TO CHAPTER 12 OF THE WRD ADMINISTRATIVE CODE RELATING TO ELECTRONIC MEDIA/INTERNET POLICY**
Staff Recommendation: Review, discuss and provide staff with direction for the proposed amendments to Chapter 12 pertaining to the District's E-mail Retention Policy.

7. DEPARTMENT REPORT

Staff Recommendation: For information.

8. DIRECTOR'S REPORTS, INQUIRIES AND REVIEW OF DIRECTIONS TO STAFF

9. ADJOURNMENT

Posted by Abigail C. Andom, Deputy Secretary, June 5, 2008.