

Water Replenishment District of Southern California **WELL CONSTRUCTION AND REHABILITATION LOAN PROGRAM**

GUIDELINES AND APPLICATION



Projects for the Program will be approved based on the review of completed applications, eligibility and prioritization criteria established by the District. Groundwater producers with completed applications will be placed on a candidate list for loan consideration. Projects shall remain on the candidate list unless the project receives other funding, is otherwise completed or the applicant submits a written request to be removed.

Eligibility

- Must be an entity within the WRD Service Area, and
- Must be a Party to the Central Basin Judgment or to the West Coast Basin Judgment, and
- Must demonstrate that the new well construction or well rehabilitation will maintain or increase their most recent 5-year total extraction average.

Prioritization

- **Application Date:** While placement of a project on WRD's candidate list does not guarantee that a project will be approved, as a basic priority the "first applied, first considered" concept will be practiced.
- **Projects located in a Disadvantaged Community:** As defined by California state law (e.g., Water Code, Public Resources Code), a Disadvantaged Community is a community with an annual Median Household Income (MHI) that is less than 80% of the statewide MHI. Proposed projects that will serve Disadvantaged Communities will receive a higher priority for consideration.
- **Not-for-profit entities:** Not-for-profit public or governmental agencies, mutual water companies, or private citizens who are rights holders (i.e. cities, counties, mutual water companies, individuals) will receive higher priority over for-profit entities (i.e. investor owned utilities, industrial/commercial businesses).

Well Rehabilitation Loans

The District will consider applications for the rehabilitation of wells that are currently unable to produce water due to collapsed or corroded casing or screen, clogged perforations, sediment infilling, or other reasons for a well losing partial or full capacity. If the well is not producing due to poor water quality issues, the District may instead recommend wellhead treatment via the Safe Drinking Water Program, and applicants should contact WRD before applying to the Well Construction and Rehabilitation Loan Program.

Program Guidelines and Requirements

The District will provide to successful applicants 10 year, no interest loans for new well construction and well rehabilitation projects. Note that any portion of the project commenced prior to executing the Program agreement will not be eligible for funding. Program guidelines and requirements are outlined below:

- 1) The groundwater producer will be the lead agency responsible for managing all aspects of the well construction or rehabilitation project, including but not limited to hiring all consultants, contractors and vendors, obtaining all permits, and communicating with regulators, and for performing any environmental documentation such as CEQA.
- 2) For the duration of the project, WRD is authorized to attend meetings, review and comment on all documents and submittals by consultants and contractors, perform site visits during drilling and well construction, and receive copies of all project information for use in WRD's files and databases.
- 3) For inclusion in the Program, WRD must agree with the selection of any consultants or contractors hired for the project prior to their hiring, and with the design and location of the new well.
- 4) In addition to the design and construction of the new well, the Program may cover the costs for the well pump, meters, piping, and connections to the distribution systems, if authorized by the WRD Board of Directors.
- 5) The District shall review and approve of any and all invoices related to the Program prior to them being paid by the groundwater producer. WRD will reimburse the groundwater producer for the WRD-approved invoice within 60 days of payment. The amount will be added to the Program. WRD will not pay the consultant or contractor directly.
- 6) The groundwater producer will be the owner of the well, responsible for all operations and maintenance costs following completion of the well and for future maintenance and deconstruction of the well, if necessary.
- 7) The groundwater producer is responsible for the full Program Loan repayment whether or not the completed well produces the anticipated groundwater yield and quality.
- 8) Funding limits shall be subject to the Program Budget, established by the WRD Board of Directors.
- 9) All projects approved under this Program must commence within 90 days and be completed within 18 months of the effective date as stated in the Funding Agreement.
- 10) Within a month after completion of the well construction or rehabilitation project, or as otherwise documented in the Program Funding Agreement, the groundwater producer will make the first initial payment of the loan as specified in the Funding Agreement and repayment schedule. The remaining installments will be paid quarterly according to the repayment schedule.
- 11) Groundwater producers may not request funds to construct new wells if they have existing wells that are inactive due to water quality problems.

- 12) WRD retains the right to audit the performance of the well construction or rehabilitation project to ensure the project maintained or increased the applicant's 5-year extraction average.
- 13) Activities funded under the Program regardless of funding source must be in compliance with the California Environmental Quality Act (CEQA) (Public Resources Code §21000 et seq).
- 14) Program recipients shall stay informed of and take all measures necessary to ensure compliance with California Labor Code requirements.

Application Submittal

Please fully complete all sections of the application. If more space is needed, answer on separate sheets of paper and label accordingly. If a question is not applicable, please indicate so with "N/A". Additional documents may be provided as supplemental information, but the application must be a stand-alone document containing all relevant-information. A complete application includes:

- Part A - General Information
 - Site map of well locations, labeled as Attachment A-4.
- Part B - Technical Information
 - If needed, label extra pages as Attachments B-1 and B-2.
- Part C - Environmental Documentation
 - If needed, label extra pages as Attachment C.
- Part D - Financial Information
 - If needed, label extra pages as Attachments D-2 and D-3.
- Resolution
 - Instructions and a sample resolution are provided on page 4.

If you have any questions, please contact Esther Valle Rojas at (562) 275-4259 or erojas@wrd.org.

Mail or Email Completed and Signed Application To:

Water Replenishment District of Southern California
Attn: Watermaster Services
4040 Paramount Blvd
Lakewood, CA 90712

erojas@wrd.org

Note that projects are awarded based on the prioritization listed on page 1. Only COMPLETED APPLICATIONS will be considered for potential funding.

PLEASE NOTE: Prior to issuance of a Funding Agreement, a resolution adopted by your governing body will be required as part of the application which 1) authorizes an officer to sign the Funding Agreement, certifications, and any amendments; 2) designates a person to approve claims for reimbursement; 3) designates a person to sign the Budget and Expenditure Summary; 4) designates a person to sign the Certification of Project Completion (for a construction project), and 5) designates a person to sign the Final Release form. If the project is approved, a Funding Agreement will be required. You may use the following sample as a template.

SAMPLE RESOLUTION

Resolution No. _____

WHEREAS, the (Applicant entity's legal name) has the authority to modify, operate, and maintain the (name of water system); and

WHEREAS, the (Applicant entity's legal name) desires to construct a new well or rehabilitate an existing well as part of the (name of water system), therefore;

BE IT RESOLVED by the (Applicant entity's legal name) that, pursuant and subject to all of the terms and provisions of the Well Construction and Rehabilitation Loan Program application be made to the Water Replenishment District of Southern California for funding; and

BE IT FURTHER RESOLVED that the (Authorized Representative) of said (Applicant entity's legal name) is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the Water Replenishment District of Southern California.

Passed and adopted at a regular meeting of the (Applicant entity's legal name) of the (name of water system) on (day) of (month/year).

Signature: _____

Print name clearly: _____

Title: _____

Clerk of said Water Agency: _____



WELL CONSTRUCTION AND REHABILITATION LOAN PROGRAM APPLICATION

Part A. General Information

1. Name of Applicant's Water System _____
2. Type of Ownership: _____ Public Ownership _____ Private Ownership
3. Water System Identification (ID) Number or Alpha Number _____
4. Project Location, if known* _____
**Please include a site map of the well locations and label the map "Attachment A-4"*
5. Mailing Address _____
6. Current Year Estimated Population Served _____
7. Number of Active Water System Service Connections _____
8. Authorized Representative _____
(Name, Title and Telephone Number, e-mail address)
9. Principal Contact Person _____
(Name, Title and Telephone Number, e-mail address)
10. Is this application for a new well or rehabilitation of an existing well?

11. Estimated Amount of Funds Requested \$ _____
12. Proposed Schedule for Project Completion _____
13. Is the project within a disadvantaged community? _____
14. Number of existing active wells? _____
15. What is the 5-year total production average (for all wells)? _____ AFY
16. If applicable, what is the anticipated total production after new well or rehabilitation project is completed? _____ AFY

Part C. Environmental Documentation

Is the applicant or any other public agency acting as lead agency for the preparation of environmental documents pursuant to the California Environmental Quality Act (CEQA) for this project?

- Yes No

If "NO", please explain on a separate piece of paper and label "Attachment C".
 If "YES", please attach a copy of the document(s) from the following list that pertains to this project:

- Documents not yet determined**
- Negative Declaration/Initial Study**
- Environmental Impact Report**
- Resolution making CEQA findings**
- Notice of Determination filed with State Clearinghouse**
- Categorical Exemption**

Note: Some CEQA environmental documents may require circulation through the State Clearinghouse.

Part D. Financial Information

1. Table 1: Estimated Project Costs

Cost Classification	Estimated Project Cost \$	(A) Applicant \$ Contribution	(B) Other Loans and/or Grants Secured	(C) Funds Requested from Loan Program
A. Planning & Design				
B. Construction				
C. Engineering/Geology				
D. Other				
E. Equipment (pumps, motors, etc.)				
F. Land Acquisition				
G. Contingencies				
Total Funding Requirements <i>(Total required & Total (A+B+C) should match)</i>		Total (A)	Total (B)	Total (C)

